

**Committee of the Whole
Confirmed Minutes
Meeting Number 2019-01**

**Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30,
2019**

Monday, January 28, 2019 - 6:01 p.m.

1. Roll Call

Present: Mayor Paterson, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland (arrived at 6:04 p.m.), Councillor Hutchison, Councillor Kiley, Councillor M^cLaren, Councillor Neill, Councillor Osanic, Deputy Mayor Stroud (arrived at 7:27 p.m.) (11)

Absent: Councillor Boehme, Councillor Oosterhof (2)

Administrative Staff Present:

Mr. J. Bolognone, City Clerk
Ms. A. Bryant-Peller, Assistant to the Mayor
Mr. M. Campbell, Director, Engineering Services
Mr. J. DaCosta, General Manager, Transit
Ms. L. Foulds, Manager, Financial Planning
Ms. L. Hurdle, Acting Chief Administrative Officer
Ms. S. Gibson, Senior Advisor, Utilities Kingston
Ms. E. Huebner, Financial Analyst
Ms. L. Hurdle, Acting Chief Administrative Officer
Ms. J. Jaynes, Deputy City Clerk
Mr. B. Joyce, Director, Energy Operations
Mr. J. Keech, President and CEO, Utilities Kingston
Ms. D. Kennedy, Chief Financial Officer and City Treasurer
Ms. S. Kidd, Deputy Commissioner, Transportation & Infrastructure Services - Operations
Mr. M. Lagacé, Technology Associate
Mr. B. Linnen, Director, Public Works Services
Mr. K. McCauley, Director, Measurement & Communication
Mr. J. Miller, Director, Engineering & Human Resources, Utilities Kingston
Mr. R. Murphy, Chief Financial Officer, Utilities Kingston
Ms. S. Nicholson, Director, Legal Services and City Solicitor
Ms. C. Patton, Financial Analyst
Ms. M. Purcell, Financial Analyst
Ms. H. Roberts, Director, Solid Waste Services
Mr. I. Semple, Director, Transportation Services
Mr. M. Treischl, Financial Analyst
Mr. M. Van Buren, Deputy Commissioner, Transportation & Infrastructure Services –
Engineering & Projects
Mr. J. Walker, Manager, Taxation & Revenue
Mr. M. Weber, Communications Officer

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

Approval of Addeds

Moved by Councillor Hill

Seconded by Councillor Osanic

That addendum 1 and addendum 2 be approved.

**Carried (10:0)
(A 2/3 Vote of Council was Received)
(See Recorded Vote)**

YEAS: Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison, Councillor Kiley, Councillor M^cLaren, Councillor Neill, Councillor Osanic, Mayor Paterson (10)

NAYS: (0)

ABSENT: Councillor Boehme, Councillor Oosterhof, Deputy Mayor Stroud (3)

2. Disclosure of Pecuniary Interest

None

3. Confirmation of Minutes

Moved by Councillor Doherty

Seconded by Councillor Neill

That the Minutes of Committee of the Whole Meeting Number 01-2017, held Tuesday, November 28, 2017, and Wednesday, November 29, 2017 be confirmed.

**Carried (10:0)
(See Recorded Vote)**

YEAS: Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison, Councillor Kiley, Councillor M^cLaren, Councillor Neill, Councillor Osanic, Mayor Paterson (10)

NAYS: (0)

ABSENT: Councillor Boehme, Councillor Oosterhof, Deputy Mayor Stroud (3)

4. Delegations

None

5. 2019 Budget Introduction

Ms. Lanie Hurdle, Acting Chief Administrative Officer provided introductory remarks and conducted a PowerPoint presentation on the 2019 Operating and Capital Budgets.

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

6. Utilities Kingston Presentation

Mr. Jim Keech, President and Chief Executive Officer, Utilities Kingston provided an overview and conducted a PowerPoint presentation regarding the Utilities Kingston 2019 operating and 4-year capital budgets.

7. Deliberations and Approval of Municipal Utilities Operating Budgets

Moved by Deputy Mayor Stroud
Seconded by Councillor Neill

A. Approval of the 2019-2020 Operating Budgets and the 4 year Capital Budgets for the Municipal Utilities

Moved by Deputy Mayor Stroud
Seconded by Councillor Neill

That Council approve the 2019 and 2020 Municipal Utility Operating Budgets in the amounts noted below:

WASTEWATER	2019	2020
Operating Budget	\$ 16,436,000	\$ 17,129,000
Debt Costs	\$ 4,338,000	\$ 5,216,000
Transfer to Facility Repair Fund – Debt 85 Lappan’s Lane	\$ 476,000	\$ 476,000
Transfer to Capital Reserve Fund	<u>\$ 11,655,000</u>	<u>\$ 11,248,000</u>
Total Revenue	\$ 32,905,000	\$ 34,070,000
WATER	2019	2020
Operating Budget	\$ 14,240,000	\$ 14,701,000
Debt Costs	\$ 2,103,000	\$ 2,095,000
Transfer to Facility Repair Fund – Debt 85 Lappan’s Lane	\$ 476,000	\$ 476,000
Transfer to Capital Reserve Fund	<u>\$ 11,749,000</u>	<u>\$ 12,312,000</u>
Total Revenue	\$ 28,569,000	\$ 29,584,000

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

WASTEWATER	2019	2020
GAS	2019	2020
Operating Budget	\$ 4,789,000	\$ 4,895,000
Commodity Purchase, Transportation & Storage	\$ 25,000,000	\$ 25,000,000
Transfer to Facility Repair Fund – Debt 85 Lappan’s Lane	\$ 173,000	\$ 173,000
Transfer to Gas Capital Reserve Fund	\$ 3,430,000	\$ 3,529,000
Transfer to City Municipal Capital Reserve Fund	<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>
Total Revenue	\$ 35,392,000	\$ 35,597,000
APPLIANCE RENTAL BUSINESS	2019	2020
Operating Budget	\$ 538,000	\$ 550,000
Transfer to Capital Reserve Fund	\$ 935,000	\$ 980,000
Transfer to Municipal Capital Reserve Fund	\$ 816,000	\$ 816,000
Transfer to City Environmental Reserve Fund	<u>\$ 544,000</u>	<u>\$ 544,000</u>
Total Revenue	\$ 2,833,000	\$ 2,889,000

That Council approve the 4 year municipal utility Capital Budgets as follows:

Wastewater	\$69,073,264
Water	\$64,789,764
Gas	\$15,279,264
Appliance Rental Business	\$4,500,000
Total	\$153,642,292

That Council approve funding for the 4 year municipal utility Capital Budgets as follows:

Wastewater Reserve Fund	\$57,085,264
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**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

Impost Reserve Fund – Wastewater	\$11,988,000
Water Reserve Fund	\$54,829,764
Impost Reserve Fund – Water	\$9,960,000
Gas Reserve Fund	\$15,279,264
Appliance Rental Reserve Fund	\$4,500,000
Total	\$153,642,292

That Council approve The Corporation of the City of Kingston Drinking Water Supply System 2019 – 2023 Financial Plan as provided in Exhibit B-1 to Report Number 19-041; and

That Council authorize the President and CEO of 1425445 Ontario Limited (o/a Utilities Kingston) to sign the formal endorsement of these plans and submit the plan to the required Ministries; and

That the City’s budget By-Laws include the municipal utility operating and capital budgets as approved.

(The Report of the President and CEO of Utilities Kingston (Report Number 19-041) was attached to the agenda as schedule pages 1-78 and was distributed with the Budget Packages)

**Carried (10:1)
(Clause 7.A.)
See Recorded Vote**

- YEAS: Mayor Paterson, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison, Councillor Kiley, Councillor M^cLaren, Councillor Neill, Councillor Osanic, Deputy Mayor Stroud (10)
- NAYS: Councillor Chapelle (1)
- ABSENT: Councillor Boehme, Councillor Oosterhof (2)

B. Approval of Rate Changes for 2019-2022 for the Water and Wastewater Rates

Moved by Councillor Doherty
Seconded by Councillor Hill

That Council approve:

1. The proposed water and wastewater rates, effective March 1, 2019 to December 31, 2019, the proposed water and wastewater rates, effective January 1, 2020 to December 31, 2020, the proposed water and wastewater rates, effective January 1, 2021 to December 31, 2021, and the proposed water and wastewater rates, effective January 1, 2022 as detailed in the attached rate schedules.

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

2. By-Law Number 2019-025 being a By-Law to Amend By-Law Number 2011-24 "A By-Law to Impose Water & Wastewater Rates (Utilities Kingston)" be presented for all three readings.

(The Report of the President and CEO of Utilities Kingston (Report Number 19-042) was attached to the agenda as schedule pages 79-88)

**Carried (9:2)
(Clause 7.B.)
See Recorded Vote**

YEAS: Mayor Paterson, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison, Councillor M^cLaren, Councillor Neill, Councillor Osanic, Deputy Mayor Stroud (9)
NAYS: Councillor Chapelle, Councillor Kiley (2)
ABSENT: Councillor Boehme, Councillor Oosterhof (2)

C. Approval of Local Distribution Rate Change and Federal Carbon Charge for Natural Gas

Moved by Councillor Holland
Seconded by Councillor Hutchison

That Council approve:

1. The proposed gas local distribution rate change effective March 1, 2019 and January 1, 2020 as detailed in this report; and
2. The proposed Federal Carbon Charge rate effective April 1, 2019; and
3. Representatives of Utilities Kingston be authorized to act, on behalf of The Corporation of the City of Kingston, to comply with the legislated requirements of the Greenhouse Gas Pollution Pricing Act and the Federal Carbon Pricing Backstop as it relates to the natural gas utility; and
4. Utilities Kingston be authorized to execute any required operational documents that falls within the provisions of the Greenhouse Gas Pollution Pricing Act and the Federal Carbon Pricing Backstop; and
5. By-Law Number 2019-026 A By-Law to Amend By-Law Number 2010-17 "A By-Law to Impose Gas Rates, as amended by By-Law Numbers 2013-18, 2015-28, 2017-21, and 2018-17, (Exhibit A to Report Number 19-043).

(The Report of the President and CEO of Utilities Kingston (19-043) was attached to the agenda as schedule pages 89-99)

**Carried (11:0)
(Clause 7.C.)
See Recorded Vote**

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

YEAS: Mayor Paterson, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison, Councillor Kiley, Councillor M^cLaren, Councillor Neill, Councillor Osanic, Deputy Mayor Stroud (11)
NAYS: (0)
ABSENT: Councillor Boehme, Councillor Oosterhof (2)

D. Approval of 2019 Rate Changes for Miscellaneous Charges and Appliance Rental Business

Moved by Councillor Kiley
Seconded by Councillor M^cLaren

That Council approve:

1. The proposed Miscellaneous Charges and Appliance Rental rates adjustments as detailed in this report, effective March 1, 2019.
2. By-Law Number 2019-027 being a By-Law to Amend By-Law No. 2012-22 "A By-Law to Impose Miscellaneous Charges and Appliance Rental Rates (Utilities Kingston)" to reflect the approved rates (Exhibit A to Report Number 19-044), be presented for all three readings.

(The Report of the President and CEO of Utilities Kingston (Report Number 19-044) was attached to the agenda as schedule pages 100-121)

**Carried (11:0)
(Clause 7.D.)
See Recorded Vote**

YEAS: Mayor Paterson, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison, Councillor Kiley, Councillor M^cLaren, Councillor Neill, Councillor Osanic, Deputy Mayor Stroud (11)
NAYS: (0)
ABSENT: Councillor Boehme, Councillor Oosterhof (2)

E. Long Term Capital Budget Planning – Combined Sewer Separation Program

Moved by Councillor Neill
Seconded by Councillor Osanic

That Council for the City of Kingston endorses the long term objective of the total elimination of combined sewers within the City of Kingston; and

That in recognition of the current capital budget (2019-2022), which contains combined sewer elimination projects, that beginning with the 2023 capital program it is recommended that resources be allocated as appropriate to target the elimination of combined sewers over a 20 year sustained program.

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

(The Report of the President and CEO of Utilities Kingston (Report Number 19-045) was attached to the agenda as schedule pages 122-128)

**Carried (11:0)
(Clause 7.E.)
See Recorded Vote**

YEAS: Mayor Paterson, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison, Councillor Kiley, Councillor M^cLaren, Councillor Neill, Councillor Osanic, Deputy Mayor Stroud (11)
NAYS: (0)
ABSENT: Councillor Boehme, Councillor Oosterhof (2)

Councillor Holland withdrew from the meeting and did not return.

8. Municipal Operating and Capital Budget (Excluding Utilities) Overview

Ms. Desirée Kennedy, Chief Financial Officer and City Treasurer, provided an overview of the 2019 operating and capital budgets.

Moved by Councillor Hill
Seconded by Councillor Neill

That Council waive the rules of By-Law Number 2010-1, "Council Procedural By-Law", as amended, in order to extend the meeting to complete the agenda.

**Carried (8:2)
(A 2/3 Vote of Council was Received)
(See Recorded Vote)**

YEAS: Mayor Paterson, Councillor Doherty, Councillor Hill, Councillor Hutchison, Councillor Kiley, Councillor M^cLaren, Councillor Neill, Deputy Mayor Stroud (8)
NAYS: Councillor Chapelle, Councillor Osanic (2)
ABSENT: Councillor Boehme, Councillor Holland, Councillor Oosterhof (3)

9. Departmental Presentations (City)

a) Transportation & Infrastructure Services - Jim Keech, President and CEO, Utilities Kingston

Mr. Keech, President and CEO, Utilities Kingston provided an overview of the Transportation & Infrastructure Services' operating budget. Mr. Keech advised that the Transportation & Infrastructure Services Group is responsible for the following municipal services:

Transportation Services
Transit & Fleet Services

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

**Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30,
2019**

Public Works Services
Solid Waste Services

Mr. Keech provided some of the major priority areas for 2019 for Transportation & Infrastructure Services:

- Finalize Active Transportation Implementation Plan (2019-2023)
- Intersection and crossing upgrades to support multi-modal transportation and safety
- Transportation planning/studies to support various key planning studies such as Williamsville Update, North King's Town Secondary Plan, Central Growth Study
- Annualize Montreal Street Express Service
- Continued planning for future growth and expansion as we await details of administration of
- government funding for transit and active transportation – federal commitment of \$42M over 10 years
- Ongoing marketing activities to promote transit to employers and other markets
- Planning for Transit site expansion to meet future needs
- Participate in development of Central Fleet garage
- Road and sidewalk maintenance – minor capital
- Continued implementation of Emerald Ash Borer mitigation program and Double the Tree Canopy initiative
- Increased focus on winter control activities and non-winter maintenance of sidewalks, bus stops, and cycling lanes to support active transportation
- Focused efforts to enhance parks maintenance programs
- Curbside collection services and operation of Solid Waste facilities
- Continue to review and explore opportunities to increase waste diversion rate and citizen satisfaction with SW services
- Continue to monitor pending changes to the Waste Free Ontario Act
- Upgrades to the Material Recovery Facility (MRF)
- Development of an Integrated Waste Management Plan
- Focus on asset management and delivery of right-of-way infrastructure program
- Design and construction of right-of-way assets including roads, sidewalks, cycling facilities, storm water and shoreline improvements, and bridges
- Support for other city business units including construction management for parks, active transportation and transit infrastructure, and parking and traffic projects
- Technical review for land development applications
- Infrastructure planning

10. Communications

Correspondence from Trevor Fray, Executive Director, Kingston Access Services, dated January 7, 2019 with respect to Kingston Access Services 2019 Operating Funding request and potential impacts to service levels.

(Previously distributed to all members of Council on January 9, 2019)

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

**Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30,
2019**

(File Number CSU-F05-000-2019)

Council consented to the addition of the following Communications:

Referred to All Members of Council

- 01-01 Correspondence from Dr. Kieran Michael Moore, Medical Officer of Health, KFL&A Public Health dated January 17, 2019, with respect to safety measures for Sir John A. Macdonald Boulevard at Norman Rogers Drive.
(Distributed to all members of Council on January 25, 2019)
(File Number CSU-T08-000-2019)
- 01-02 Correspondence from Michael Fraser, Vice-President, University Relations, Queen's University dated January 22, 2019 with respect to the upgrades at the intersection at Sir John A. Macdonald Boulevard and Norman Rogers Drive.
(Distributed to all members of Council on January 25, 2019)
(File Number CSU-T08-000-2019)
- 01-03 Correspondence from Desirée Kennedy, Chief Financial Officer and City Treasurer dated January 25, 2019 with respect to the 2019 Engineering Capital Budget Details.
(Distributed to all members of Council on January 25, 2019)
(File Number CSU-F05-000-2019)

11. Recess

Moved by Councillor Neill
Seconded by Councillor Doherty

That the Committee of the Whole do recess and reconvene on Tuesday January 29, 2019 at 6:00 p.m.

**Carried (10:0)
See Recorded Vote**

YEAS: Mayor Paterson, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Hutchison, Councillor Kiley, Councillor M^cLaren, Councillor Neill, Councillor Osanic, Deputy Mayor Stroud (10)

NAYS: (0)

ABSENT: Councillor Boehme, Councillor Holland, Councillor Oosterhof (3)

The Committee of the Whole Recessed at 10:50 p.m.

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

**Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30,
2019**

Tuesday, January 29, 2019 - 6:00 p.m.

1. Reconvening Roll Call

Present: Mayor Paterson, Councillor, Councillor Boehme, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison, Councillor M^cLaren, Councillor Neill, Councillor Oosterhof, Councillor Osanic, Deputy Mayor Stroud (arrived 6:13 p.m.) (13)

Absent: None (0)

Administrative Staff Present:

Mr. J. Bolognone, City Clerk
Mr. L. Coleman, Technology Associate
Ms. L. Foulds, Manager, Financial Planning
Ms. E. Huebner, Financial Analyst
Ms. L. Hurdle, Commissioner, Community Services
Ms. J. Jaynes, Deputy City Clerk
Ms. D. Kennedy, Chief Financial Officer and City Treasurer
Ms. N. MacKinnon, Financial Analyst
Ms. C. Patton, Financial Analyst
Ms. M. Purcell, Financial Analyst
Ms. J. Pinarski, Communications Officer
Mr. M. Treischl, Financial Analyst
Ms. J. Waldron, Financial Analyst
Mr. J. Walker, Manager, Taxation & Revenue

2. Disclosure of Pecuniary Interest

Councillor Boehme declared a possible pecuniary interest in Clause 7, Items A., B., C., D. and E presented on Monday, January 29, 2019 as he is an employee of Utilities Kingston.

3. Delegations

None

4. Presentations by External Agencies

1. Kingston Economic Development Corporation (KEDCO)

Ms. Donna Gillespie, Chief Executive Officer, conducted a PowerPoint presentation regarding the KEDCO 2019 Budget request in the amount of \$1,461,417.

2. Tourism Kingston

Ms. Megan Knott, Executive Director Officer, conducted a PowerPoint presentation regarding the Tourism Kingston 2019 Budget request in the amount of \$1,347,000.

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

3. Cataraqui Region Conservation Authority

Mr. Geoff Rae, General Manager, conducted a PowerPoint presentation regarding the Cataraqui Region Conservation Authority 2019 Budget request in the amount of \$1,584,306.

4. Kingston, Frontenac, Lennox & Addington Public Health

Dr. Kieran Moore, Medical Officer of Health, conducted a PowerPoint presentation regarding the Kingston, Frontenac, Lennox & Addington Public Health 2019 Budget request in the amount of \$3,990,103.

5. Kingston Access Services

Mr. Trevor Frey, Executive Director, conducted a PowerPoint presentation regarding the Kingston Access Services 2019 Budget request in the amount of \$3,117,338.

6. Kingston Frontenac Public Library

Ms. Patricia Enright, Chief Librarian/Chief Executive Officer and Ms. Monica Stewart, Board Chair, conducted a PowerPoint presentation regarding the Kingston Frontenac Public Library 2019 Budget request in the amount of \$7,771,527.

7. Kingston Police Services Board

Chief Antje McNeely, Chief of Police, Chris Scott, Deputy Chief, John Howes, Director of Finance and Andrea Risk, Board Chair conducted a PowerPoint presentation regarding the Kingston Police Services 2019 Budget request in the amount of \$41,909,175.

8. Downtown Kingston! BIA

Mr. Doug Ritchie, Managing Director, spoke regarding the Downtown Kingston! BIA 2019 Budget request in the amount of \$39,000.

9. County of Frontenac – Fairmount Home

Mr. Kelly Pender, Chief Administrative Officer and Ms. Lisa Hirvi, Administrator conducted a PowerPoint regarding the County of Frontenac - Fairmount Home 2019 Budget request in the amount of \$2,992,180.

10. County of Frontenac – Land Ambulance Services

Mr. Kelly Pender, Chief Administrative Officer and Ms. Gale Chevalier, Deputy Chief of Operations conducted a PowerPoint regarding the County of Frontenac - Land Ambulance Services 2019 Budget request in the amount of \$7,366,324.

5. Recess

Moved by Councillor Boehme

Seconded by Councillor Neill

That the Committee of the Whole do recess and reconvene on Wednesday January 30, 2019 at 6:00 p.m.

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

**Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30,
2019**

**Carried (13:0)
See Recorded Vote**

YEAS: Councillor Boehme, Councillor Chapelle, Councillor Doherty, Councillor Hill,
Councillor Holland, Councillor Hutchison, Councillor Kiley, Councillor M^cLaren,
Councillor Neill, Councillor Oosterhof, Councillor Osanic, Mayor Paterson,
Deputy Mayor Stroud (13)

NAYS: (0)

ABSENT: (0)

The Committee of the Whole Recessed at 9:36 p.m.

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

**Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30,
2019**

Wednesday, January 30, 2019 - 6:00 p.m.

1. Reconvening Roll Call

Present: Mayor Paterson, Councillor Boehme, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison, Councillor Kiley, Councillor M^cLaren, Councillor Neill, Councillor Oosterhof, Councillor Osanic, Deputy Mayor Stroud (arrived 7:59 p.m.) (13)

Absent: None (0)

Administrative Staff Present:

Ms. P. Agnew, Director, Planning, Building & Licensing
Mr. S. Armstrong, Fire Chief
Mr. J. Bolognone, City Clerk
Ms. A. Bryant-Peller, Assistant to the Mayor
Mr. J. Bumstead, Chief Information Officer
Mr. C. Desjardins, Director, Office of Strategy, Innovation & Partnerships
Mr. L. Follwell, Director, Recreation & Leisure Services
Ms. L. Foulds, Manager, Financial Planning
Mr. P. Huigenbos, Acting Commissioner, Community Services
Ms. E. Huebner, Financial Analyst
Ms. L. Hurdle, Acting Chief Administrative Officer
Ms. J. Jaynes, Deputy City Clerk
Mr. S. Kanellos, Director, Facilities Management & Construction Services
Mr. J. Keech, President and CEO, Utilities Kingston
Ms. D. Kennedy, Chief Financial Officer and City Treasurer
Ms. JC Kenny, Director, Communications & Customer Experience
Ms. C. Keyes, Administrator, Rideaucrest
Ms. S. Kidd, Deputy Commissioner, Transportation & Infrastructure Services - Operations
Mr. S. Laidman, Director, Housing & Social Services
Ms. N. Lecomte Elwood, Acting Manager, Customer Experience
Ms. S. Nicholson, Director, Legal Services and City Solicitor
Ms. C. Patton, Financial Analyst
Ms. M. Purcell, Financial Analyst
Mr. R. Reed, Manger, Airport
Ms. D. Roberge, Acting Commissioner, Corporate & Emergency Services
Mr. C. Sabourin, Technology Associate
Ms. J. Stitt, Communications Officer
Mr. M. Treischl, Financial Analyst
Mr. M. Van Buren, Deputy Commissioner, Transportation & Infrastructure Services –
Engineering & Projects
Mr. J. Walker, Manager, Taxation & Revenue
Mr. C. Wiginton, Cultural Director, Cultural Services

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

**Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30,
2019**

2. Disclosure of Pecuniary Interest

Councillor Boehme declared a possible pecuniary interest with respect to Clause 6, Paragraph 13, specifically with respect to the approval of the Utilities Kingston budget requisition to as he is an employee of Utilities Kingston.

Councillor Holland declared a possible pecuniary interest with respect to Clause 6, Paragraphs 2 and 13 specifically with respect to the approval of the J.K. Tett budget requisition as she has a personal relationship with a member of the Tett Board.

Councillor Hutchison declared a possible pecuniary interest with respect to Clause 6, Paragraphs 3, 9 and 13, specifically with respect to the approval of the Community Services, Long Term Care budget requisition as his mother is a resident of Rideaucrest Home.

Councillor Hutchison declared a possible pecuniary interest with respect to Clause 6, Paragraphs 4 and 13, specifically with respect to the approval the Chief Administrative Office, Strategic Initiatives budget requisition as he has a family member employed by St. Lawrence College.

Councillor Neill declared a possible pecuniary interest in Clause 6, Paragraphs 5 and 13, specifically with respect to the approval of the Kingston Community Hospital Foundation 2019 budgeted transfer, as he has a family member who is an employee of Kingston General Hospital.

Councillor Oosterhof declared a possible pecuniary interest with respect to Clause 6, Paragraphs 5, 10 and 13 as he has a family member that uses the services of Kingston Access Services.

Departmental Presentations (City) Continued

a) Community Services – Lanie Hurdle, Acting Chief Administrative Officer

Ms. Hurdle, Commissioner, Community Services, provided an overview of the Community Services' operating budget. Ms. Hurdle advised that the Community Services Group is responsible for the following municipal services:

Planning, Building & Licensing Services;
Real Estate & Environmental Initiatives;
Housing & Social Services;
Cultural Services;
Recreation & Leisure Services;
Long Term Care (Rideaucrest Home); and
Communications & Customer Experience.

Ms. Hurdle provided some of the major priority focus areas for 2019 for Community Services:

Planning, Building & Licensing

- Anticipated minor contribution (\$150K) to the Building regulatory reform advisory group (BRRAG) Reserve Fund due to slower growth than anticipated. Staff

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

anticipated a contribution to the BRRAG in 2018 but required a contribution from BRRAG of approximately \$650K due to of slow growth.

- Permanent by-law/property standards support downtown and Williamsville/Sydenham. Increased integration between by-law & property standards as well as transfer of night noise enforcement.
- Continued agreement with Humane Society and increase in contract price.
- Continue the position to focus on site plan compliance throughout the City.
- Complete various key planning studies such as Central & Infill Growth Strategy; North King's Town Secondary Plan; Population, Employment & Housing Projections; Reddendale Neighbourhood Study; and Williamsville Main Street Study Update.
- Develop tall & mid-rise buildings policies (Phase 1 – Design).

Real Estate & Environmental Services

- Acquisition of properties for long term plans related to construction projects, facility land requirements and vacant employment land opportunities.
- Advancing planning approvals to initiate servicing and infrastructure of unserviced employment lands to encourage business attraction, retention and expansion. This includes the plan of subdivision and land preparation for the Clogg's Road lands at the 401/Gardiners Road.
- Creating a facility at the City's Creekford Road site to receive excess soil from City projects/land developments in order to minimize the costs of major City projects.
- Undertaking a Rural Industrial Study to identify areas and types of businesses appropriate for the rural area.
- Continue the implementation of the Corporate Climate Action Plan.
- Ongoing maintenance to closed landfills.

Housing & Social Services

- Update to the 10-Year Housing and Homelessness Plan ensuring that the work aligns with the Mayor's Task Force on Housing.
- Continue to support the Street Outreach Program in partnership with Home Base Housing.
- Continued investment in the capital affordable housing program, including increase in Kingston Frontenac Renovates Program.
- Continue the working low income benefit program (dental, vision, drugs).
- Development and implementation of a local plan to address child care needs across the City and County.
- Uncertainty related to future funding for Ontario Works (OW). Final year of upload was 2018. It is anticipated that there will be a reduction in funding and impact to caseload related Ontario Disability Support Program (ODSP) clientele.

Cultural Services

- Continue to implement the Kingston Culture Plan and the Public Art Master Plan by ensuring the integration of public art works as part of capital projects such as Lake

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

Ontario Park, the Airport, the Division Street/Princess Street gateway and the Third Crossing.

- Implement Phase 2 of “Engage for Change” and facilitating the “Your Stories, Our Histories” initiative designed to engage residents in an exploration of local history and to guide future programming.
- Continue to support the J.K. Tett Centre to ensure governance and programming improvements.
- Support sector development related to the arts and heritage through a combination of service level agreements, targeted initiatives and increased investment in funding programs, particularly the City of Kingston Heritage Fund.
- Develop a plan for the City Hall Market Wing as an expanded programming space with a focus on local history.

Recreation & Leisure Services

- First full year of Rideau Heights Community Centre in partnership with multiple community organizations.
- Continued focus on special events to support local and tourism efforts.
- Complete the update to the Parks and Recreation Master Plan.
- Kingston East Community Centre final design and start of construction. Procurement in March 2019.
- Finalize a plan for future use and programming of Belle Park.
- Work on multiple capital projects such as 671 Brock Street; Midland Park Phase 4; Design of pathways for MacLean Trail Park and Village Apartments pathway improvements; McBurney Park upgrade as well as asset management work in recreation facilities.

Long Term Care (Rideaucrest Home)

- Increase in non-tax revenues from provincial funding including envelope funding and high intensity needs.
- Case Mix Index (CMI) budgeted at 0.9492
- Review scheduling practices and policies to increase attraction and retention of health care professionals.
- Continue with recommendations from Accreditation Canada with a keen focus on increased resident and employee communication and engagement.
- Continue working with Corporate Health and Safety Officer on strategies and education to reduce risk and promote staff safety.
- Continue capital investments in the Home to address asset management and health and safety.

Communications & Customer Experience

- Continue the public engagement plan implementation and training plans for staff and members of the public.
- Continue the implementation of innovative applications such as “My Neighbourhood”.
- Continue the work on “Get Involved Kingston” to better inform and engage the public.

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

- Continue to implement phase 2 of the new Customer Relationship Management (CRM) technology solution.
- Complete and implement the Customer Experience Strategy.

b) Corporate & Emergency Services – Desirée Kennedy, Chief Financial Officer and City Treasurer

Ms. Desirée Kennedy, Chief Financial Officer and City Treasurer, provided an overview of the Corporate & Emergency Services' operating budget. Ms. Kennedy advised that the Corporate & Emergency Services Group is responsible for the following municipal services:

Human Resources & Organization Development;
Facilities Management & Construction Services;
Legal Services;
Office of the City Clerk; and
Kingston Fire & Rescue.

Ms. Kennedy provided some of the major priority focus areas for 2019 for Corporate & Emergency Services:

Human Resources & Organization Development

- Ongoing youth employment initiative – internship and new grad programs – 18-36 month program designed for career or learning opportunities in partnership with local post-secondary education institutions
- Implement organization development strategies targeted at attraction, recruitment, retention and succession planning
- Develop and implement employee engagement survey action plans - designed to enhance overall employee job satisfaction and an improved labour relations environment
- New onboarding/orientation program
- Human Resource Management System functionality

Facilities Management & Construction Services

- Continue investment in building assets in accordance with asset management program
- Implement added security features in City facilities including fire and life safety upgrades at City Hall
- Provide project management services for large building projects - Fleet Maintenance Garage – Kingston East Community Centre
- Protect and invest in City's heritage realty assets
- Continue to implement building automated systems and develop and analyze energy monitoring and measurement systems for City buildings
- Continue energy retrofit measures – lighting, cooling systems & boilers; optimize rate incentives
- Expand functionality of existing building work order and preventive maintenance system

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

Legal Services

- Continue to develop a risk management strategy - a corporate approach to insurance and risk management which focuses on the promotion of public safety and cost control
- Work with departments to manage incident and insurance costs - conduct an in-depth analysis of claims experience and trends and identify claims management process improvements
- Continue to review corporate legal support delivery and resource requirements
- Provide extensive legal support to the Third Crossing project

Office of the City Clerk

- Continue to enhance the live streaming and closed captioned recordings of Council/Committee meetings
- Collaborate with community partners to promote youth engagement and participation in civic affairs - educate youth on municipal government and Council priorities
- Implement best practices for effective management of information and introduce Office 365 for the management of Council meetings and Council reports
- Initiate the process to implement Ranked Ballot Voting for the 2022 municipal election

Kingston Fire & Rescue

- Continue with Fire Services Accreditation and development of Fire Service Quality Measures (2017-2022)
 - Review of service levels and performance standards
 - Asset management plan
 - Station condition and location (completed in 2018)
 - Apparatus life-cycle management plan
- Emergency Management
 - Continue Emergency Management Training for all departments; support the transition to Incident Management System (IMS) in 2019
 - Align all related emergency planning materials to recognize IMS

c) Finance, Technology and Administration – Desirée Kennedy, Chief Financial Officer and City Treasurer

Ms. Kennedy, Chief Financial Officer and City Treasurer, provided an overview of the Finance, Technology and Administration operating budget. Ms. Kennedy advised that the Finance, Technology and Administration Group is responsible for the following municipal services:

Mayor, Council and the CAO's Office;
Information Systems and Technology; and
Financial Services.

Ms. Kennedy provided some of the major priority focus areas for 2019 for Finance, Technology and Administration:

Mayor and Council

- Strategic planning direction

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

- Corporate governance and policy development
- Continue to develop intergovernmental relations with federal and provincial governments and other related associations and working groups
- Mayor's Task Force on Housing

CAO's Office

- Corporate administration, execution and reporting of Council priorities
- Enhance collaborative relationships with institutional and community partners
- Coordinate implementation of the workforce development and in-migration strategy
- Development and implementation of an innovation strategy and roadmap
- Advancing economic growth & development in the community by supporting and aligning the airport with efforts of the City, Tourism Kingston and Kingston Economic Development Corporation KEDCO
- Completion of the airport terminal building expansion
- Implement initiatives in support of the land-use development strategy
- Implementation of an air service growth strategy

Information Systems & Technology

- Development of a comprehensive multi-year Business Technology Strategy
- Complete an information technology security risk analysis and develop a strategy to advance the City's technology security posture
- Enhanced customer service through the next phase of CRM functionality, website improvements and mobile applications
- Support the ongoing investment in Enterprise Resource Management systems
- Implement best practices to ensure that the corporation's information assets are managed effectively and securely
- Continue to expand the availability of open data sets to the City's Open Data Portal

Financial Services

- Financial Management System Implementation (2016-2018)
 - 2017 – phased in go-live, enhanced reporting and functionality
 - 2018 – phase 2 planning
- Assessment roll management – review of four-year assessment cycle date – continued support to Development and Services Hub (DADH) implementation including linkages to assessment and growth projections
- Expanding purchasing support for improving and standardizing processes in conjunction with Financial Management System (FMS) automation
- Continued focus on updating communication of financial, budget and property taxation concepts

Councillor Kiley withdrew from the meeting at 10:00 p.m. and did not return.

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

6. Deliberations and Approval of Municipal Operating and Capital Budgets

Due to pecuniary interests declared by Councillor Boehme, Councillor Holland, Councillor Hutchison, Councillor Neill and Councillor Oosterhof the recommendation as it appeared in the Agenda was rewritten in order to separate out those specific pecuniary interests.

Moved by Councillor Hill

Seconded by Councillor Oosterhof

1. **That** Council approve the 2019 General Municipal (tax-supported) Operating Budget in the amount of \$379,570,472 (\$388,595,930 less \$182,956, \$4,473,814, \$201,350, \$3,117,338, and \$1,050,000 approved in paragraphs 2, 3, 4, 5 and 6); and

Councillor Holland withdrew from the meeting

2. **That** Council approve the 2019 General Municipal Operating Budget for Community Services, Cultural Services, JK Tett program in the amount of \$182,956; and

**Carried (11:0)
(Paragraph 2)
(See Recorded Vote)**

YEAS: Councillor Boehme, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Hutchison, Councillor M^cLaren, Councillor Neill, Councillor Oosterhof, Councillor Osanic, Mayor Paterson, Deputy Mayor Stroud (11)

NAYS: (0)

ABSENT: Councillor Holland, Councillor Kiley (2)

Councillor Holland returned to the meeting.

Councillor Hutchison withdrew from the meeting.

3. **That** Council approve the 2019 General Municipal Operating Budget for Community Services, Long Term Care in the amount of \$4,473,814; and

4. **That** Council approve the 2019 General Municipal Operating Budget for Chief Administrative Officer, Strategic Initiatives in the amount of \$201,350; and

**Carried (11:0)
(Paragraphs 3 and 4)
(See Recorded Vote)**

YEAS: Councillor Boehme, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor M^cLaren, Councillor Neill, Councillor Oosterhof, Councillor Osanic, Mayor Paterson, Deputy Mayor Stroud (11)

NAYS: (0)

ABSENT: Councillor Hutchison, Councillor Kiley (2)

Councillor Hutchison returned to the meeting.

Councillor Oosterhof withdrew from the meeting.

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

5. **That** Council approve the 2019 General Municipal Operating Budget for Kingston Access Services in the amount of \$3,117,338; and

**Carried (11:0)
(Paragraph 5)
(See Recorded Vote)**

YEAS: Councillor Boehme, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison, Councillor M^cLaren, Councillor Neill, Councillor Osanic, Mayor Paterson, Deputy Mayor Stroud (11)

NAYS: (0)

ABSENT: Councillor Kiley, Councillor Oosterhof (2)

Councillor Oosterhof returned to the meeting.
Councillor Neill withdrew from the meeting.

6. **That** Council approve the 2019 General Municipal Operating Budget net transfer to the Hospital Foundation in the amount of \$1,050,000; and

**Carried (11:0)
(Paragraph 6)
(See Recorded Vote)**

YEAS: Councillor Boehme, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison, Councillor M^cLaren, Councillor Oosterhof, Councillor Osanic, Mayor Paterson, Deputy Mayor Stroud (11)

NAYS: (0)

ABSENT: Councillor Kiley, Councillor Neill (2)

Councillor Neill returned to the meeting.

7. **That** any variance between final assessment growth and the growth estimates included in the 2019 general municipal operating budget be transferred to/funded from the Working Fund Reserve, to offset unanticipated variances in assessment growth in future years as a stabilization measure; and
8. **That** Council approve the 2019 Municipal Capital Budget in the amount of \$50,363,689 (\$51,557,689 less \$845,000 and \$349,000 approved in paragraphs 9 and 10), as follows:

Proposed capital expenditures	<u>\$50,363,689</u>
Financing:	
General Municipal Reserve Funds (PAYG)	\$45,977,238
Working Fund Reserve	525,000
Government grants	2,348,285

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

Proposed capital expenditures	<u>\$50,363,689</u>
Contributions from others	<u>1,513,166</u>
Total financing	<u>\$50,363,689</u>

Councillor Hutchison withdrew from the meeting.

9. **That** Council approve the 2019 Municipal Capital Budget for Long Term Care in the amount of \$845,000, as follows:

Proposed capital expenditures	<u>\$845,000</u>
Financing:	
General Municipal Reserve Funds (PAYG)	<u>\$845,000</u>
Total financing	<u>\$845,000</u>

**Carried (11:0)
(Paragraph 9)
(See Recorded Vote)**

YEAS: Councillor Boehme, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor M^cLaren, Councillor Neill, Councillor Oosterhof, Councillor Osanic, Mayor Paterson, Deputy Mayor Stroud (11)

NAYS: (0)

ABSENT: Councillor Hutchison, Councillor Kiley (2)

Councillor Hutchison returned to the meeting.

Councillor Oosterhof withdrew from the meeting.

10. **That** Council approve the 2019 Municipal Capital Budget for Kingston Access Services in the amount of \$349,000, as follows:

Proposed capital expenditures	<u>\$349,000</u>
Financing:	
General Municipal Reserve Funds (PAYG)	<u>\$349,000</u>
Total financing	<u>\$349,000</u>

**Carried (11:0)
(Paragraph 10)
(See Recorded Vote)**

YEAS: Councillor Boehme, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison, Councillor M^cLaren, Councillor Neill, Councillor Osanic, Mayor Paterson, Deputy Mayor Stroud (11)

NAYS: (0)

ABSENT: Councillor Kiley, Councillor Oosterhof (2)

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30, 2019

Councillor Oosterhof returned to the meeting.

11. **That** Council receive the following provided as part of the budget documentation:

- a) 15 year capital expenditure forecast
- b) Capital Works in Progress listing as at September 30, 2018
- c) Municipal Reserve Fund Schedules of Continuity; and

12. **That** the City Treasurer be authorized to include the approved budget estimates for 2019 in accordance with Public Sector Accounting Board (PSAB) reporting requirements as an attachment to the by-law; and

**Carried (12:0)
(Paragraphs 1, 7, 8, 11 and 12)
(See Recorded Vote)**

YEAS: Councillor Boehme, Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison, Councillor M^cLaren, Councillor Neill, Councillor Oosterhof, Councillor Osanic, Mayor Paterson, Deputy Mayor Stroud (12)

NAYS: (0)

ABSENT: Councillor Kiley (1)

Councillor Boehme, Councillor Holland, Councillor Hutchison, Councillor Neill and Councillor Oosterhof withdrew from the meeting.

13. **That** the necessary by-laws be established to formally adopt these estimates; and be given all three readings at the February 19, 2019 meeting of Council.

**Carried (7:0)
(Paragraph 13)
(See Recorded Vote)**

YEAS: Councillor Chapelle, Councillor Doherty, Councillor Hill, Councillor McLaren, Councillor Osanic, Mayor Paterson, Deputy Mayor Stroud (7)

NAYS: (0)

ABSENT: Councillor Boehme, Councillor Holland, Councillor Hutchison, Councillor Kiley, Councillor Neill, Councillor Oosterhof (6)

Councillor Boehme, Councillor Holland, Councillor Hutchison, Councillor Neill and Councillor Oosterhof returned to the meeting.

8. Communications

- 1. Kingston Economic Development Corporation – Operating & Sales Plan 2017
- 2. Tourism Kingston – 2017 Operating & Sales Plan

**Committee of the Whole
Unconfirmed Minutes
Meeting Number 2019-01**

**Monday, January 28, 2019, Tuesday, January 29, 2019 and Wednesday, January 30,
2019**

9. Adjournment

Moved by Councillor Neill
Seconded by Councillor Doherty

That the Committee of the Whole do now adjourn.

**Carried (10:2)
(See Recorded Vote)**

YEAS: Councillor Doherty, Councillor Hill, Councillor Holland, Councillor Hutchison,
Councillor M^cLaren, Councillor Neill, Councillor Oosterhof, Councillor Osanic,
Mayor Paterson, Deputy Mayor Stroud (10)

NAYS: Councillor Boehme, Councillor Chapelle (2)

ABSENT: Councillor Kiley (1)

Committee of the Whole adjourned at 9:50 p.m.

(Signed)

John Bolognone
City Clerk

Bryan Paterson
Mayor