



**City Of Kingston
Municipal Accessibility
Advisory Committee
Meeting Number 01-2019
Confirmed Minutes
Thursday, February 7, 2019 at 1:00 p.m.
Front Lounge, Portsmouth Olympic Harbour**

Committee Members Present

Councillor Neill
Andrew Ashby
Caitlin Bruce
Andrew Jones
Arthur Laramie
Jana Mareckova
Donald Mitchell
Leah Riddell
Sheri Scott
Nancy Shitta-Bey
Emily Su

Regrets

Aimee Burtch
David Grightmire
Nancy Watters
Shawn Watters
David Williams

Staff Members Present

Derek Ochej, Committee Clerk
Julie Salter-Keane, Community Projects Manager
Julielee Stitt, Communications Officer

Election of Officers

Mr. Ochej asked for nominations for Committee Chair.

Moved by Ms. Scott
Seconded by Ms. Riddell

That Donald Mitchell be elected as Chair of the Municipal Accessibility Advisory Committee.

Carried

Mr. Ochej asked for nominations for Committee Vice-Chair.

Moved by Ms. Riddell
Seconded by Mr. Jones

That Aimee Burtch be elected as Vice Chair of the Municipal Accessibility Advisory Committee.

Carried

Meeting to Order

Mr. Mitchell, Chair, called the meeting to order at 1:03 p.m.

Approval of the Agenda

Moved by Councillor Neill
Seconded by Ms. Mareckova

That the agenda be approved.

Carried

Confirmation of Minutes

Moved by Mr. Ashby
Seconded by Ms. Riddell

That the Minutes of Municipal Accessibility Advisory Committee Meeting Number 10-2019 held Thursday November 1, 2018 be approved.

Carried

Disclosure of Pecuniary Interest

There were none.

Delegations

There were none.

Briefings

There were none.

Business

a) Accessibility Office Report

Ms. Salter-Keane provided an overview of the Report.

Councillor Neill spoke to the complaint driven nature of accessibility concerns and advised the Committee how those concerns should be addressed. Ms. Salter-Keane added that any complaints or concerns regarding accessibility should be directed through the City's ContactUs system.

Mr. Mitchell spoke to the increased knowledge of City staff regarding accessibility in recent years. He encouraged the Committee members to review previous reports and presentations to learn about the progress made and to inform future inquiries from the Committee.

Moved by Councillor Neill

Seconded by Ms. Scott

That the Municipal Accessibility Advisory Committee recommend to Council the following:

That the 2019 Municipal Accessibility Advisory Committee work plan, attached as Exhibit A to Report Number MAAC-19-003, be approved.

Carried

b) Appointments to Project Teams

i. Kingston Central Library Branch Renovations (One Representative)

The Committee consented to the appointment of Jana Mareckova to the Kingston Central Library Branch Renovations project team.

ii. West Park Improvements (Two Representatives)

The Committee consented to the appointment of Andrew Ashby and Arthur Laramie to the West Park Improvements project team.

iii. Wheathill Street Park (Two Representatives)

The Committee consented to the appointment of Nancy Shitta-Bey and Aimee Burtch to the Wheathill Street Park project team.

iv. Airport Terminal (One Representative)

The Committee consented to the appointment of Nancy Shitta-Bey to the Airport Terminal project team.

v. Belle Park Master Plan (One Representative)

The Committee consented to the appointment of Andrew Jones to the Belle Park Master Plan project team.

vi. Meadowbrook Park (One Representative)

The Committee consented to the appointment of Arthur Laramie to the Meadowbrook Park project team.

c) Appointments to the Awareness and Education Working Group (5 members required)

Moved by Ms. Mareckova
Seconded by Mr. Jones

That Nancy Watters, Aimee Burtch, Leah Riddell, Sheri Scott, Arthur Laramie and Caitlin Bruce be appointed to the Awareness and Education Working Group for a term expiring November 30, 2019.

d) Appointments to the Built Environment Working Group (7 members required)

Moved by Ms. Mareckova
Seconded by Mr. Jones

That David Grightmire, David Williams, Andrew Ashby, Andrew Jones, Emily Su, Nancy Shitta-Bey and Donald Mitchell be appointed to the Built Environment Working Group for a term expiring November 30, 2019.

Motions

There were none.

Notices Of Motion

There were none.

Other Business

There was none.

Correspondence

There was none.

Date and time of Next Meeting

The next meeting of the Municipal Accessibility Advisory Committee is March 7, 2019 at 1 p.m. at the Portsmouth Olympic Harbour – Press Lounge.

Adjournment

Moved by Councillor Neill
Seconded by Ms. Riddell

That the meeting of the Municipal Accessibility Advisory Committee adjourn at 1:55 p.m.

Carried