



**City Of Kingston
Municipal Accessibility
Advisory Committee
Meeting Number 05-2019
Confirmed Minutes
Thursday, September 5, 2019 at 1:00 p.m.
Press Lounge, Portsmouth Olympic Harbour**

Committee Members Present

Donald Mitchell; Chair
Councillor Neill
Caitlin Bruce
Aimee Burtch
David Grightmire
Andrew Jones
Jana Mareckova
Leah Riddell
Sheri Scott
Emily Su
Nancy Watters
Shawn Watters
David Williams

Regrets

Andrew Ashby
Arthur Laramie
Nancy Shitta-Bey

Staff Members Present

Janet Jaynes, Deputy City Clerk
Derek Ochej, Committee Clerk
Jen Pinarski, Communications Officer
Colin Wiginton, Cultural Director

Members of the public were present

Meeting to Order

Mr. Mitchell, Chair, called the meeting to order at 1:04 p.m.

Approval of the Agenda

Moved by Councillor Neill
Seconded by Ms. Mareckova

That the agenda be approved.

Carried

Confirmation of Minutes

Moved by Mr. Watters
Seconded by Ms. Scott

That the Minutes of Municipal Accessibility Advisory Committee Meeting Number 04-2019 held Thursday June 6, 2019 be approved.

Carried

Disclosure of Pecuniary Interest

There were none.

Delegations

There were none.

Briefings

- a) Colin Wiginton, Cultural Director, was present and spoke to the Committee regarding Accessibility Update, Cultural Services Department.

Mr. Wiginton conducted a PowerPoint presentation regarding Accessibility Update, Cultural Services Department, a copy of which may be obtained by contacting the City Clerk's Department.

Mr. Grightmire expressed appreciation for the work of the Cultural Services Department with respect to their ability to move forward on accessibility improvements. He requested that Mr. Wiginton speak to how this success had been achieved.

Mr. Wiginton responded that his team is passionate and committed to accessibility, with a desire to create opportunities for all residents. He further stated that staff have researched best practices and are not afraid to find creative solutions.

Mr. Mitchell sought further details regarding the update to the Culture Plan. Mr. Wiginton stated that the update to the Culture Plan had been deferred, adding that inclusivity will be a major part of the Plan when it is reviewed.

Mr. Mitchell spoke to the benefits of creating programs that everyone can participate in and that are accessible.

Ms. Mareckova sought further information regarding the RFP process for the Grand Theatre accessibility upgrades. Mr. Wiginton responded that staff is seeking partnership with an organization from an architectural and needs-based point of view. He stated that the Committee would be involved in the project as well.

Mr. Mitchell stated that it may be beneficial to broaden the community discussion regarding accessibility and culture, similar to the model the City's Planning Department has taken with work regarding density and development. Mr. Wiginton responded that staff has engaged in preliminary discussions regarding a greater accessibility scope within the Grand Theatre.

Business

a) Accessibility Update, Cultural Service Department

The Report was considered concurrently with Briefing c)

b) Accessibility Office Report

Ms. Jaynes provided an overview of the Report.

Ms. Jaynes provided additional comments regarding the transition of the accessibility portfolio to the Office of the City Clerk.

There were no questions from the Committee.

c) Appointment to Project Teams

Moved by Ms. Su

Seconded by Mr. Watters

That the appointments to the following project teams be confirmed:

- i.** Third Crossing Bridge – Donald Mitchell & Aimee Burch;
- ii.** Rideau Trail Off-road Multi-Use Pathway - David Williams;
- iii.** Public Art - Caitlin Bruce and Leah Riddell; and

- iv. Celebrating Accessibility Awards Selection Team – Jana Mareckova, Caitlin Bruce, Leah Riddell & Nancy Watters.

Carried

d) Working Group Reports

i. Built Environment Working Group

Mr. Williams provided an overview of the Report.

e) Discussion regarding meeting start time and request to move meetings to 11 a.m.

Mr. Ochej provided an overview of the request to consider moving the start of committee meetings to 11 a.m.

Mr. Mitchell suggested that meetings not be held during the summer months due to quorum issues in the past.

f) Committee Work Plan and discussion regarding upcoming briefing groups

Ms. Jaynes provided an overview of the work plan. She stated that at the October Committee meeting the Solid Waste and Public Works Departments would be conducting a joint briefing regarding their operations and accessibility and that a briefing would be received from the Communications & Customer Experience Department regarding accessible customer service feedback.

Councillor Neill inquired if Utilities Kingston would be participating in Disabilities Mentoring Day. Ms. Jaynes stated that information could be shared with Utilities Kingston regarding participation of their staff in Disabilities Mentoring Day.

Mr. Mitchell sought further details regarding succession planning with respect to the accessibility portfolio. Ms. Jaynes stated that information sharing is ongoing between herself and Julie Salter-Keane.

Mr. Mitchell suggested that information regarding the Ontario Building Code and an updated on changes within the City of Kingston organizational structure be presented to the Committee at a future meeting.

Motions

There were none.

Notices Of Motion

There were none.

Other Business

Councillor Neill advised the Committee of accessibility concerns at a local business and issues regarding accessible parking reduction requests at Planning Committee.

Correspondence

There was none.

Date and time of Next Meeting

The next meeting of the Municipal Accessibility Advisory Committee is October 3, 2019 at 1 p.m. at the Portsmouth Olympic Harbour – Press Lounge.

Adjournment

Moved by Councillor Neill
Seconded by Ms. Watters

That the meeting of the Municipal Accessibility Advisory Committee adjourn at 1:57 p.m.

Carried