



**City Of Kingston
Municipal Accessibility
Advisory Committee
Meeting Number 10-2018
Confirmed Minutes
Thursday, November 1, 2018 at 1:00 p.m.
Press Lounge, Portsmouth Olympic Harbour**

Committee Members Present

Donald Mitchell; Chair
Councillor Neill
Andrew Ashby
Caitlin Bruce
Aimee Burtch
David Grightmire
Enam-ul Hoque
Jana Mareckova
Alexandra Ortiz Carlsson
Leah Riddell
Sheri Scott
David Williams

Regrets

Emily Su
Nancy Watters
Shawn Watters

Staff Members Present

Jeremy DaCosta, Director, Transit & Fleet Services
Mark Dickson, Transportation Engineer
Derek Ochej, Committee Clerk
Julie Salter-Keane, Community Projects Manager
Ian Semple, Director, Transportation Services
Julielee Stitt, Communications Officer

Meeting to Order

Mr. Mitchell, Chair, called the meeting to order at 1:01 p.m.

Approval of the Agenda

Moved by Mr. Grightmire
Seconded by Mr. Hoque

That the agenda be amended to include the addendum, and as amended, be approved.

Carried

Confirmation of Minutes

Moved by Ms. Bruce
Seconded by Ms. Scott

That the Minutes of Municipal Accessibility Advisory Committee Meeting Number 09-2018 held Thursday October 4, 2018 be approved.

Carried

Disclosure of Pecuniary Interest

There were none.

Delegations

There were none.

Briefings

There were none.

Business

a) Update on 2018 Initiatives for Transportation and Infrastructure Services – Operations

Mr. DaCosta and Mr. Semple provided an overview of the Report.

Mr. Mitchell sought further details regarding the pedestrian signal crossing times at the Coach Canada Bus Terminal. Mr. DaCosta responded that timings had been adjusted to allow more time for pedestrians to cross. He further stated that no complaints had been received and that further adjustments could be made, if required.

Mr. Mitchell inquired about the decision-making process with regards to accessibility and sidewalk crossings. Mr. Semple responded that when upgrades are made at sidewalk crossings well-defined accessibility standards are followed. He added that the standards provide sufficient guidance and do not require the input of a project team.

Mr. Mitchell inquired about Committee input on bus stop relocations. Mr. DaCosta responded that bus stop relocations do not require the input of a project team, adding that the Committee was consulted on the creation of bus stop design guidelines.

Ms. Bruce discussed her experiences riding Kingston Transit using a CNIB member card. She suggested that further training could take place with transit staff to ensure all staff is aware of the policies with respect to transit users utilizing CNIB cards.

Ms. Bruce expressed support for the expanded use of audible stop announcements on Kingston Transit.

Ms. Mareckova sought further details regarding usage of the Honk mobile app. Mr. Semple stated that uptake of the app by residents is at a level expect by staff. He stated that the app is currently available for off-street surface parking lots. Mr. Semple advised the Committee that staff would be providing an analysis of the app to Council, including suggestions for potential expansion of the app.

Mr. Mitchell sought further information regarding the Active Transportation Master Plan (ATMP). Mr. Dickson responded that the ATMP was approved by Council in June 2018. He stated that public consultation regarding priority projects has taken place and that a draft implementation plan will be completed by the end of 2018. Mr. Semple stated that existing projects team regarding accessible parking and rest areas on sidewalks will be consulted moving forward as part of the ATMP implementation.

Ms. Scott sought further details regarding training and procedures for Kingston Transit drivers and accessible seating restraints. Mr. DaCosta stated that drivers are responsible for securing transit riders, adding that support persons/companions often attempt to assist. He further stated that drivers are trained by the company that supplies the seating restraints.

b) Appointments to Project Teams

i. Fleet Maintenance Garage (confirm appointment of Aimee Burtch and Don Mitchell)

The Committee consented to the appointment of Aimee Burtch and Don Mitchell to the Fleet Maintenance Garage project team.

ii. Fairway Hills Park Improvements (Two Representatives)

The Committee consented to the appointment of David Williams to the Fairway Hills Park Improvements project team.

iii. Wheathill Street Park (Two Representatives)

The Committee did not appoint any representatives to the Wheathill Street Park project team.

c) Committee Work Plan and discussion regarding upcoming briefing groups

Ms. Salter-Keane provided the Committee with an overview of the work plan. She stated that the report from the Finance Department had been moved to February 2019 and that the Taxi Commission delegation had been moved to January 2019.

Mr. Mitchell suggested that the Committee receive information regarding the City's standards for accessible consultation with respect to the purchase of buildings.

d) Working Group Reports

i. Built Environment Working Group Report

Mr. Williams provided an overview of the Report.

Ms. Salter-Keane stated that she would be arranging a meeting with the Planning Department regarding adjustments to the site plan checklist.

Motions

There were none.

Notices Of Motion

There were none.

Other Business

Ms. Burtch provided the Committee with an update on the Celebrating Accessibility Awards.

Ms. Scott asked about the number of nominations received for the Awards. Ms. Salter-Keane stated 14 nominations were received.

Correspondence

There was none.

Date and time of Next Meeting

The next meeting of the Municipal Accessibility Advisory Committee is to be determined.

Adjournment

Moved by Councillor Neill

Seconded by Mr. Ashby

That the meeting of the Municipal Accessibility Advisory Committee adjourn at 1:39 p.m.

Carried