



**City Of Kingston  
Municipal Accessibility  
Advisory Committee  
Meeting Number 04-2018  
Agenda**

**Thursday, April 5, 2018 at 1:00 p.m.  
Press Lounge, Portsmouth Olympic Harbour**

---

Please provide regrets to Mr. Derek Ochej, Committee Clerk at 613-546-4291, extension 1219 or [dochej@cityofkingston.ca](mailto:dochej@cityofkingston.ca)

**Committee Composition**

Donald Mitchell; Chair  
Councillor Neill  
Andrew Ashby  
Caitlin Bruce  
Aimee Burtch  
Taryn Chambers  
David Grightmire  
Enam-ul Hoque  
Jana Mareckova  
Alexandra Ortiz Carlsson  
Leah Riddell  
Sheri Scott  
Emily Su  
Nancy Watters  
Shawn Watters  
David Williams

- 1. Meeting to Order**
- 2. Approval of the Agenda**
- 3. Confirmation of Minutes**

**That** the Minutes of Municipal Accessibility Advisory Committee Meeting Number 03-2018 held Thursday, February 8, 2018 be approved.

Distributed February 21, 2018

- 4. Disclosure of Pecuniary Interest**

**5. Delegations**

**6. Briefings**

- a) Janet Jaynes, Deputy City Clerk, will be present and speak to the Committee regarding 2018 Municipal Election – Voting Locations and Accessibility.
- b) Deanna Green, Manager, Traffic Division, will be present to speak to the Committee regarding Accessibility Updates from the Traffic Division.
- c) Mark Campbell, Director, Engineering, will be present to speak to the Committee regarding an update on 2018 Construction Projects and Standards for Engineering Projects.
- d) Jaclyn Grimmon, Manager, Recreation Programs and Lynda Breen, Supervisor, Recreation Programs, will be present to speak to the Committee regarding Recreation Program and Special Event Update Report.

**7. Business**

**a) 2018 Municipal Election – Voting Locations and Accessibility**

The Report of the Commissioner of Corporate & Emergency Services (MAAC-18-006) is attached.

Schedule Pages 1 – 4

Recommendation:

This report is for information purposes only.

**b) Accessibility Updates from the Traffic Division**

The Report of the President & CEO, Utilities Kingston, is attached (MAAC-18-005) is attached.

Schedule Pages 5 – 9

Recommendation:

This report is for information purposes only.

**c) Update on 2018 Construction Projects and Standards for Engineering Projects**

The Report of the President & CEO, Utilities Kingston, is attached (MAAC-18-008) is attached.

Schedule Pages 10 – 20

Recommendation:

This report is for information purposes only.

**d) Program and Special Event Update Report**

The Report of the Commissioner of Community Services is attached (MAAC-18-007) is attached.

Schedule Pages 21 – 26

Recommendation:

This report is for information purposes only.

**e) Appointment of Project Teams**

**Note:** Updated project team charts are included as Schedule Pages 27 – 33

**i. Napier Street Parkette (2 Representatives)**

Schedule Page 34

**ii. Regional Fire Training Centre (2 Representatives)**

Schedule Page 35

**iii. Bayridge Park Improvements (2 Representatives)**

Schedule Page 36

**iv. James Nelson Park Improvements (2 Representatives)**

Schedule Page 37

**v. West Park Improvement (2 Representatives)**

Schedule Page 38

- vi. Woodbine Park Improvements (2 Representatives)

Schedule Page 39

- vii. Improved Pathway Connection Behind Providence Continuing Care  
(2 Representatives)

Schedule Page 40

- viii. Municipal Election – Voting Locations and Accessibility  
(2 Representatives)

Schedule Page 41

- ix. Washroom / Change Room Facility Improvements at Grass Creek Park  
(2 Representatives)

Schedule Page 42

- f) **Committee Work Plan and discussion regarding upcoming briefing groups**

Schedule Pages 43 – 44

- g) **June 7 meeting location discussion**

- 8. **Motions**

- 9. **Notices Of Motion**

- 10. **Other Business**

- 11. **Correspondence**

- 12. **Date and time of Next Meeting**

The next meeting of the Municipal Accessibility Advisory Committee is scheduled for Thursday, May 3, 2018 at 1:00 p.m., Press Lounge, Portsmouth Olympic Harbour.

- 13. **Adjournment**

**Schedule B-8 - Advisory Committees**

**Committee Name:** Municipal Accessibility Advisory Committee

**Reporting To:** Council – established under provisions of Ontarians with Disabilities Act

**Composition (As Appointed By Council):**

One (1) member of Council;  
Fifteen (15) members of the public, including individuals with disabilities.

**Term Of Appointment:** staggered one and two-year appointments;

**Mandate/Terms of Reference:**

As outlined in the Ontarians with Disabilities Act:

- Advise Council in each year about the preparation, implementation and effectiveness of its Accessibility Plan; the first version of the plan which is to be developed by staff by September 30, 2003;
- Review in a timely manner the site plans and drawings described in Section 41 of the Planning Act that the Committee selects and provide advice to the Manager of Planning;
- Provide advice to Council on the accessibility for persons with disabilities to a building, structure or premise, or part of a building, structure or premise that council purchases, constructs or significantly renovates; or for which Council enters into a new lease; or that a person provides as municipal capital facilities under an agreement entered into by the Council, in accordance with Section 210.1 of the Municipal Act;
- Provide advice to Council regarding the City's purchase of goods or services through the City's procurement process for the use of the City, its employees or the public in order to assist Council to meet its obligation to have regard to the accessibility for persons with disabilities to the goods and services;
- Consult with and advise staff and Council regarding accessibility issues as requested;
- Perform all other functions that may be specified in the Regulations.

(By-law Number 2010-205)