



**City Council Meeting 2018-07**  
Tuesday February 6, 2018 at 7:30 pm  
in the Council Chamber at City Hall.

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(Council Chamber)

**Call Meeting to Order**

**Roll Call**

**Approval of Addeds**

**Disclosure of Potential Pecuniary Interest**

**Presentations**

**Delegations**

**Briefings**

1. Paul MacLatchy, Director of Environmental Initiatives will provide introductory remarks and introduce Dr. John Smol, Canada Research Chair in Environmental Change and a professor in the Department of Biology at Queen's University, who will speak to Clause 1 of Report Number 19: Received From the Chief Administrative Officer (Recommend) with respect to the Update of the Kingston Climate Action Plan.
2. Craig Desjardins, Senior Manager, Innovation & Institutional Partnerships will provide introductory remarks and introduce Gary Semplonius, Senior Vice President of Sales, Bell Canada, who will speak to Clause 2 of Report Number 19: Received from the Chief Administrative Officer (Recommend) with respect to Bell Canada Internet of Things (IoT) Proof of Concept Partnership Proposal.

**Petitions**

**Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery**

Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery are presented in order of category as one group and voted on as one motion.

**Motion of Congratulations**

1. Moved by Mayor Paterson  
Seconded by Deputy Mayor Boehme

**That** the congratulations of Kingston City Council be extended to goaltender Genevieve Lacasse on being named to the Canadian Women's Olympic hockey team for the 2018 Winter Olympics. Lacasse is an incredibly gifted athlete who calls Kingston home. We are all very proud of you and will be cheering you on in Pyeongchang, South Korea. Best wishes Genevieve!

**Deferred Motions**

## Reports

### **Report Number 18: Received from the Chief Administrative Officer (Consent)**

Report Number 18

To the Mayor and Members of Council:

The Chief Administrative Officer reports and recommends as follows:

All items listed on the Consent Report shall be the subject of one motion. Any member may ask for any item(s) included in the Consent Report to be separated from that motion, whereupon the Consent Report without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**That** Council consent to the approval of the following routine items:

#### **1. Award of Contract – Collection and Counting of Transportation Funds**

**That** Council authorize the Mayor and Clerk to enter into a two-year contract with Canadian Corps of Commissionaires, in a form satisfactory to the Director of Legal Services, pursuant to the results of RFP F31-TIS-TS-PO-2017.

(The Report of the President and CEO of Utilities Kingston (18-050) is attached to the agenda as schedule pages 1-4)

(File Number CSU-F31-000-2018)

#### **2. Award of Contract – One New Model Year 12,000 lb. Capacity Lift Truck**

**That** Ryder Material Handling be awarded the contract for the purchase of one new model year 12,000 lb. capacity lift truck, (F31-TIS-TS-FL-2017-20), for the total purchase price of \$73,549 plus applicable taxes; and

**That** the Mayor and Clerk be authorized to execute the required agreements in a form satisfactory to the Director of Legal Services.

(The Report of the President and CEO of Utilities Kingston (18-057) is attached to the agenda as schedule pages 5-8)

(File Number CSU-V00-000-2018)

**3. Renewal of the Service Level Agreement between the City of Kingston and the Kingston Association of Museums, Art Galleries and Historic Sites (KAM)**

**That** the Mayor and Clerk be authorized to execute a Service Level Agreement between the City of Kingston and the Kingston Association of Museums, Art Galleries and Historic Sites (KAM) that identifies the services to be provided by KAM and the associated funding to be issued by the City of Kingston for those services, in a form acceptable to the Director of Legal Services; and

**That** Council approve the release of \$97,000 to KAM for its annual operating grant for 2018.

(The Report of the Commissioner of Community Services (18-047) is attached to the agenda as schedule pages 9-22)

(File Number CSU-F25-000-2018)

**4. New Loan Application to Ontario Infrastructure and Lands Corporation**

**That** a by-law be presented to Council and given three readings, being A By-Law to Authorize the Submission of an Application to Ontario Infrastructure and Lands Corporation ("OILC") for Financing Certain Ongoing Capital Works of The Corporation of the City of Kingston (The "Municipality"); to Authorize Temporary Borrowing from OILC to Meet Expenditures in Connection with Such Works; and to Authorize Long Term Borrowing for Such Works Through the Issue of Debentures to OILC; and

**That** Council authorize the City Treasurer to negotiate and the Mayor and City Treasurer to enter into, execute and deliver for and on behalf of the Municipality a financing agreement, in a form satisfactory to the Director of Legal Services, with OILC that provides for temporary and long term borrowing in the amount of \$115,600,000 from OILC in respect of certain ongoing capital works.

**(See By-Law Number (2), 2018-049)**

(The Report of the Chief Financial Officer and City Treasurer (18-054) is attached to the agenda as schedule pages 23-32)

(File Number CSU-F11-000-2018)

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**Report Number 19: Received from the Chief Administrative Officer (Recommend)**

Report Number 19

To the Mayor and Members of Council:

The Chief Administrative Officer reports and recommends as follows:

**1. Update on the Kingston Climate Action Plan**

**That** Council direct staff to continue supporting the implementation of the Kingston Climate Action Plan; and

**That** Council direct staff to examine the feasibility of carbon reduction initiatives and assess opportunities for funding assistance of climate initiatives, submit initial applications, and bring forward opportunities for consideration by committee or Council as appropriate within future work plans and budgets; and

**That** Council approve up to \$60,000 to be funded from the Environmental Reserve Fund to allow adding the assessment of organics into the current biosolids and biogas management planning project being undertaken by Utilities Kingston; and

**That** Council approve \$20,000 to be funded from the Environmental Fund Reserve to complete community greenhouse gas emission inventories for 2016 and 2017 that also include an estimate of Kingston's 1990 and 2005 emissions so that comparison and alignment with Ontario carbon reduction targets and Canada's pledge to the Paris Agreement can be made; and

**That** future updates to the Kingston Climate Action Plan include a consolidation of corporate climate action plans and municipal energy planning within a single community energy and emissions plan.

(The Report of the Commissioner of Community Services (18-048) is attached to the agenda as schedule pages 33-56)

(File Number CSU-E05-000-2018)

**2. Bell Canada Internet of Things (IoT) Proof of Concept Partnership Proposal**

**That** the Mayor & Clerk be authorized to sign a Pilot Smart City Proof of Concept Agreement with Bell Canada subject to the satisfaction of the Director of Legal Services, and

**That** Council direct staff to provide a progress update at the end of 2018.

(The Report of the Chief Administrative Officer (18-053) is attached to the agenda as schedule pages 57-65)

(File Number CSU-A03-000-2018)

**3. Workers Compensation Insurance Requirements for Vendors**

**That** By-Law Number 2000-134, A By-Law to Establish Purchasing Policies and Procedures, be amended as per the attached Exhibit "A" to Council Report Number 18-040, to allow vendors providing services under certain circumstances to opt-out of WSIB coverage for work awarded by the City of Kingston, subject to the documented requirements set forth in this report.

**(See By-Law Number (1), 2018-048)**

(The Report of the Chief Financial Officer and City Treasurer (18-040) is attached to the agenda as schedule pages 66-74)

(File Number CSU-L06-000-2018)

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**Report Number 20: Received from the Planning Committee**

Report Number 20

To the Mayor and Members of Council:

The Planning Committee reports and recommends as follows:

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Approval of an Application for Zoning By-Law Amendment – 153 and 155 Brock Street (153 Brock Inc. and 155 Brock Inc.)**

**That** the application for a zoning by-law amendment (File Number D14-030-2017) submitted by Joe Ruffolo and Robert Melo, on behalf of 153 Brock Inc. and 155 Brock Inc., for the property municipally known as 153 and 155 Brock Street, be approved; and

**That** By-Law Number 96-259, entitled "Downtown and Harbour Zoning By-Law of The Corporation of the City of Kingston" as amended, be further amended, as per Exhibit A (Draft By-Law and Schedule A to Amend Zoning By-Law Number 96-259) to Report Number PC-18-011; and

**That** Council determines that in accordance with Section 34(17) of the Planning Act, no further notice is required prior to the passage of the by-law; and

**That** the amending by-law be presented to Council for all three readings.

(See By-Law Number (3), 2018-050 attached to the agenda as schedule pages 75-77)

**2. Approval of an Application for Zoning By-Law Amendment – C4 Zone, Princess Street Corridor, Williamsville Main Street (City of Kingston)**

**That** the application for a zoning by-law amendment (File Number D14-033-2017) submitted by the City of Kingston, for properties in the Williamsville Main Street Commercial "C4" Zone, be approved; and

**That** By-Law Number 8499, entitled "Restricted Area (Zoning) By-Law of The Corporation of the City of Kingston", as amended, be further amended, as per Exhibit A (Draft By-Law to Amend Zoning By-Law Number 8499) to Report Number PC-18-012; and

**That** Council determines that in accordance with Section 34(17) of the Planning Act, no further notice is required prior to the passage of the by-law; and

**That** the amending by-law be presented to Council for all three readings.

(See By-Law Number (4), 2018-051 attached to the agenda as schedule pages 78-79)



**Report Number 21: Received from Heritage Kingston**

Report Number 21

To the Mayor and Members of Council:

Heritage Kingston reports and recommends as follows:

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Approval of Applications Recommended for Approval (Statutory Consultation with Heritage Kingston)**

**i. Approval of an Application for Heritage Permit - 100 Portsmouth Avenue/899 King Street West (P18-020)**

**That** alterations to the property at 100 Portsmouth Avenue, be approved in accordance with the details described in the application (File Number P18-102-2017), which was deemed completed on December 19, 2017 with said alterations to include the removal of a modern fire exit and associated fire escape, as well as a small side shed; and

**That** the approval of the alterations be subject to the following conditions:

1. All Building Permits shall be obtained, as required; the applicant shall confirm compliance with any necessary fire requirements at the Building Permit stage;
2. All work shall be completed in accordance with, and with regard for, the City's Policy on Masonry Restoration in Heritage Buildings;
3. The requirement for the Designated Substances Report shall be satisfied, as required; and
4. The applicant is encouraged to contact Utilities Kingston to discuss potential conservation incentives and energy saving options that could be included as part of this proposal.

**ii. Approval of an Application for Heritage Permit - 5 Clergy Street (P18-103)**

**That** the demolition on the property at 5 Clergy Street, be approved in accordance with the details described in the application (File Number P18-100-2017) which was deemed complete on December 13, 2017, with

said demolition to include the removal of an attached concrete block storage shed and brick vestibule at the south-west side of the property, subject to the following condition:

1. A Demolition Permit be obtained.

**2. Approval of Applications Supported for Approval by Heritage Kingston (Non Statutory Consultation)**

**i. Approval of an Application for Heritage Permit - 139 William Street (P18-1055)**

**That** alterations to the property at 139 William Street, be approved in accordance with the details described in the application (File Number P18-096-2017) which was deemed complete on December 18, 2017, with said alterations to include the removal of the existing deck and construction of a new covered porch, subject to the following conditions:

- a) All Building Permits shall be obtained, as required;
- b) All necessary *Planning Act* approvals shall be obtained, as required;
- c) Should the proposal require any excavation, the applicant should contact Utilities Kingston to obtain locates; and
- d) The connection of the porch roof to the brick façade and any necessary masonry repairs shall be completed in accordance with the City's Policy on Masonry Restoration in Heritage Buildings, as far as possible.

(Report Number HK-18-006 is attached to the agenda as schedule pages 80-105)

**ii. Approval of an Application for Heritage Permit - 106 Wellington Street (P18-955)**

**That** alterations to the property at 106 Wellington Street, be approved in accordance with the details described in the application (File Number P18-026-2017), which was deemed completed on December 18, 2017, with said alterations to include the removal of a rear addition and the construction of a new two-storey flat-roofed rear addition with an attached two-storey deck/patio; and

**That** the approval of the alterations be subject to the following conditions:

1. A Building Permit shall be obtained, including confirmation of zoning compliance;
2. Steel or wooden columns may be used as an option, in place of the proposed jack posts for support of the second storey deck; and

3. Drawings and specifications submitted as part of the Building Permit process be provided to Planning staff for review to ensure consistency with the Heritage Permit.

(Report Number HK-18-010 is attached to the agenda as schedule pages 106-128)

**iii. Application for Heritage Permit - 5 Clergy Street (P18-103)**

**That** alterations to the property at 5 Clergy Street, be approved in accordance with the details described in the application (File Number P18-100-2017), which was deemed complete on December 13, 2017, with said alterations to include:

1. Cleaning, repointing and repair of all masonry on the structure, as necessary;
2. Repairs to all wooden features on the building, including windows, sills, doors, eave brackets, soffits, louvered vents and finial;
3. Various repairs to stucco/EIFS in the rear addition;
4. Restore cupola/belfry, including wood trim, louvers and metal flashing;
5. Repainting all painted surfaces in a like colour;
6. Replacing asphalt roofing in like colour; and

**That** the approval of the alterations be subject to the following conditions:

1. A Building Permit shall be obtained;
2. All masonry works shall be completed in accordance with the City's Policy on Masonry Restoration on Heritage Buildings;
3. All window repairs shall be completed in accordance with the City's Policy on Window Renovations in Heritage Buildings;
4. If work cannot be completed safely or if three metre clearance cannot be maintained from the power lines, the applicant shall complete a service request through Utilities Kingston for isolation of the power lines; and
5. Metal-clad wood or all wood windows in a six over six glazing pattern may be used as an option, in place of repairing the existing units on the second storey of the northern/primary façade.

(Report Number HK-18-009 is attached to the agenda as schedule pages 129-158)

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**Report Number 22: Received from Arts, Recreation and Community Policies Committee**

Report Number 22

To the Mayor and Members of Council:

Arts, Recreation and Community Policies Committee reports and recommends as follows:

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**1. Approval of the Kingston Arts Council Plan for Administration of Arts Funding for the Corporation of the City of Kingston in 2018**

**That** Council approve the revised “Plan for the Administration of Arts Funding for The Corporation of the City of Kingston Arts Fund in 2018” attached as Exhibit A to Report Number ARCP-18-002.

(Exhibit A to Report Number ARCP-18-002 is attached to the agenda as schedule pages 159-188)

**2. Appointment of public members to the Professional Development Working Group**

**That** Angela Elster, Marc Garniss, Elizabeth Hesp, Mariah Horner, Don Mitchell, Ashley Newton, Chantal Prud’homme, Georgina Riel, Dylan Robinson and Michael Wheeler be appointed as public members to the Professional Development Working Group.

**3. Homeless Services Review Update & Recommendations**

**That** Council direct city staff to continue to implement the Housing First service delivery model through the delivery of the following four core services identified in the 10-Year Municipal Housing & Homelessness Plan: Prevention/Diversion, Homelessness Prevention, Housing Assistance/Emergency Shelters and Housing First/Rapid Re-Housing; and

**That** Council direct city staff to work with the Community Homelessness Prevention Initiative (CHPI) funded Housing & Homelessness Service providers to provide daytime services for vulnerable women for the term while Elizabeth Fry Kingston continues to operate as an emergency shelter; and

**That** Council direct city staff to work with CHPI funded Housing & Homelessness Service providers to provide a short term Housing Liaison Worker to develop a communication strategy and housing resource material inventory for the rural area; and

**That** Council direct city staff to issue a Request for Proposal (RFP) to seek Housing First/Rapid Re-Housing (HF/RRH) services to replace the services currently provided by Addictions and Mental Health Services – KFLA; it being understood that the RFP seeking HF/RRH services reduce the service capacity by removing one Assessment Worker to allow the Service Manager to adequately resource another program area where gaps have been identified in the system.

## Committee of the Whole

### Information Reports

**1. Report on Agreements Executed under Delegated Approval and Signing Authority – October 1, 2017 to December 31, 2017**

This report provides Council with a broader understanding of the type and number of agreements that are involved under the delegated approval and execution process.

(The Report of the Commissioner of Community Services (18-015) is attached to the agenda as schedule pages 189-209)

(File Number CSU-L04-000-2018)

**2. Eastern Ontario Leadership Council – Update**

This report provides Council with an update on the initiatives of the Eastern Ontario Economic Development Strategy.

(The Report of the Chief Administrative Officer (18-056) is attached to the agenda as schedule pages 210-233)

(File Number CSU-D02-000-2018)

### Information Reports from Members of Council

#### Miscellaneous Business

- 1. That** the resignation of Catharine Gibson from Kingston Municipal Non-Profit Housing Corporation (Town Homes Kingston) be received with regret.  
**(See Communication Number 07-132)**
- 2. That** the resignation of Taoufik Mounib from the North King's Town Secondary Plan Community Working Group be received with regret.  
**(See Communication Number 07-156)**

#### New Motion

1. Moved by Councillor Neill  
Seconded by Councillor Holland

**Whereas** Kingston will be one of the first Ontario communities to have a legal Cannabis Sales outlet, as chosen by the Ontario Government; and

**Whereas** the Association of the Municipalities of Ontario (AMO) has forecast a substantial increase of cost to Policing, By-Law Enforcement, Public Health, and other Services, with these costs being largely borne by Municipal Taxpayers; and

**Whereas** the Government of Canada has promised 75% of Federal Revenues derived from the sale of Cannabis shall be shared with Provinces and Territories; and

**Whereas** the Kingston, Frontenac, Lennox, and Addington Public Health Board on January 24, 2018 passed unanimously the following Motion:

“That the KFL&A Board of Health urge the provincial government to dedicate a portion of the cannabis excise tax revenue from the federal government to local public health agencies in Ontario”;

**Therefore Be It Resolved That** the City of Kingston fully endorses the Board of Health Motion; and

**Be It Further Resolved That** the City of Kingston also seeks cannabis excise tax revenues to cover all additional costs of municipal policing and bylaw, and that upon passage this motion be shared with: Kathleen Wynne, Premier of Ontario; Charles Sousa, Provincial Minister of Finance; Mark Gerretsen, MP Kingston and the Islands; Sophie Kiwala, MPP Kingston and the Islands; Association of Municipalities of Ontario (AMO); Association of Local Public Health Agencies (aLPHa); and all Ontario Municipalities with a population greater than 40,000.

## **Notices of Motion**

### **Minutes**

**That** the Minutes of Special City Council Meeting Number 2018-04, held Wednesday, January 17, 2018 and that the Minutes of City Council Meeting Number 2018-05, held on Tuesday January 23, 2018 be confirmed.

(Distributed to all Members of Council on February 2, 2018)

**Tabling of Documents**

- 2018-08 Kingston Police Services Board  
Minutes – December 21, 2017  
(File Number CSU-P17-000-2018)
- 2018-09 Kingston Police Services Board  
Agenda – January 18, 2018  
(File Number CSU-P17-000-2018)
- 2018-10 KFL&A Public Health Board  
Agenda – January 24, 2018  
(File Number CSU-S08-001-2018)
- 2018-11 Cataraqui Region Conversation Authority  
Annual General Meeting of Full Authority  
Agenda – January 24, 2018  
(File Number CSU-E05-000-2018)
- 2018-12 Kingston & Frontenac Housing Corporation  
Agenda – January 29, 2018  
(File Number CSU-S13-000-2018)
- 2018-13 KFL&A Public Health Board  
Minutes – November 15, 2017  
(File Number CSU-S08-001-2018)
- 2018-14 Kingston Frontenac Public Library Board  
Minutes – December 13, 2017  
(File Number CSU-R02-000-2018)

**Communications**

**That** Council consent to the disposition of Communications in the following manner:

**Filed**

- 07-141 Committee of Adjustment – Notice of Notice of Decision to sever a parcel of land at the property municipally addressed as 482 and 488 Division Street, the Committee decided to approve the application subject to conditions. The final date for appeal is February 13, 2018.  
(File Number CSU-D19-000-2018)
- 07-142 Committee of Adjustment – Notice of Notice of Decision for a minor variance of land at the property municipally addressed as 607 MacDonnell Street, the Committee decided to approve the application subject to conditions. The final date for appeal is February 12, 2018.  
(File Number CSU-D19-000-2018)



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- 07-143 Committee of Adjustment – Notice of Notice of Decision to sever a parcel of land at the property municipally addressed as 728 Tacoma Crescent, the Committee decided to approve the application subject to conditions. The final date for appeal is February 13, 2018.  
(File Number CSU-D19-000-2018)
- 07-144 Committee of Adjustment – Notice of Notice of Decision to sever a parcel of land at the property municipally addressed as 607-609 MacDonnell Street, the Committee decided to approve the application subject to conditions. The final date for appeal is February 13, 2018.  
(File Number CSU-D19-000-2018)
- 07-145 Committee of Adjustment – Notice of Notice of Decision for a minor variance of land at the property municipally addressed as 778 Brock Street, the Committee decided to approve the application subject to conditions. The final date for appeal is February 12, 2018.  
(File Number CSU-D19-000-2018)
- 07-146 Committee of Adjustment – Notice of Notice of Decision for a minor variance of land at the property municipally addressed as 482 and 488 Division Street, the Committee decided to approve the application subject to conditions. The final date for appeal is February 12, 2018.  
(File Number CSU-D19-000-2018)
- 07-151 Notice of a Complete Application and Public Meeting for a proposed Zoning By-Law Amendment to permit the development of a sewage pumping station at the property located at part of 1232 Highway 15. The public meeting is scheduled for February 15, 2018 at 6:30 pm at Council Chambers, City Hall.  
(File Number CSU-D19-000-2018)

**Referred to All Members of Council**

- 07-121 Correspondence from Sara Sideris, Application Assessment Officer, Ministry of the Environment and Climate Change, dated January 12, 2018 with respect to an application for approval of waste disposal sites, non-hazardous waste transfer site at 5 Binnington Court.  
(Distributed to all members of Council on January 26, 2018)  
(File Number CSU-E07-000-2018)

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- 07-122 Correspondence from Sylvi Poulin, Editor in Chief, Department Correspondence Unit, Environment and Climate Change Canada, dated November 7, 2017 supporting Council's New Motion 2 in support of Bill C-323.  
(Distributed to all members of Council on January 26, 2018)  
(File Number CSU-L01-000-2018)
- 07-123 Watershed Conditions Statement from the Cataraqui Region Conservation Authority (CRCA) with respect to Flood Outlook dated January 18, 2018.  
(Distributed to all members of Council on January 26, 2018)  
(File Number CSU-E05-000-2018)
- 07-124 Correspondence from Scott R. Butler, Ontario Good Roads Association (OGRA), Policy and Research dated January 17, 2018, seeking reforms to the Municipal Class Environmental Assessment (MCEA) process.  
(Distributed to all members of Council on January 26, 2018)  
(File Number CSU-E05-000-2018)
- 07-125 AMO Communications dated January 17, 2018 with respect to Local Share video and resources.  
(Distributed to all members of Council on January 26, 2018)  
(File Number CSU-F11-000-2018)
- 07-126 Correspondence from Brad Hewton, P. Eng., Project Manager, Morrison Hershfield Limited and Peter Fraser, P. Eng., Senior Project Engineer, Planning and Design, Ministry of Transportation, dated January 18, 2018, with respect to Detail Design and Class Environmental Assessment Study, Rehabilitation of the Highway 401 Collins Creek Bridge, Eastbound Lane Structure.  
(Distributed to all members of Council on January 26, 2018)  
(File Number CSU-T04-000-2018)
- 07-127 Municipal Clerk's official notice of application for a liquor licence – St. Louis Bar & Grill located at 1200 Highway 15.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-P09-000-2018)
- 07-128 Municipal Clerk's official notice of application for a liquor licence – Holiday Inn Express & Suites Kingston located at 11 Benson Street.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-P09-000-2018)

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- 07-129 Correspondence from Shawn Fairbanks, Technologist, Water Resources, Cataraqui Region Conservation Authority, dated January 19, 2018, attaching the International Lake Ontario – St. Lawrence River Board, Weekly Briefing.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-D03-000-2018)
- 07-130 Correspondence from Joyce Putman, resident, with respect to the illumination of City Hall.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-A20-000-2018)
- 07-131 Municipal Clerk's official notice of application for a liquor licence – Spearhead Brewing Company located at 675 Development Drive.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-P09-000-2018)
- 07-032 Correspondence from Catharine Gibson, member of the board of Kingston Municipal Non Profit Housing Corporation (Town Homes Kingston), dated January 29, 2018, resigning from the board of Kingston Municipal Non Profit Housing Corporation (Town Homes Kingston).  
**(See Miscellaneous Business Item 1)**  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-C12-000-2018)
- 07-133 AMO Policy Update – Today's Provincial Cabinet Shuffle, dated January 17, 2018.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-A16-000-2018)
- 07-134 Correspondence from Donna Campbell, Assistant, Chair and General Manager, Cataraqui Region Conservation Authority, dated January 26, 2018, with respect to the Schedule of the Cataraqui Region Conversation Authority 2018 Full Authority Board Meetings.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-D03-000-2018)
- 07-135 Correspondence from Rick Revelle, resident, dated January 24, 2018 with respect to Truth and Reconciliation.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-R08-000-2018)

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- 07-137 Correspondence from Mike Bricks, Senior Environment Planner, Morrison Hershfield Limited and Tina White, Senior Project Manager, Ministry of Transportation, dated January 24, 2018, with respect to Notice of Transportation Environmental Study Report Submission – Preliminary Design and Class Environmental Assessment Study – Wolfe Island Ferry and Docking Improvements.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-T10-000-2018)
- 07-138 Correspondence from Joanne Robyn, resident, dated January 24, 2018, with respect to the Central Kingston Growth and Infill Strategy – Reddendale.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-D25-000-2018)
- 07-139 AMO Communications dated January 23, 2018 with respect to OMAFRA Mainstreet Funding Information.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-F11-000-2018)
- 07-140 Correspondence from Association of Road Supervisors (AORS) with respect to an invitation to the AORS Annual Municipal Trade Show to be held at the Quinte Sports and Wellness Centre on June 6 and 7.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-M02-000-2018)
- 07-147 Correspondence from Shawn Fairbanks, Technologist, Water Resources, Cataraqui Region Conservation Authority, dated January 23, 2018, CRCA Conditions Update.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-E05-000-2018)
- 07-148 Correspondence from Shawn Fairbanks, Technologist, Water Resources, Cataraqui Region Conservation Authority, dated January 22, 2018, CRCA Conditions Update (afternoon update).  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-E05-000-2018)

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- 07-149 Correspondence from Shawn Fairbanks, Technologist, Water Resources, Cataraqui Region Conservation Authority, dated January 22, 2018, CRCA Conditions Update.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-E05-000-2018)
- 07-150 Downtown Kingston! Newsletter – Winter 2018.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-M00-000-2018)
- 07-152 Municipal Clerk’s official notice of application for a liquor licence – Tre Amici Panini & Pizzeria located at 627 Fortune Crescent.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-P09-000-2018)
- 07-153 Correspondence from Shawn Fairbanks, Technologist, Water Resources, Cataraqui Region Conservation Authority, dated January 21, 2018, CCRA Region Forecast Update.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-E05-000-2018)
- 07-154 Correspondence from Shawn Fairbanks, Technologist, Water Resources, Cataraqui Region Conservation Authority, dated January 19, 2018, CCRA Region Forecast Update – Provincial Flood Watch  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-E05-000-2018)
- 07-155 AMO Policy Update, dated January 31, 2018, Draft Fire Regulations for Municipal Comments  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-P16-000-2018)
- 07-156 Correspondence from Taoufik Mounib, member of the North King’s Town Secondary Plan Community Working Group, dated January 21, 2018, resigning from the North King’s Town Secondary Plan Community Working Group.  
**(See Miscellaneous Business Item 2)**  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-C12-000-2018)

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- 07-158 Correspondence from Matthew Colley, Farmland Program Assistant, Ontario Farmland Trust, dated January 31, 2018 with respect to the 2018 Ontario Farmland Forum – “Building Farmland Viability in Ontario” being held at the Wellington & District Community Centre, Prince Edward County on Thursday, April 5, 2018.  
(Distributed to all members of Council on January 31, 2018)  
(File Number CSU-C12-000-2018)

**Referred to the City Clerk**

- 07-136 Proclamation Application received from Cassandra Crawford, Cataraqui Woods Dentistry/Brush-A-Mania Organization, asking that Council proclaim April 2018 as “Oral Health Month” in the City of Kingston.  
(Distributed to all Members of Council on January 31, 2018)  
(File Number CSU-M10-000-2018)

**Other Business**

**By-Laws**

- a) **That** By-Laws (1) through (5) be given their first and second reading.
  - b) **That** Clause 11.34 of By-Law Number 2010-1 be suspended for the purpose of giving By-Law (2) three readings.
  - c) **That** By-Laws (2) through (5) be given their third reading.
- (1) A By-Law to Amend By-Law Number 2000-134, A By-Law to Establish Purchasing Policies and Procedures (Workers Compensation Insurance Requirements for Vendors)

First and Second Reading

Proposed Number 2018-048

**(See Clause (3), Report Number 19)**

- (2) A By-Law to Authorize the Submission of an Application to Ontario Infrastructure and Lands Corporation (“OILC”) for Financing Certain ongoing Capital Works of The Corporation of the City of Kingston (The “Municipality”); to Authorize Temporary Borrowing from OILC to Meet Expenditures in Connection with Such Works; and to Authorize Long Term Borrowing for Such Works Through the Issue of Debentures to OILC

Three Readings

Proposed Number 2018-049

**(See Clause (4), Report Number 18)**

- (3) A By-Law to Amend By-Law Number 96-259, “Downtown and Harbour Zoning By-Law of The Corporation of the City of Kingston” (Zone Change from Central Business System ‘C1’ to site specific Central Business System ‘C1-46’, 153 and 155 Brock Street)

Three Readings

Proposed Number 2018-050

**(See Clause (1), Report Number 20)**

- (4) A By-Law to Amend By-Law Number 8499, “Restricted Area (Zoning) By-Law of The Corporation of the City of Kingston” (Amendment to Williamsville Main Street Commercial Zone “C4”)

Three Readings

Proposed Number 2018-051

**(See Clause (2), Report Number 20)**

- (5) A By-Law to confirm the proceedings of Council at its meeting held on Tuesday, February 6, 2018

Three Readings

Proposed Number 2018-052

**(City Council Meeting Number 2018-07)**

**Adjournment**