



**City Of Kingston  
Heritage Kingston  
Meeting Number 04-2018  
Agenda  
Wednesday April 18, 2018 at 9:30 a.m.  
Council Chamber, City Hall**

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Please provide regrets to Mr. James Thompson, Committee Clerk at 613-546-4291, extension 1268 or [jcthompson@cityofkingston.ca](mailto:jcthompson@cityofkingston.ca)

**Committee Composition**

Councillor Peter Stroud; Chair  
Councillor Liz Schell  
Paul Carl  
Patricia Fiori  
Mac Gervan  
Catherine Hyett  
Megan Kerrigan  
Jane McFarlane  
Hailey Smith  
Donald Taylor

- 1. Meeting to Order**
- 2. Approval of the Agenda**
- 3. Confirmation of Minutes**
  - a) **That** the Minutes of Heritage Kingston Meeting Number 03-2018 held Wednesday March 21, 2018 be approved.
- 4. Disclosure of Pecuniary Interest**
- 5. Presentations**
- 6. Delegations**
- 7. Briefings**

**8. Business**

**a) Cultural Heritage**

**b) Policy Development and Implementation**

**c) Heritage Assets**

**i. Pump House Steam Museum**

**ii. MacLachlan Woodworking Museum**

**d) Statutory Business**

**i. Subject: Application for Heritage Permit**

**Address: 91 Gore Street (P18-639)**

**File Number: P18-009-2018**

Report HK-18-027 of the Commissioner of Community Services is attached.

Schedule Pages 1 – 24

Recommendation:

**That** Heritage Kingston supports Council's approval of the following:

**That** alterations to the property at 91 Gore Street, be approved in accordance with the details described in the application (File Number P18-009-2018), which was deemed completed on March 22, 2018, with said alterations to include the removal of a rear addition and the construction of a new one-storey sloped-roofed rear addition; and

**That** the approval of the alterations be subject to the following conditions:

1. A Building Permit shall be obtained, including confirmation of zoning compliance; and
2. Planning staff shall be circulated the drawings and design specifications, tied to the Building Permit application, for review and approval to ensure consistency with the scope of the Heritage Permit sought by this application.

**ii. Subject: Application for Heritage Permit**

**Address: 268 Main Street (P18-416)**

**File Number: P18-015-2018**

Report HK-18-025 of the Commissioner of Community Services is attached.

Schedule Pages 25 – 45

Recommendation:

**That** Heritage Kingston supports Council's approval of the following:

**That** alterations to the property at 268 Main Street, be approved in accordance with the details described in the application (File Number P18-015-2018), which was deemed complete on March 22, 2018, with said repairs and re-pointing to the main bell tower and a number of buttresses; and

**That** the approval of the alterations be subject to the following condition:

1. All masonry works shall be completed in accordance with the City's Policy on Masonry Restoration on Heritage Buildings.

**iii. Subject: Application for Heritage Permit**

**Address: 18 Wellington Street (P18-382)**

**File Number: P18-014-2018**

Report HK-18-024 of the Commissioner of Community Services is attached.

Schedule Pages 46 – 64

Recommendation:

**That** Heritage Kingston supports Council's approval of the following:

**That** alterations to the property at 18 Wellington Street, be approved in accordance with the details described in the application (File Number P18-014-2018), which was deemed completed on March 27, 2018, with said alterations to include the repair and/or reconstruction of the southern-most chimney; and

**That** the approval of the alterations be subject to the following conditions:

1. A Building Permit shall be obtained, if necessary;
2. An Encroachment permit be obtained, if necessary;
3. All masonry works shall be completed in accordance with the City's Policy on Masonry Restoration on Heritage Buildings; and
4. The repaired/reconstructed chimney shall match the existing in form and detailing.

**iv. Subject: Application for Heritage Permit**  
**Address: 94 Bagot Street (P18-1022)**  
**File Number: P18-021-2018**

Report HK-18-026 of the Commissioner of Community Services is attached.

Schedule Pages 65 – 96

Recommendation:

**That** Heritage Kingston supports Council's approval of the following:

**That** alterations to the property at 94 Bagot Street, be approved in accordance with the details described in the application (File Number P18-021-2018), which was deemed completed on March 23, 2018, with said alterations to include the removal and reconstruction of a two-storey rear addition and to replace the existing asphalt roofing with like roofing, including new skylights; and

**That** the approval of the alterations be subject to the following conditions:

1. A Building Permit shall be obtained, including confirmation of zoning compliance;
2. The applicant shall ensure compliance with Notice of Violation Number CEPS201704867, to the satisfaction of the City's Property Standards Division;
3. The applicant shall provide a photographic inventory of the exterior and interior of the existing addition to planning staff for archival purposes;
4. The applicant shall restore and incorporate all portions of the existing addition (i.e. foundation or southern party wall) into the reconstructed addition, where possible; and
5. Planning staff shall be circulated the drawings and design specifications tied to the Building Permit application for review and approval to ensure consistency with the scope of the Heritage Permit sought by this application.

**v. Subject: Application for Heritage Property Tax Refund**  
**Address: 269-271 Queen Street**  
**File Number: HT-01-2017**

Report HK-18-019 of the Commissioner of Community Services is attached.

Schedule Pages 97 – 112

Recommendation:

**That** it be recommended to Council that the Heritage Property Tax Refund application number HT-01-2017 for the designated property at 269-271 Queen Street, be approved in the amount of \$4,135.28, as the works undertaken and the property meet the eligibility requirements of By-Law Number 2005-257.

**e) Working Group Reports**

**i. Heritage Properties Working Group**

**ii. Cultural Heritage Working Group**

Schedule Pages 113 - 114

**iii. Heritage Assets Working Group**

**f) Update regarding Emergency Approvals**

**i. P18-032-2018EA – 5509 Hwy 15 – Re-Roofing**

**9. Motions**

**10. Notices of Motion**

**11. Other Business**

**12. Correspondence**

**13. Date and time of Next Meeting**

The next meeting of Heritage Kingston will be held on Wednesday May 16, 2018 at 9:30 a.m.

**14. Adjournment**