



**City Of Kingston
Municipal Accessibility
Advisory Committee
Meeting Number 01-2018
Addendum
Thursday, December 7, 2017 at 1:00 p.m.
Front Lounge, Portsmouth Olympic Harbour**

8. Business

- e) Appointment of Project teams
- vi. Active Transportation Master Plan (One Representative)

MAAC Project Team Request – Director’s Approval

Project Manager: Deanna Green

Project Contact: Deanna Green

Project Name: Active Transportation Master Plan (ATMP)

Project Location: Not applicable

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

The City of Kingston is preparing an Active Transportation Master Plan Walk and Bike Kingston. Improving travel choices available to residents is a critical component of the City’s transportation network. The City is moving forward to develop a plan for making walking and cycling an attractive choice for work, errands, and recreation for all of Kingston’s residents. The study is assessing the City’s existing active transportation infrastructure, both on-road and off-road to identify opportunities for improvements and provide short, medium and long-term plans for active transportation over the next twenty years.

A Technical Advisory Group (TAG) is being formed to provide input to Walk and Bike Kingston. The TAG is a single large group of approximately 12 to 15 individuals, comprised of active transportation stakeholders who have a leadership role in active transportation, and key City Staff who will meet at a minimum of two times to provide input to the study (once in mid-October and another time to discuss the draft plan in February/March 2017). The purpose of the TAG is to provide a forum for focused discussion of active transportation issues and opportunities, community engagement activities and draft plan policies. The TAG will act in an advisory capacity to the Active Transportation Review Team which consists of City Staff and Consultants.

The first meeting will be held Friday October 14 at 1211 John Counter Boulevard from 1:30 p.m. to 4:30 p.m. Project team members will be invited to a day-long forum on Wednesday November 2. A second meeting will be held in the spring of 2017.

Project Manager: original signed by Project Manager Date: September 30, 2016

Director’s Approval: original signed by Director Date: September 30, 2016

Upon the approval of the Director, the project manager will email the completed form with signatures to the Committee Clerk for MAAC and the Community Projects Manager, Accessibility.