City of Kingston Recreation & Leisure Services Department



Kingston East Community Centre Program Delivery Application

The Pittsburgh district is getting a new community centre on Grenadier Drive, beside LaSalle High School. The community centre will be approximately 20,000 sq. ft. and include a gymnasium, meeting rooms and programmable spaces. The design is to be completed in 2016. We are looking for your help to fill the centre with creative and innovative programs and opportunities to meet the diverse interests and needs of the community. Whether you are a community group, organization or individual, if you are interesting in providing programming, we want to hear from you.

Please complete the application below and you will be contacted to discuss your ideas further.

Contact Information				
Applicant's Name:Phone Number:				
Organization/Group name:				
Website (if applicable):				
Street Address:City:				
Postal Code:				
Organization/Group status: ☐ Profit ☐ Non-profit				
Program Information				
Program Type:				
\square Visual Arts \square Recreation/Sport \square Performing Arts \square Interest/Hobbies \square Service				
☐ Other (please specify):				
Description of program/service:				
Type of program delivery:				
☐ Registered program - i.e. sign up for a specific number of classes;				
☐ Drop-in program - i.e. ongoing program can drop-in at any point;				
☐ Other (please specify):				
Type of space required:				
☐ Gymnasium ☐ Class room ☐ Large hall ☐ Informal gathering space ☐ Office space				
☐ Other (please specify):				
Hours required per use:				
Number of times offered per week: □ One □ Two □ Three □ Four				
☐ Other (please specify):				

Preferred days:				
☐ Mondays	☐ Tuesdays	□ Wednesdays	☐ Thursdays	
☐ Fridays	☐ Saturdays	☐ Sundays	☐ No-preference	
Preferred times: ☐ Early morning ☐ Lunch hour (1: ☐ Early evening ☐ No-preference	2 – 1 p.m.) (5-8p.m.)	☐ Mid morning (9 a☐ Early afternoon☐ Evening (9 – 11	(1 – 5 p.m.)	
If you are currently offering this program please, specify location:				
Applicant's Signa	ture:	Da	ate:	

City Contact

Jaclyn Grimmon Manager, Recreation Programs

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