



**City of Kingston  
Housing and Homelessness  
Advisory Committee  
Meeting Number 03-2018  
Confirmed Minutes  
Thursday, September 27, 2018 at 1:00 p.m.  
Council Chamber, City Hall**

---

**Committee Members Present**

Mr. Peter Clarke; Chair  
Councillor Holland  
Councillor Schell  
Mr. John McDougall  
Mr. Robert Rittwage  
Mr. Ted Smith

**Regrets**

Mr. Jeff Burnette  
Ms. Terri Fleming

**Staff Members Present**

Mr. John Henderson, Housing Program Administrator  
Mr. Sheldon Laidman, Director, Housing & Social Services  
Ms. Ruth Noordegraaf, Manager, Housing & Child Care  
Mr. James Thompson, Committee Clerk

**Others Present**

Members of the Public were present

**Meeting to Order**

The Chair, called the meeting to order at 1:02 p.m.

### **Approval of the Agenda**

Moved by Councillor Holland  
Seconded by Mr. Smith

**That** the agenda be amended to include the addendum, and as amended, be approved.  
**Carried**

### **Confirmation of Minutes**

Moved by Councillor Schell  
Seconded by Mr. McDougall

**That** the minutes of the Housing and Homelessness Advisory Committee Meeting Number 02-2018 held on Thursday June 14, 2018, be confirmed.

**Carried**

### **Disclosure of Pecuniary Interest**

There were none.

### **Delegations**

There were none.

### **Briefings**

- a) Ms. Noordegraaf, Manager, Housing & Child Care was present to speak to the Committee regarding 2018 Rural Area Homelessness Enumeration.

**Note:** The briefing occurred prior to the consideration of Business Item “b”.

Mr. Henderson and Ms. Varma conducted a PowerPoint presentation regarding the 2018 Homelessness Enumeration Project. A copy of the PowerPoint presentation is attached to the original set of minutes located in the City Clerk’s Department.

### **Business**

- a) **Social Housing End of Operating Agreements – Service Manager Implementation Principles and Objectives**

Ms. Laidman provided the Committee with an overview of the Report.

Mr. McDougall questioned if staff have received an update from the federal government with respect to this matter. Mr. Laidman responded that new information has not been

received and indicated that staff are moving forward under the premise that additional funding will not be provided.

In response to a question from Councillor Holland, Mr. Laidman provided additional clarification regarding the end of operating agreements.

Councillor Holland sought further information regarding possible rate tax implications. Mr. Laidman explained that staff are trying to balance operational and subsidy costs as capital costs will continue to be a looming issue. He noted that it is helpful to have a balance of rent-geared-to-income housing and market rent housing to ensure that the subsidy is not fully utilized.

Moved by Mr. Smith  
Seconded by Mr. Rittwage

**That** the Housing and Homelessness Advisory Committee recommend to the Arts, Recreation and Community Policies Committee:

**That** Council endorse the End of Operating Agreements principles and objectives as presented in Report Number HHC-18-006.

**Carried**

**b) 2018 Homelessness Enumeration Project**

In response to a question from Councillor Holland, Ms. Varma spoke to some of the barriers which cause homelessness.

Councillor Schell indicated that she is supportive of transitional housing. Ms. Noordegraaf responded that staff will continue to examine increasing the availability of transitional housing.

Councillor Schell questioned if the City is providing the provincial government with information regarding the services that are of the most importance. Ms. Varma responded that the provincial government seems to be aware of the pressing issues and noted that some of the trends in the data are alarming.

Mr. McDougall stated that he is appreciative that three point in time counts were completed. He commented that it is beneficial to have baseline information regarding rural homelessness. He indicated that rural people do not necessarily come to Kingston to receive support services.

Mr. Rittwage suggested that the provincial data should be shared with the federal government.

Mr. Clarke spoke to the importance of the point in time data.

**c) Five Year Review of the 10-Year Housing and Homelessness Plan –  
Implementation Plan and Committee involvement**

Ms. Noordegraaf provided the Committee with a summary of the Report.

Councillor Holland spoke to the importance of housing providers maintaining property standards.

Mr. Clarke sought further explanation regarding stakeholder engagement and the role of the Committee with respect to this matter. Ms. Noordegraaf provided the Committee with information regarding the engagement process. She indicated that significant discussion will occur at the Committee level.

Mr. Rittwage questioned how the general public will be consulted. Ms. Noordegraaf responded that staff have not finalized the approach regarding public consultation. Mr. Rittwage mentioned that face to face conversation is very important to the indigenous community. Mr. McDougall noted that the indigenous population must receive significant consideration.

**Motions**

There were none.

**Notices of Motion**

There were none.

**Other Business**

There was none.

**Correspondence**

There was none.

**Date and time of Next Meeting**

To be determined at the call of the Chair.

**Adjournment**

Moved by Mr. McDougall  
Seconded by Mr. Smith

**That** the meeting of the Housing and Homelessness Advisory Committee adjourn at  
2:18 p.m.

**Carried**