



**City of Kingston
Special Administrative Policies Committee
Meeting Number 02-2018
Agenda
Thursday, April 12, 2018 at 5:30 p.m.
Council Chamber, City Hall**

Please provide regrets to Derek Ochej, Committee Clerk at 613-546-4291, extension 1219 or dochej@cityofkingston.ca

Committee Composition

Councillor Holland; Chair
Councillor Boehme
Councillor Candon
Councillor Osanic
Councillor Schell
Councillor Stroud

1. Public Meeting

The Administrative Policies Committee will host a public meeting at 5:30 p.m. on April 12, 2018 to consider Tax Write Offs Pursuant to Sections 357 and 358 of the *Municipal Act, 2001*.

2. Meeting to Order

3. Approval of the Agenda

4. Confirmation of Minutes

a) **That** the Minutes of Administrative Policies Committee Meeting Number 09-2017 held November 9, 2017 be approved.

b) **That** the Minutes of Administrative Policies Committee Meeting Number 01-2018 held February 8, 2018 be approved

Distributed April 6, 2018

5. Disclosure of Pecuniary Interest

6. Delegations

7. Briefings

8. Business

a) Tax Write Offs Pursuant to the *Municipal Act, 2001*

The Report of the Chief Financial Officer and City Treasurer (AP-18-009) is attached.

Schedules Pages 1 – 7

Recommendation:

That the Administrative Policies Committee recommend Council approve the cancellation, reduction or refund of taxes pursuant to applications made under Sections 357 and 358 of the *Municipal Act, 2001* totalling \$77,174.41 of which \$50,222.63 is the City's portion and the amounts charged back to the school boards and Downtown Kingston! BIA are \$25,311.77 and \$1,640.01 respectively, as listed in Exhibit A attached to Report AP-18-009.

b) 2018 Tax Ratios and Tax Capping Parameters

The Report of the Chief Financial Officer and City Treasurer (AP-18-008) is attached.

Schedules Pages 8 – 20

Recommendation:

That the following recommendation be approved and forwarded to Council on May 1, 2018 for consideration:

That Council approve the 2018 tax ratios as follows:

- a) the residential property class be set at 1.00;
- b) the new multi-residential property class be set at 1.00;
- c) the multi-residential property class be set at 1.90;
- d) the commercial property class be set at 1.98;
- e) the industrial property class be set at 2.63;
- f) the pipe line property class be set at 1.1728;
- g) the farm property class be set at 0.225; and
- h) the managed forests property class be set at 0.25; and

That a by-law be presented for all three readings in order to establish the 2018 tax ratios; and

That the 2018 property tax capping programs utilize all of the options available that will move properties as quickly as possible to their current value assessment (CVA) tax and that the funding for capped properties be provided from within each respective tax class; and

That a by-law and report establishing the capping options used, decrease percentage and actual capping results will be presented for Council approval after final property tax bills are calculated and processed.

c) Annual Review of City By-laws

The Report of the Commissioner of Corporate & Emergency Services (AP-18-003) is attached.

Schedules Pages 21 – 28

Recommendation:

This report is for information purposes only.

d) Rideaucrest Home Board of Management

Moved by
Seconded by

That the Administrative Policies Committee resolve itself into the Board of Management for Rideaucrest Home.

i. Rideaucrest Home Report for October 2017 - January 2018

The Report of the Commissioner of Community Services (AP-18-005) is attached.

Schedule Pages 29 – 33

Recommendation:

This report is for information purposes only.

Moved by
Seconded by

That the Administrative Policies Committee rise from the Board of Management for Rideaucrest Home.

9. Motions

10. Notices of Motion

11. Other Business

12. Correspondence

13. Date and time of Next Meeting

The next meeting of the Administrative Policies Committee is Thursday May 10, 2018.

14. Adjournment