



**City Of Kingston
Heritage Kingston
Meeting Number 01-2018
Agenda
Wednesday December 20, 2017 at 9:30 a.m.
Council Chamber, City Hall**

Please provide regrets to Mr. James Thompson, Committee Clerk at 613-546-4291, extension 1268 or jcthompson@cityofkingston.ca

Committee Composition

Councillor Peter Stroud
Councillor Liz Schell
Paul Carl
Patricia Fiori
Mac Gervan
Peter Goheen
Sherman Hill
Catherine Hyett
Megan Kerrigan
Jamie McKenzie-Naish
Donald Taylor

- 1. Election of Officers**
- 2. Meeting to Order**
- 3. Approval of the Agenda**
- 4. Confirmation of Minutes**
- a) **That** the Minutes of Heritage Kingston Meeting Number 12-2017 held Friday November 15, 2017 be approved.
- 5. Disclosure of Pecuniary Interest**
- 6. Presentations**
- 7. Delegations**
- 8. Briefings**

9. Business

a) Cultural Heritage

b) Policy Development and Implementation

c) Heritage Assets

i. Pump House Steam Museum

ii. MacLachlan Woodworking Museum

d) Statutory Business

i. Subject: Application for Heritage Permit

Address: 488 Division Street (P18-1300)

File Number: P18-080-2017

The Report HK-18-002 of the Commissioner of Community Services is attached.

Schedule Pages 1 – 51

Recommendation:

That it is recommended to Council that alterations to the property at 488 Division Street, be approved in accordance with details described in the application (File Number P18-080-2017), which was deemed completed on November 27, 2017 with said alterations to include:

1. The installation of the two front porches;
2. The replacement/reinstatement of the vinyl windows on the south and west façades;
3. The repair/replacement of the vinyl siding at the side and rear of the dwelling;
4. The renovation of the limestone façade on the south façade to facilitate shorter, more traditional style windows and to infill with limestone to match as closely as possible;
5. The replacement of the modern rear additions with a new rear deck and vestibule; and

That the approval of the alterations be subject to the following conditions:

1. All necessary masonry work shall be completed in accordance with the city's Policy on Masonry in Heritage Buildings; only sections of the south façade where vinyl siding currently exists may be re-clad in vinyl siding;
2. All window replacements/reinstatements shall meet the city's Policy on Window Renovations in Heritage Buildings; only windows at the rear and within the south façade of the rear portion of the south wing shall be made of vinyl; the units shall not be a "bright white" colour;
3. Any infill limestone shall match the existing, as closely as possible;

4. Staff recommend the use of limestone cladding on the front façade; if the owner chooses to use stucco, it should be tinted a grey colour to complement the limestone façade;
5. If the owner chooses not to install handrails on the main front porch, any landscaping plans shall be provided to Planning Division staff at the Building Permit stage for review;
6. All Building Permits shall be obtained, as required, prior to any further construction or demolition;
7. Paint samples shall be provided to Planning Division staff at the Building Permit stage for review;
8. Any necessary *Planning Act* approvals shall be obtained, as required;
9. The owner is aware that there is a sanitary sewer running diagonally along the rear of this property; Utilities Kingston will require the owner to enter into an easement agreement to permit the rear deck;
10. Water and sanitary services should be determined as part of the Building, Plumbing and Sewage Water Alteration Permits (SWAP); the sewer should be identified on all drawings submitted for these permits; the owner is advised that one service is permitted per property and one meter is permitted per dwelling unit; please contact a Utilities Kingston Service Advisor for the servicing of gas, water and sewer and to inquire about meters or any other information; and
11. Staff may undertake an inspection to ensure compliance with any approved Heritage Permits.

ii. **Subject: Application for Heritage Permit**

Address: 1 King Street East (P18-172)

File Number: P18-094-2017

The Report HK-18-005 of the Commissioner of Community Services is attached.

Schedule Pages 52 – 117

Recommendation:

That Heritage Kingston supports Council's approval of the following:

That alterations to the property at 1 King Street East, be approved in accordance with the details described in the application (File Number P18-094-2017), which was deemed completed on November 22, 2017, with said alterations to the Richardson Bath House to include:

1. Cleaning, repointing and repair of all masonry on the structure;
2. Repairs to all wooden features on the building, including windows and soffits;
3. Repainting all painted surfaces in a like colour;
4. Repairing clay roofing as necessary;
5. In-filling the former canteen window and door on the western wall with limestone and the installation of a period appropriate double-window; and

That the approval of the alterations be subject to the following conditions:

1. A Building Permit shall be obtained;
2. All masonry works shall be completed in accordance with the city's Policy on Masonry Restoration on Heritage Buildings;
3. All window repairs shall be completed in accordance with the city's Policy on Window Renovations in Heritage Buildings;
4. Tree protection details be provided to the Public Works Forestry Division; and
5. New in-fill stones shall be sourced to match the existing stone and sills, as closely as possible.

iii. Subject: Application for Heritage Permit under the Ontario Heritage Act
Address: 320-322 King Street East (P18-696)
File Number: P18-091-2017

The Report HK-18-003 of the Commissioner of Community Services is attached.
Schedule Pages 118 – 144

Recommendation:

That Heritage Kingston supports Council's approval of the following:

That alterations to the property at 320-322 King Street East be approved in accordance with the details described in the application (File Number P18-091-2017) which was deemed complete on November 23, 2017, with said alterations to include the installation of three goose neck lights, one wall sign and one mast arm sign, subject to the following conditions:

- a) All installations shall be undertaken in accordance with the city's Policy on Masonry Restorations in Heritage Buildings;
- b) All Building Permits shall be obtained, as required;
- c) The applicant shall confirm that the total aggregate area of the signage will not exceed 15% of the building's façade area, and that the area of the sign face will not exceed 10% of the building's façade; and
- d) The existing Encroachment Permit shall be updated, as required.

iv. Subject: Notice of Intention to Designate under the Ontario Heritage Act
Addresses: 965 Sydenham Road (P18-1397); 1572 Sunnyside Road (P18-1364); and 974 Sydenham Road (P18-1398)
File Numbers: R01-029-2017, R01-030-2017 and R01-032-2017

The Report HK-18-004 of the Commissioner of Community Services is attached.
Schedule Pages 145 – 172

Recommendation:

That Council serve a Notice of Intention to Designate the property located at 965 Sydenham Road, known as the Catarauqui United Church and Cemetery, as a property of cultural heritage value or interest pursuant to Section 29 of the *Ontario Heritage Act*, attached as Exhibit A (all 3 properties) to Report Number HK-18-004; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, that Council approve the Draft Designation By-Law for 965 Sydenham Road attached as Exhibit B to Report Number HK-18-004 and carry out the requirements as prescribed under Section 29(6) of the Act; and

That Council serve a Notice of Intention to Designate the property located at 1572 Sunnyside Road, known as the Powley Farmstead, as a property of cultural heritage value or interest pursuant to Section 29 of the *Ontario Heritage Act*, attached as Exhibit A (all 3 properties) to Report Number HK-18-004, and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, that Council approve the Draft Designation By-Law for 1572 Sunnyside Road, attached as Exhibit C to Report Number HK-18-004 and carry out the requirements as prescribed under Section 29(6) of the Act; and

That Council serve a Notice of Intention to Designate the property located at 974 Sydenham Road, known as the Christ Church and Anglican Cemetery, as a property of cultural heritage value or interest pursuant to Section 29 of the *Ontario Heritage Act*, attached as Exhibit A (all 3 properties) to Report Number HK-18-004; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, that Council approve the Draft Designation By-Law for 974 Sydenham Road, attached as Exhibit D to Report Number HK-18-004 and carry out the requirements as prescribed under Section 29(6) of the Act.

v. **Update for the City of Kingston Heritage Grants By-Law, Recommendation for Approval**

The Report HK-18-001 of the Commissioner of Community Services is attached.

Schedule Pages 267 – 298

Recommendation:

That it be recommended to Council that the By-Law Number 2005-258, entitled “A By-Law to Establish a Heritage Grants Program,” as amended, be repealed and replaced with Exhibit A (Draft By-Law to Establish a Heritage Grants Program) to Report Number HK-18-001.

e) **Working Group Reports**

i. **Heritage Properties Working Group**

Schedule Pages 173 - 177

ii. **Cultural Heritage Working Group**

Schedule Pages 178 - 179

iii. **Heritage Assets Working Group**

Schedule Pages 178 – 179

f) **Update regarding Emergency Approvals**

P18-095-2017EA – 109 Wellington Street – roofing replacement

P18-097-2017EA – 111 Wellington Street – roofing replacement

P18-099-2017EA – 65 Earl Street – roofing replacement

P18-101-2017EA – 67 Earl Street – roofing replacement

10. **Motions**

a) **Proposed Motion regarding Preserving Canada's Future: The Foundation for Tomorrow Report**

Moved by Mr. Taylor
Seconded by Mr. Carl

Whereas the federal Committee on Environment and Sustainable Development has studied heritage preservation and protection in Canada and issued a report: Preserving Canada's Future: The Foundation for Tomorrow which makes significant recommendations on strengthening protection for Canada's heritage buildings and places, and

Whereas the recommendations relating to protection of designated heritage properties, federal heritage properties, and the identification and protection of indigenous heritage sites in consultation with indigenous communities are particularly important for the City of Kingston,

Therefore Be It Resolved That Heritage Kingston recommends that Council direct staff to study the report and develop a City position.

Schedule Pages 180 - 257

b) Proposed Motion regarding review of Heritage Kingston

Moved by Mr. Taylor
Seconded by Mr. Goheen

Whereas the Heritage Kingston committee has been operational for more than a year, and a review after a year was contemplated when it was established; and

Whereas members of the committee, the public, and community heritage groups have expressed concerns about the functioning and effectiveness of the committee's operations;

Therefore Be It Resolved That Heritage Kingston recommends that City Council establish a working group to undertake a review of the composition, mandate, and procedures of Heritage Kingston. The membership of the working group would be recommended by the Nominations Committee, and would include a heritage staff member, and preferably two members with experience in built heritage from current or previous municipal heritage committees, a member with general cultural heritage interests, a member with experience of civic museums and collections, and a member of the public. The working group would submit recommendations to Council within a year from its establishment.

11. Notices of Motion

12. Other Business

13. Correspondence

- a) Correspondence received from Mr. Dukas, dated November 22, 2017 regarding Reichmann Seniors Housing Development, Barriefield Village.
Schedule Pages 258 - 262

- b) Correspondence received from Mr. Dixon, dated November 15, 2017 regarding 411 Wellington Street.

Schedule Pages 263 - 266

14. Date and time of Next Meeting

The next meeting of Heritage Kingston will be held on Wednesday January 17, 2018 at 9:30 a.m.

15. Adjournment