



**City of Kingston
Report to Council
Report Number 19-059**

To: Mayor and Members of Council
From: Lanie Hurdle, Acting Chief Administrative Officer
Resource Staff: Paige Agnew, Director, Planning, Building & Licensing Services
Date of Meeting: March 19, 2019
Subject: Approval of Housekeeping Amendments to By-Law Number 98-8, as amended, Being a By-Law to Appoint Statutory Officials of The Corporation of the City of Kingston

Executive Summary:

The purpose of this report is to update By-Law Number 98-8, A By-Law to Appoint Statutory Officials of The Corporation of the City of Kingston, as amended, to account for recent staffing changes and to update the by-law to identify the persons that would now be assuming the roles of statutory officials by virtue of the capacity of their respective roles and employment within the Corporation of the City of Kingston.

In an effort to implement the amendments in a timely manner and maintain business continuity, staff are also recommending that the subject by-law be given three readings at the same meeting.

Recommendation:

That a by-law be presented to Council for all three readings on March 19, 2019, to amend By-Law Number 98-8, A By-Law to Appoint Statutory Officials of The Corporation of the City of Kingston, as amended, to incorporate housekeeping amendments to said by-law, as per Exhibit A (Draft By-Law to Amend By-Law Number 98-8, as amended, A By-Law to Appoint Statutory Officials of The Corporation of the City of Kingston) to Report Number 19-059.

March 19, 2019

Page 2 of 3

Authorizing Signatures:

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

Lanie Hurdle, Acting Chief Administrative Officer

Consultation with the following Members of the Corporate Management Team:

Gary Dyke, Commissioner, Corporate & Emergency Services	Not required
Peter Huigenbos, Acting Commissioner, Community Services	Not required
Jim Keech, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required

March 19, 2019

Page 3 of 3

Options/Discussion:

Council, at its meeting held on June 9, 1998, enacted and passed By-Law Number 98-8, being a by-law to appoint statutory officials of The Corporation of the City of Kingston. Since that time, Council has amended the referenced by-law a number of times. The purpose of this report is to bring forward the necessary amendments which are of a housekeeping nature due to staff turnover which are included in the draft by-law attached as Exhibit A.

Existing Policy/By-Law:

By-Law Number 98-8, as amended, being A By-Law to Appoint Statutory Officials of The Corporation of the City of Kingston

Notice Provisions:

Not applicable

Accessibility Considerations:

Not applicable

Financial Considerations:

Not applicable

Contact:

Lisa Capener-Hunt, Manager, Building Services CBO 613-546-4291 extension 3225

Lacricia Turner, Manager, Licensing & Enforcement 613-546-4291 extension 3222

Other City of Kingston Staff Consulted:

Not applicable

Exhibit Attached:

Exhibit A Draft By-Law to Amend By-Law Number 98-8, as Amended, A By-Law to Appoint Statutory Officials of The Corporation of the City of Kingston

By-Law Number 2019-XX

A By-Law to Amend By-Law Number 98-8, as amended, being “A By-Law to Appoint Statutory Officials of The Corporation of the City Of Kingston” (Housekeeping Amendments)

Passed: [Meeting Date]

Whereas the Council of The Corporation of the City of Kingston enacted and passed By-Law Number 98-8 on June 9, 1998; and

Whereas By-Law Number 98-8 has been amended by By-Law Numbers 98-122, 98-220, 99-34, 99-35, 99-36, 99-163, 2000-79, 2000-142, 2000-260, 2000-326, 2000-327, 2001-06, 2001-60, 2001-103, 2001-140, 2001-201, 2001-263, 2001-273, 2002-77, 2002-108, 2002-124, 2002-309, 2003-67, 2004-40, 2005-4, 2005-25, 2006-15, 2006-17, 2006-144, 2007-8, 2008-77, 2009-27, 2009-49, 2010-24, 2011-8, 2011-14, 2011-45, 2011-47, 2012-3, 2012-133, 2012-164, 2013-25, 2013-26, 2013-202, 2014-54, 2014-99, 2014-99, 2014-116, 2015-108, 2015-202, 2015-203, 2016-113, 2016-210, 2017-6, 2017-15, 2017-208, 2017-242 and 2018-106; and

Whereas the Council of The Corporation of the City of Kingston deems it necessary to further amend By-Law Number 98-8, as amended;

Therefore Be It Resolved That the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. Delete Section 6 and insert the following therefore:

“Brett Moreland, Adam Clarke, Jeff Gurnsey, Veronica Robertson, Adam Sweet, Greg Whaley, Michelle Scott, Mike LaCombe, Tony Sickling, Juanita Evans, Shivang Tarika and Chris Flewelling are hereby appointed Inspectors for the purpose of the enforcement of the *Building Code Act*, as amended, in the City of Kingston.”

2. Delete Section 8 and insert the following therefore:

“Kelly Washer, John Tobin, Scott Baker, Jonathan Baldwin, Ryan Burns, Kyle Compeau, Amy Grenier, Angela Hogle, Mark Vickery, Brent Kelly, Mark MacLean and Mickendley Bernard are hereby appointed Officers for the purpose of the enforcement of the *Building Code Act*, as amended, in the City of Kingston.”

3. Delete Section 9 in its entirety.

4. Delete Section 3. (a) in its entirety.

5. This by-law shall come into force and take effect upon the date of its passing.

Given all Three Readings and Passed: [Meeting Date]

John Bolognone
City Clerk

Bryan Paterson
Mayor