



**City Of Kingston  
Appeals Committee  
Meeting Number 07-2018  
Confirmed Minutes  
Monday November 19, 2018 at 12:00 p.m.  
Stationview Room, City Hall**

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**Committee Members Present**

Councillor Hutchison; Chair  
Nicki Diak  
Alexander Rey  
Hilary Wollis

**Regrets**

Councillor Holland

**Staff Members Present**

Derek Ochej, Committee Clerk  
Mary Shultz, Property Standards Officer

**Meeting to Order**

Councillor Hutchison, Chair, called the meeting to order at 12:04 p.m.

**Approval of the Agenda**

Moved by Ms. Wollis  
Seconded by Mr. Rey

**That** the agenda be approved.

**Carried**

### **Confirmation of Minutes**

Moved by Ms. Diak  
Seconded by Mr. Rey

**That** the Minutes of Appeals Committee Meeting Number 06-2018 held Monday October 15, 2018 be approved.

**Carried**

### **Disclosure of Pecuniary Interest**

There were none.

### **Delegations**

There were none.

### **Briefings**

There were none.

### **Business**

#### **a) New Appeals**

There was none.

#### **b) Property Updates**

##### **i. Unit 79 1260 Princess Street**

Ms. Shultz advised the Committee that she had re-inspected the property on November 19, 2018. She advised the Committee that Items 1 and 2 in the original Order to Remedy had been addressed in a satisfactory manner.

Ms. Shultz further advised the Committee that some repairs had been completed for Item 3, adding that the repairs were not completed to standard. She stated that repairs to the kitchen wall and the dining/living room walls and floors required further work to be brought up to standard.

Regarding Item 4, Ms. Shultz advised the Committee that an air conditioning unit had been ordered by the property manager but had not been received or installed.

Ms. Wollis sought confirmation that the repairs in the children's bedroom had been completed. Ms. Shultz confirmed repairs in the children's bedroom had been completed.

Councillor Hutchison inquired as to the length of time it would take to address the deficiencies for Item 3. Ms. Shultz stated the deficiencies could be addressed quickly.

Ms. Shultz advised the Committee that she had difficulties in contacting the property manager and that she had been arranging the inspections of the unit through the tenant.

Councillor Hutchison sought further details regarding the timeline for repairs required for the air conditioning unit. Ms. Shultz stated that the tenant was advised it would take four months to replace the air conditioning unit, adding that she did not know from when the four month wait began. She stated that she had received invoices from the property manager indicating that an air conditioning unit had been purchased.

Mr. Rey spoke in favour of upholding the Order to Remedy and the timeline for completion.

Ms. Diak inquired about notification of the October 15, 2018 decision of the Committee. Mr. Ochej confirmed that proper notice had been sent to the property manager regarding the October 15, 2018 decision of the Committee.

Ms. Diak inquired if there was a requirement for the unit to have an air conditioning unit. Ms. Shultz responded that an air conditioning unit is not required, adding that it is a requirement in the property standards by-law that if an appliance is present it must be in good repair.

Moved by Mr. Rey  
Seconded by Ms. Wollis

**That** the Appeals Committee agrees to confirm Sections 4.29, 4.14, 4.39, 4.40 and 4.8 of Order to Remedy CEPS201805362 and time for compliance therewith.

### **Motions**

There were none.

### **Notices Of Motion**

There were none.

### **Other Business**

There was none.

**Correspondence**

There was none.

**Date and time of Next Meeting**

The next meeting of the Appeals Committee is scheduled for Monday December 17, 2018 at 12 p.m.

**Adjournment**

Moved by Mr. Rey

Seconded by Ms. Diak

**That** the meeting of the Appeals Committee adjourn at 12:24 p.m.

**Carried**

**Abeyance Items**

<b>Date Item Placed in Abeyance</b>	<b>Description of Item</b>	<b>Who Is To Respond</b>	<b>Deadline For Response</b>
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