



**City of Kingston
Report to Council
Report Number 19-081**

To: Mayor and Members of Council
From: Lanie Hurdle, Acting Chief Administrative Officer
Resource Staff: Craig Desjardins, Director, Strategy, Innovation & Partnerships
Date of Meeting: March 19, 2019
Subject: Amendments to By-Law Number 2008-98 being A By-Law to Delegate the Authority for the Authority and Execution of Agreements for Airport Operations

Executive Summary:

The purpose of this report is to update [By-Law Number 2008-98](#), A By-Law to Delegate the Authority for the Authority and Execution of Agreements for Airport Operations to account for a change in staff reporting structure and to update the by-law to identify the persons that would now hold the authority with regard to airport agreements, licenses, and contracts by virtue of the capacity of their respective role and employment within the City.

In an effort to implement the amendments in a timely manner and maintain business continuity, staff is also recommending that the subject by-law be given three readings at the same meeting.

Recommendation:

That a by-law be presented to Council on March 19, 2019 for all three readings to amend By-Law Number 2008-98, A By-Law to Delegate the Authority for the Authority and Execution of Agreements for Airport Operations, to account for staffing changes, as per Exhibit A of Report 19-081(Draft By-Law to Amend By-Law Number 2008-98) to Report Number 19-081.

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Authorizing Signatures:

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

**Lanie Hurdle, Acting Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Peter Huigenbos, Acting Commissioner, Community Services	Not required
Jim Keech, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required
Gary Dyke, Commissioner, Corporate & Emergency Services	Not required

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Options/Discussion:

Council, at its meeting held on May 6, 2008, enacted and passed By-Law Number 2008-98, being A By-Law to Delegate the Authority for the Authority and Execution of Agreements for Airport Operations. In the Fall of 2018, with the impending retirement of the Commissioner of Corporate and Emergency Services, and the recruitment process to fill the commissioner position underway, oversight of the Airport Division was moved from Corporate and Emergency Services to report to Craig Desjardins, Director, Strategy, Innovation and Partnerships, Chief Administrative Office.

The purpose of this report is to bring forward the necessary housekeeping amendments to By-Law Number 2008-98, A By-Law to Delegate the Authority for the Authority and Execution of Agreements for Airport Operations, to account for the change in staff reporting structure and oversight of Airport Operations, which are included in the draft by-law attached as Exhibit A.

Existing Policy/By-Law:

By-Law Number 2008-98, A By-Law to Delegate the Authority for the Authority and Execution of Agreements for Airport Operations

Notice Provisions:

Not applicable

Accessibility Considerations:

Not applicable

Financial Considerations:

Not applicable

Contact:

Craig Desjardins, Director, Strategy, Innovation & Partnerships, 613-546-4291 extension 1328

Other City of Kingston Staff Consulted:

Not applicable

Exhibits Attached:

Exhibit A Draft By-Law to Amend By-Law Number 2008-98, "A By-Law to Delegate the Authority for the Authority and Execution of Agreements for Airport Operations"

By-Law Number 2019-XX

A By-Law to Amend By-Law 2008-98, "A By-Law to Delegate the Authority for the Authority and Execution of Agreements for Airport Operations"

Passed: Meeting date, 2019

Whereas the City of Kingston passed By-Law Number 2008-98, "A By-Law to Delegate the Authority for the Authority and Execution of Agreements for Airport Operations"; and

Whereas it is necessary to amend the delegated authority related to the execution of agreements for airport operations;

Therefore be it resolved that the Council of the Corporation of the City of Kingston hereby enacts as follows:

1. That By-law Number 2008-98 of the Corporation of the City of Kingston being "A By-Law to Delegate the Authority for the Authority and Execution of Agreements for Airport Operations" is hereby amended as follows:
 - 1.1 Section 1 shall be amended to delete "delegate authority with regard to airport operations to the Commissioner of Corporate Services or his delegates" and insert in its place "delegate authority with regard to airport operations to the Director, Strategy, Innovation and Partnerships or his/her delegates".
2. This By-Law shall come into force and take effect on the date of its passing.

Given all Three Readings and Passed: Meeting date, 2019

John Bolognone
City Clerk

Bryan Paterson
Mayor