



**City of Kingston  
Information Report to Council  
Report Number 19-063**

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**To:** Mayor and Members of Council  
**From:** Peter Huigenbos, Acting Commissioner, Community Services  
**Resource Staff:** Cheryl Hitchen, Social Policy & Strategic Community  
Development Manager  
**Date of Meeting:** March 5, 2019  
**Subject:** Community Safety and Well-being Plan

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**Executive Summary:**

On January 1, 2019, new legislative amendments to the *Police Services Act, 1990* came into effect which mandate municipalities to prepare and adopt community safety and well-being plans. These plans are to take a holistic approach to reduce harm and victimization for all members of the community and to decrease the upward trends in demand for, and costs of, incident responses. Municipalities are required to work with community partners and carry out consultations during the planning process. The first plan must be prepared and adopted by January 1, 2021. This report outlines the provincial requirements and our anticipated local planning process.

**Recommendation:**

This report is for information purposes only.

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**Authorizing Signatures:**

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**Peter Huigenbos, Acting Commissioner,  
Community Services**

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**Lanie Hurdle, Acting Chief  
Administrative Officer**

**Consultation with the following Members of the Corporate Management Team:**

Jim Keech, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required
Deanne Roberge, Acting Commissioner, Corporate & Emergency Services	Not required

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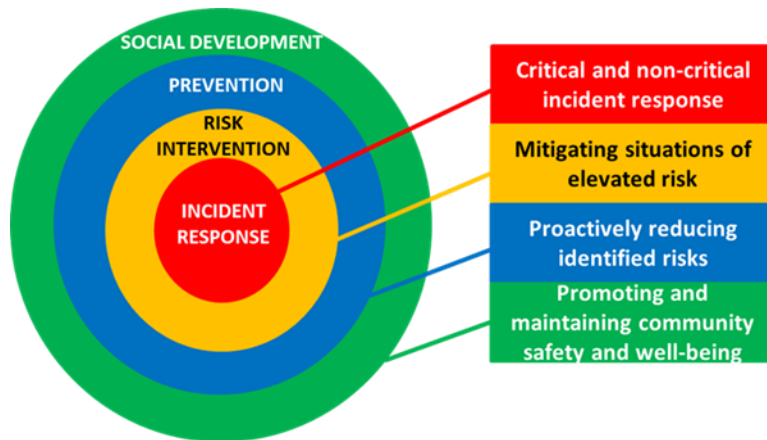
**Options/Discussion:**

**Provincial Requirements**

On January 1, 2019, a new legislative requirement came into force requiring municipalities across Ontario to develop and adopt a community safety and well-being plan by January 1, 2021. The requirements relating to community safety and well-being planning include:

- The establishment of a multi-sector advisory committee including representatives from, but not limited to:
  - Health/Mental Health Services
  - Educational Services
  - Community/Social Services
  - Community/Social Services to Children or Youth
  - Custodial Services to Children or Youth
  - Municipal Council Member or Municipal Employee
  - Representative of the Police Services Board or a Detachment Commander (or delegate)
- Conducting consultations with the advisory committee, members of the public including youth, members of racialized groups and of First Nations, Metis and Inuit communities, as well as community organizations that represent these groups.
- Content of the plan
  - Identifying priority risks
  - Identifying strategies to reduce the prioritized risk factors
  - Setting measurable outcomes

The plans are expected to address risks at four different levels of intervention as described below.



- Incident Response: critical and non-critical incidents that require first responders.
- Risk Intervention: reducing harm before critical or non-critical response is required; implementation of immediate multi-sector responses (i.e. situation tables); outcomes focused on mitigating harm.

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- Prevention: proactively identifying and addressing local risk factors before they escalate; implementation of integrated programs across sectors to address priorities for vulnerable groups; engage non-traditional groups in crime prevention efforts.
- Social Development: long-term investment to improve the social determinants of health and well-being; address complex social issues using an integrated multi-sectoral approach; ensure awareness of/access to services in community; challenge institutional boundaries and organizational culture at systemic level.

Further details on the legislation and the requirements for the planning process can be found at: <https://www.mcscs.jus.gov.on.ca/english/Publications/MCSCSSSOPlanningFramework.html>. The requirements for monitoring, evaluating, reporting and publishing may be outlined in regulations at a later date.

### **Local Planning Process**

On December 3, 2018, Kingston Police hosted a presentation from the Ministry of Community Safety and Correctional Services to a multi-sector group of agency representatives to outline the requirements for community safety and well-being planning as well as provincial tools available to assist with the planning process.

The planning process is to include the identification of priorities based on risk factors, vulnerable groups and protective factors; determine measurable outcomes and performance measures; select strategies based using research/evidence and leveraging existing assets; and develop an implementation plan.

Data was provided at the meeting from the “Risk-driven Tracking Database (RTD)” which tracks information coming from communities through intervention models such as the Kingston local Situation Table. In Kingston and Frontenac, based on this RTD data, youth were identified as a vulnerable group with risk categories of mental health, drugs, criminal involvement and missing/runaway youth.

It is fortunate that there are a number of existing local groups and planning tables actively working to address some of these issues including, but not limited to, the Community Drug Strategy Committee; the Transitional Age Youth and Mental Health Strategic Committee; and the Kingston Frontenac Lennox & Addington Community Risk Watch Situation Table. The Community Safety and Well-being Plan will highlight and build upon the work of these groups.

City staff met with the Kingston Police Chief in late January to review the expectations of the planning process and identify the representatives to be on the advisory committee. In the selection of the representatives, existing planning activities were taken into consideration to ensure that the required representation is met and that those in attendance can speak knowledgably to existing programs/services as well as unmet service needs.

It is expected that a first meeting of the advisory committee will be held in late March 2019 to begin the planning process. This process will include consultation with the public and specific stakeholder groups. An update will be provided to City Council during the planning process and the final plan will be brought to Council for adoption before the end of 2020.

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**Existing Policy/By-Law:**

Not applicable

**Notice Provisions:**

Not applicable

**Accessibility Considerations:**

All consultation meetings will be held in accessible spaces and all related materials will be available in alternate formats upon request. The additional challenges faced by those with disabilities will be considered throughout the planning process.

**Financial Considerations:**

There is no specific funding available for this planning nor is it expected that funding will be required. The United Way has agreed to voluntarily facilitate the process and incidental costs relating to the work of the Advisory Committee will be absorbed by Kingston Police.

**Contacts:**

Cheryl Hitchen, Social Policy and Strategic Community Development Manager 613-546-4291 extension 4806

**Other City of Kingston Staff Consulted:**

Chief Antje McNeely, Kingston Police

**Exhibits Attached:**

Not applicable