



**City Of Kingston  
Heritage Kingston  
Meeting Number 02-2018  
Agenda  
Wednesday January 17, 2018 at 9:30 a.m.  
Council Chamber, City Hall**

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Please provide regrets to Mr. James Thompson, Committee Clerk at 613-546-4291, extension 1268 or [jcthompson@cityofkingston.ca](mailto:jcthompson@cityofkingston.ca)

**Committee Composition**

Councillor Peter Stroud  
Councillor Liz Schell  
Paul Carl  
Patricia Fiori  
Mac Gervan  
Sherman Hill  
Catherine Hyett  
Megan Kerrigan  
Jamie McKenzie-Naish  
Donald Taylor

- 1. Meeting to Order**
- 2. Approval of the Agenda**
- 3. Confirmation of Minutes**
  - a) **That** the Minutes of Heritage Kingston Meeting Number 01-2018 held Wednesday December 20, 2017 be approved.
- 4. Disclosure of Pecuniary Interest**
- 5. Presentations**
- 6. Delegations**
- 7. Briefings**
- 8. Business**

- a) **Cultural Heritage**
- b) **Policy Development and Implementation**
- c) **Heritage Assets**

- i. **Pump House Steam Museum**

- ii. **MacLachlan Woodworking Museum**

- d) **Statutory Business**

- i. **Subject: Application for Heritage Permit**  
**Address: 100 Portsmouth Avenue/899 King Street West (P18-020)**  
**File Number: P18-102-2017**

The Report HK-18-008 of the Commissioner of Community Services is attached.

Schedule Pages 1 – 61

Recommendation:

**That** it is recommended to Council that alterations to the property at 100 Portsmouth Avenue, be approved in accordance with the details described in the application (File Number P18-102-2017), which was deemed completed on December 19, 2017 with said alterations to include the removal of a modern fire exit and associated fire escape, as well as a small side shed; and

**That** the approval of the alterations be subject to the following conditions:

1. All Building Permits shall be obtained, as required; the applicant shall confirm compliance with any necessary fire requirements at the Building Permit stage;
2. All work shall be completed in accordance with, and with regard for, the City's Policy on Masonry Restoration in Heritage Buildings;
3. The requirement for the Designated Substances Report shall be satisfied, as required; and
4. The applicant is encouraged to contact Utilities Kingston to discuss potential conservation incentives and energy saving options that could be included as part of this proposal.

- ii. **Subject: Application for Heritage Permit under the *Ontario Heritage Act***  
**Address: 139 William Street (P18-1055)**  
**File Number: P18-096-2017**

The Report HK-18-006 of the Commissioner of Community Services is attached.

Schedule Pages 62 – 87

Recommendation:

**That** Heritage Kingston supports Council's approval of the following:

**That** alterations to the property at 139 William Street, be approved in accordance with the details described in the application (File Number P18-096-2017) which was deemed complete on December 18, 2017, with said alterations to include the removal of the existing deck and construction of a new covered porch, subject to the following conditions:

- a) All Building Permits shall be obtained, as required;
- b) All necessary *Planning Act* approvals shall be obtained, as required;
- c) Should the proposal require any excavation, the applicant should contact Utilities Kingston to obtain locates; and
- d) The connection of the porch roof to the brick façade and any necessary masonry repairs shall be completed in accordance with the City's Policy on Masonry Restoration in Heritage Buildings, as far as possible.

- iii. **Subject: Application for Heritage Permit**  
**Address: 106 Wellington Street (P18-955)**  
**File Number: P18-026-2017**

The Report HK-18-010 of the Commissioner of Community Services is attached.

Schedule Pages 88 – 110

Recommendation:

**That** Heritage Kingston supports Council's approval of the following:

**That** alterations to the property at 106 Wellington Street, be approved in accordance with the details described in the application (File Number P18-026-2017), which was deemed completed on December 18, 2017, with said alterations to include the removal of a rear addition and the construction of a new two-storey flat-roofed rear addition with an attached two-storey deck/patio; and

**That** the approval of the alterations be subject to the following conditions:

1. A Building Permit shall be obtained, including confirmation of zoning compliance;
2. Steel or wooden columns may be used as an option, in place of the proposed jack posts for support of the second storey deck; and
3. Drawings and specifications submitted as part of the Building Permit process be provided to Planning staff for review to ensure consistency with the Heritage Permit.

**iv. Subject: Application for Heritage Permit**  
**Address: 5 Clergy Street (P18-103)**  
**File Number: P18-100-2017**

The Report HK-18-009 of the Commissioner of Community Services is attached.

Schedule Pages 111 – 140

Recommendation:

**That** it is recommended to Council that the demolition on the property at 5 Clergy Street, be approved in accordance with the details described in the application (File Number P18-100-2017) which was deemed complete on December 13, 2017, with said demolition to include the removal of an attached concrete block storage shed and brick vestibule at the south-west side of the property, subject to the following condition:

1. A Demolition Permits be obtained; and

**That** Heritage Kingston supports Council's approval of the following:

**That** alterations to the property at 5 Clergy Street, be approved in accordance with the details described in the application (File Number P18-100-2017), which was deemed complete on December 13, 2017, with said alterations to include:

1. Cleaning, repointing and repair of all masonry on the structure, as necessary;
2. Repairs to all wooden features on the building, including windows, sills, doors, eave brackets, soffits, louvered vents and finial;
3. Various repairs to stucco/EIFS in the rear addition;
4. Restore cupola/belfry, including wood trim, louvers and metal flashing;
5. Repainting all painted surfaces in a like colour;
6. Replacing asphalt roofing in like colour; and

**That** the approval of the alterations be subject to the following conditions:

1. A Building Permit shall be obtained;
2. All masonry works shall be completed in accordance with the City's Policy on Masonry Restoration on Heritage Buildings;
3. All window repairs shall be completed in accordance with the City's Policy on Window Renovations in Heritage Buildings;
4. If work cannot be completed safely or if three metre clearance cannot be maintained from the power lines, the applicant shall complete a service request through Utilities Kingston for isolation of the power lines; and
5. Metal-clad wood or all wood windows in a six over six glazing pattern may be used as an option, in place of repairing the existing units on the second storey of the northern/primary façade.

**e) Working Group Reports**

**i. Heritage Properties Working Group**

Schedule Pages 141 – 147

**ii. Cultural Heritage Working Group**

Schedule Pages 148 - 149

**iii. Heritage Assets Working Group**

Schedule Pages 150 – 153

**f) Update regarding Emergency Approvals**

**9. Motions**

**10. Notices of Motion**

**11. Other Business**

**12. Correspondence**

- a)** Correspondence received from CHOnews regarding Winter 2018 Edition.  
Schedule Pages 154 - 165

**13. Date and time of Next Meeting**

The next meeting of Heritage Kingston will be held on Wednesday February 21,  
2018 at 9:30 a.m.

**14. Adjournment**