



**City Of Kingston  
Municipal Accessibility  
Advisory Committee  
Meeting Number 07-2018  
Agenda**

**Thursday, August 2, 2018 at 1:00 p.m.  
Press Lounge, Portsmouth Olympic Harbour**

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Please provide regrets to Mr. Derek Ochej, Committee Clerk at 613-546-4291, extension 1219 or [dochej@cityofkingston.ca](mailto:dochej@cityofkingston.ca)

**Committee Composition**

Donald Mitchell; Chair  
Councillor Neill  
Andrew Ashby  
Caitlin Bruce  
Aimee Burtch  
David Grightmire  
Enam-ul Hoque  
Jana Mareckova  
Alexandra Ortiz Carlsson  
Leah Riddell  
Sheri Scott  
Emily Su  
Nancy Watters  
Shawn Watters  
David Williams

- 1. Meeting to Order**
- 2. Approval of the Agenda**
- 3. Confirmation of Minutes**

**That** the Minutes of Municipal Accessibility Advisory Committee Meeting Number 06-2018 held Thursday, June 7, 2018 be approved.

Distributed June 20, 2018

- 4. Disclosure of Pecuniary Interest**

**5. Delegations**

- a) Jamie Burton, Vice-President, Dolphin Digital Technologies Inc., will be present to speak to the Committee regarding Dolphin Disabilities Mentoring Day, October 24, 2018.

**6. Briefings**

- a) JC Kenny, Director, Communications & Customer Experience and Debbi Miller, Manager, Communications & Public Engagement, will be present and speak to the Committee regarding Update from Communications & Customer Experience.

**7. Business**

**a) Update from Communications & Customer Experience**

The Report of the Commissioner of Community Services (MAAC-18-013) is attached.

Schedule Pages 1 – 5

Recommendation:

This report is for information purposes only.

**b) Working Group Reports**

**i. Built Environment Working Group**

Schedule Page 6

**c) Appointment to Project Teams**

**Note:** Updated project team charts are included as Schedule Pages 7 – 14

**i. City Hall Fire Alarm and Fire Sprinkler System (2 Representatives)**

Schedule Page 15

**ii. Woodbine Station # 7 Renovations (2 Representatives)**

Schedule Page 16

**iii. Kingston East Community Centre (Confirm David Williams as second representative)**

**d) Committee Work Plan and discussion regarding upcoming briefing groups**

Schedule Pages 17 – 18

**8. Motions**

**9. Notices Of Motion**

**10. Other Business**

**11. Correspondence**

**12. Date and time of Next Meeting**

The next meeting of the Municipal Accessibility Advisory Committee is scheduled for Thursday, September 6, 2018 at 1:00 p.m., Press Lounge, Portsmouth Olympic Harbour.

**13. Adjournment**

**Schedule B-8 - Advisory Committees**

**Committee Name:** Municipal Accessibility Advisory Committee

**Reporting To:** Council – established under provisions of Ontarians with Disabilities Act

**Composition (As Appointed By Council):**

One (1) member of Council;  
Fifteen (15) members of the public, including individuals with disabilities.

**Term Of Appointment:** staggered one and two-year appointments;

**Mandate/Terms of Reference:**

As outlined in the Ontarians with Disabilities Act:

- Advise Council in each year about the preparation, implementation and effectiveness of its Accessibility Plan; the first version of the plan which is to be developed by staff by September 30, 2003;
- Review in a timely manner the site plans and drawings described in Section 41 of the Planning Act that the Committee selects and provide advice to the Manager of Planning;
- Provide advice to Council on the accessibility for persons with disabilities to a building, structure or premise, or part of a building, structure or premise that council purchases, constructs or significantly renovates; or for which Council enters into a new lease; or that a person provides as municipal capital facilities under an agreement entered into by the Council, in accordance with Section 210.1 of the Municipal Act;
- Provide advice to Council regarding the City's purchase of goods or services through the City's procurement process for the use of the City, its employees or the public in order to assist Council to meet its obligation to have regard to the accessibility for persons with disabilities to the goods and services;
- Consult with and advise staff and Council regarding accessibility issues as requested;
- Perform all other functions that may be specified in the Regulations.

(By-law Number 2010-205)