



**City Of Kingston
Municipal Accessibility
Advisory Committee
Meeting Number 02-2019
Agenda**

**Thursday, March 7, 2019 at 1:00 p.m.
Press Lounge, Portsmouth Olympic Harbour**

Please provide regrets to Mr. Derek Ochej, Committee Clerk at 613-546-4291, extension 1219 or dochej@cityofkingston.ca

Committee Composition

Councillor Neill
Andrew Ashby
Caitlin Bruce
Aimee Burtch
David Grightmire
Andrew Jones
Arthur Laramie
Jana Mareckova
Donald Mitchell
Leah Riddell
Sheri Scott
Nancy Shitta-Bey
Emily Su
Nancy Watters
Shawn Watters
David Williams

- 1. Meeting to Order**
- 2. Approval of the Agenda**
- 3. Confirmation of Minutes**

That the Minutes of Municipal Accessibility Advisory Committee Meeting Number 01-2018 held Thursday, February 7, 2019 be approved.

Distributed March 1, 2019

- 4. Disclosure of Pecuniary Interest**

5. Delegations

6. Briefings

- a) Debbi Miller, Manager, Communications and Public Engagement, will be present to speak to the Committee regarding Standard Communications Process for Accessible Public Engagement
- b) Julie Salter-Keane, Community Projects Manager, will be present to speak to the Committee regarding Municipal Accessibility Advisory Committee Orientation.

7. Business

a) Standard Communications Process for Accessible Public Engagement

The Report of the Commissioner of Community Services (MAAC-19-001) is attached.

Schedule Pages 1 – 4

Recommendation:

This report is for information purposes only.

b) Municipal Accessibility Advisory Committee Orientation

The Report of the Commissioner of Community Services (MAAC-19-004) is attached.

Schedule Pages 5 – 8

Recommendation:

This report is for information purposes only.

c) Appointment to Project Teams

Note: Updated project team charts are included as Schedule Pages 9 – 20

- i. Jade Avenue Park (Two Representatives)

Schedule Page 21

d) Committee Work Plan and discussion regarding upcoming briefing groups

Schedule Pages 22 – 23

8. Motions

9. Notices Of Motion

10. Other Business

11. Correspondence

12. Date and time of Next Meeting

The next meeting of the Municipal Accessibility Advisory Committee is April 4,
2019 at the Portsmouth Olympic Harbour – Press Lounge.

13. Adjournment

Schedule B-8 - Advisory Committees

Committee Name: Municipal Accessibility Advisory Committee

Reporting To: Council – established under provisions of Ontarians with Disabilities Act

Composition (As Appointed By Council):

One (1) member of Council;
Fifteen (15) members of the public, including individuals with disabilities.

Term Of Appointment: staggered one and two-year appointments;

Mandate/Terms of Reference:

As outlined in the Ontarians with Disabilities Act:

- Advise Council in each year about the preparation, implementation and effectiveness of its Accessibility Plan; the first version of the plan which is to be developed by staff by September 30, 2003;
- Review in a timely manner the site plans and drawings described in Section 41 of the Planning Act that the Committee selects and provide advice to the Manager of Planning;
- Provide advice to Council on the accessibility for persons with disabilities to a building, structure or premise, or part of a building, structure or premise that council purchases, constructs or significantly renovates; or for which Council enters into a new lease; or that a person provides as municipal capital facilities under an agreement entered into by the Council, in accordance with Section 210.1 of the Municipal Act;
- Provide advice to Council regarding the City's purchase of goods or services through the City's procurement process for the use of the City, its employees or the public in order to assist Council to meet its obligation to have regard to the accessibility for persons with disabilities to the goods and services;
- Consult with and advise staff and Council regarding accessibility issues as requested;
- Perform all other functions that may be specified in the Regulations.

(By-law Number 2010-205)