



**City Of Kingston
Municipal Accessibility
Advisory Committee
Meeting Number 04-2019
Agenda**

**Thursday, June 6, 2019 at 1:00 p.m.
Press Lounge, Portsmouth Olympic Harbour**

Please provide regrets to Mr. Derek Ochej, Committee Clerk at 613-546-4291, extension 1219 or dochej@cityofkingston.ca

Committee Composition

Donald Mitchell; Chair
Councillor Neill
Andrew Ashby
Caitlin Bruce
Aimee Burtch
David Grightmire
Andrew Jones
Arthur Laramie
Jana Mareckova
Leah Riddell
Sheri Scott
Nancy Shitta-Bey
Emily Su
Nancy Watters
Shawn Watters
David Williams

- 1. Meeting to Order**
- 2. Approval of the Agenda**
- 3. Confirmation of Minutes**

That the Minutes of Municipal Accessibility Advisory Committee Meeting Number 03-2019 held Thursday, April 4, 2019 be approved.

Distributed April 23, 2019

- 4. Disclosure of Pecuniary Interest**

5. Delegations

- a) Trevor Fray, Executive Director, Kingston Access Services, will be present to speak to the Committee regarding operations at Kingston Access Services.

6. Briefings

- a) Greg Newman, Manager, Policy Planning, will be present to speak to the Committee regarding Major Planning Policy Work.

Note: Report Number 19-066 entitled “Major Planning Policy Work – Status Update” was presented to Council on March 19, 2019 and is being provided to the Municipal Accessibility Advisory Committee for information purposes.

Schedule Pages 1 – 20

- b) Speros Kanellos, Director, Facility Management & Construction Services will be present to speak to the Committee regarding Facility Management & Construction Services Update.
- c) Neal Unsworth, Manager, Parks Development will be present to speak to the Committee regarding Accessibility, Parks Development & Recreation Facilities.
- d) David Mignault, Manger, Organizational Development will be present to speak to the Committee regarding Recruitment Strategy Outreach Update.
- e) Julie Salter-Keane, Community Projects Manager, will be present to speak to the Committee regarding Facility Accessibility Design Standards Update.
- f) Julie Salter-Keane, Community Projects Manager, will be present to speak to the Committee regarding Accessibility Office Report – AccessAbility Week.

7. Business

a) Site Plan Accessibility Checklist

The Report of the Acting Commissioner of Community Services (MAAC-19-006) is attached.

Schedule Pages 21 – 51

Recommendation:

This report is for information purposes only.

b) Facilities Management and Construction Services

The Report of the Commissioner of Corporate Enterprise Services (MAAC-19-008) is attached.

Schedule Pages 52 – 56

Recommendation:

This report is for information purposes only.

c) Accessibility, Parks Development and Recreation Facilities

The Report of the Acting Commissioner of Community Services (MAAC-19-011) is attached.

Schedule Pages 57 – 65

Recommendation:

This report is for information purposes only.

d) Recruitment Outreach Strategy Update

The Report of the Commissioner of Corporate Enterprise Services (MAAC-19-012) is attached.

Schedule Pages 66 – 71

Recommendation:

This report is for information purposes only.

e) Facility Accessibility Design Standards Update

The Report of the Acting Commissioner of Community Services (MAAC-19-009) is attached.

Schedule Pages 72 – 325

Recommendation:

That the Municipal Accessibility Advisory Committee recommends:

That Council approve the updated Facility Accessibility Design Standards, dated May 2019, attached as Exhibit A to Report Number MAAC-19-009.

f) Accessibility Office Report

The Report of the Acting Commissioner of Community Services (MAAC-19-010) is attached.

Schedule Pages 326 – 333

Recommendation:

This report is for information purposes only.

g) Working Group Reports

i. Built Environment Working Group Report

Schedule Page 334

ii. Awareness and Education Working Group Report

Schedule Page 335

h) Appointment to Project Teams

Note: Updated project team charts are included as Schedule Pages 336 – 346

i. Rideaucrest Reception Desk (Confirm appointment of Leah Riddell and Donald Mitchell)

Schedule Page 347

ii. King Street Multi-Use Pathway (Confirm appointment of David Williams and David Grightmire)

Schedule Page 348

i) Committee Work Plan and discussion regarding upcoming briefing groups

Schedule Pages 349 – 350

8. Motions

9. Notices Of Motion

10. Other Business

11. Correspondence

12. Date and time of Next Meeting

The next meeting of the Municipal Accessibility Advisory Committee is August 1, 2019 at the Portsmouth Olympic Harbour – Press Lounge.

13. Adjournment

Schedule B-8 - Advisory Committees

Committee Name: Municipal Accessibility Advisory Committee

Reporting To: Council – established under provisions of Ontarians with Disabilities Act

Composition (As Appointed By Council):

One (1) member of Council;
Fifteen (15) members of the public, including individuals with disabilities.

Term Of Appointment: staggered one and two-year appointments;

Mandate/Terms of Reference:

As outlined in the Ontarians with Disabilities Act:

- Advise Council in each year about the preparation, implementation and effectiveness of its Accessibility Plan; the first version of the plan which is to be developed by staff by September 30, 2003;
- Review in a timely manner the site plans and drawings described in Section 41 of the Planning Act that the Committee selects and provide advice to the Manager of Planning;
- Provide advice to Council on the accessibility for persons with disabilities to a building, structure or premise, or part of a building, structure or premise that council purchases, constructs or significantly renovates; or for which Council enters into a new lease; or that a person provides as municipal capital facilities under an agreement entered into by the Council, in accordance with Section 210.1 of the Municipal Act;
- Provide advice to Council regarding the City's purchase of goods or services through the City's procurement process for the use of the City, its employees or the public in order to assist Council to meet its obligation to have regard to the accessibility for persons with disabilities to the goods and services;
- Consult with and advise staff and Council regarding accessibility issues as requested;
- Perform all other functions that may be specified in the Regulations.

(By-law Number 2010-205)