

City of Kingston Street Banner Regulations

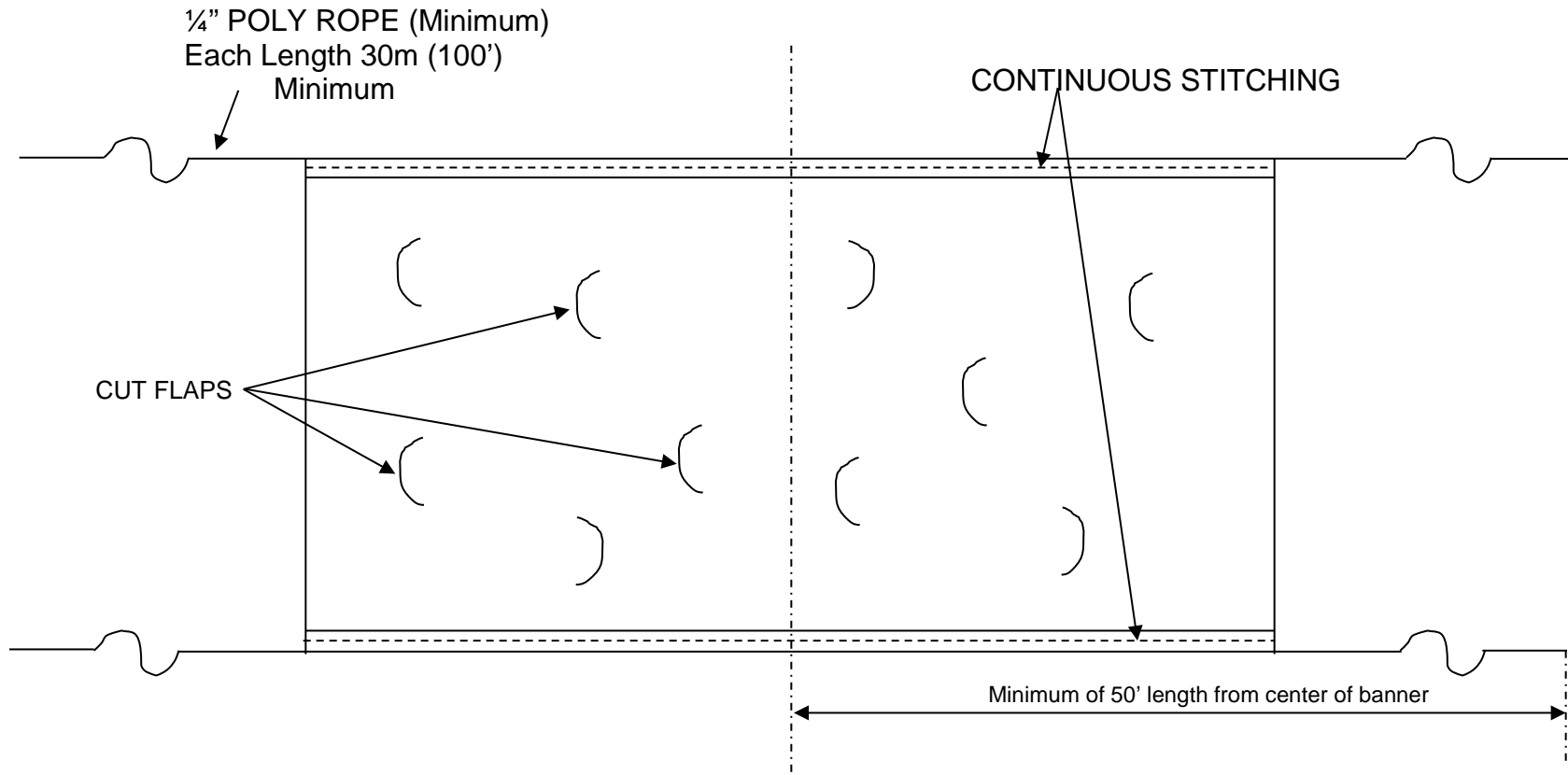
1. Choose location of banner to be erected through William Cartwright, Engineering Department, 613-546-4291, ext. 3113
Approved locations: Princess Street at Clergy Street
Princess Street at Frontenac Street
2. Proposed wording for the banner.
3. Requested date(s) for banner to be hung. (Monday to Monday)
4. Cheque payable to the City of Kingston in the amount of \$131.77 + HST (\$148.90)
5. Cheque payable to Utilities Kingston in the amount of \$626.28 + HST (\$707.70) per banner.
Both cheques are to be received **seven days prior to the banner hanging date** to William Cartwright, Engineering Department, 216 Ontario Street, Kingston, K7L 2Z3 or hand delivered to 1211 John Counter Blvd.

Utilities Kingston Banner Guidelines

1. Standard size banner is 3' x 25'. (See attached drawing). Two ropes should be used; one for the top, one for the bottom, and each rope should be a minimum of 0.635 cm (1/4 inch) in size and 30m (100 feet) in length.
2. The banner is to be "centered" on these ropes.
3. The banner is to have "cut flaps" that allow passage of wind without damage to the cloth.
4. Banner should be delivered to Utilities Kingston, 1211 John Counter Blvd, (garage behind main building) a minimum of **two days previous to erection** of the banner.

5. The banner is to be picked up at the warehouse, 1211 John Counter Blvd, **two (2) days following its date of removal.**

GUIDELINES FOR STREET BANNERS



NOTE: STANDARD BANNER SIZE IS 3'

REVISED - 2002-04-19 LMC
NO SCALE