



**City of Kingston
Report to Council
Report Number 19-219**

To: Mayor and Members of Council

From: Sheila Kidd, Commissioner, Transportation & Public Works

Resource Staff: Jeremy DaCosta, Director Transit & Fleet Services

Date of Meeting: August 13, 2019

Subject: Award of Contract – One Multifunctional, Articulating, 4-Wheel Drive, Rubber-Tired Tractor Loader

Executive Summary:

Staff issued a request for proposals (F31-TIS-TS-FL-2019-16) for the purchase of one 2018 model year, multifunctional, articulating, 4-wheel drive, rubber-tired tractor loader. The proposed unit is an addition to the Public Works fleet. Three proposals were received in response to the RFP. One of the proposals was rejected and not evaluated because it did not meet the required specifications.

Council approval is required because less than three valid proposals were received.

Recommendation:

That Jade Equipment Ltd. be awarded a contract for the purchase of one 2018 model year multifunctional, articulating, 4-wheel drive, rubber-tired tractor loader (F31-TIS-TS-FL-2019-16) for the total purchase price of \$137,800 plus applicable taxes; and

That the Commissioner, Transportation & Public Works be authorized to execute the required agreement, in a form satisfactory to the Director of Legal Services.

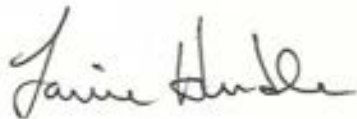
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Authorizing Signatures:



**Sheila Kidd, Commissioner,
Transportation & Public Works**



**Lanie Hurdle, Interim Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Peter Huigenbos, Acting Commissioner, Community Services	Not required
Jim Keech, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required
Deanne Roberge, Acting Commissioner, Corporate Services	Not required

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Options/Discussion:

Staff issued a Request for Proposals (RFP) on behalf of the Public Works Department for the purchase of one multifunctional, articulating, 4-wheel drive, rubber-tired tractor loader. The proposed unit is an addition to the Public Works fleet. The submissions were evaluated using the following criteria:

- Pricing and Related Costs - 45%
- Specification Compliant - 32%
- Parts and service capabilities 10%
- Warranty - 10%
- Accessibility Standards for Customer Service, Ontario Regulation 429/7 - 3%

Three proposals were received in response to the RFP. The proposal submitted by Holder Tractor Inc. was rejected and not evaluated because the proposed unit was a lighter duty machine and did not have the front end loader functionality requested in the RFP specifications.

The two remaining proposals were both submitted by Jade Equipment Company Ltd. and both comply with all technical specifications requested within the RFP document.

The first submission made by Jade Equipment Company Ltd. was for a new 2019 Willie 365 model tractor loader with a purchase price of \$156,400 plus applicable taxes.

The second submission made by Jade Equipment Company Ltd. was for a 2018 Willie Model 365 demonstrator unit with the same specifications and 80 hours of run time logged for a purchase price of \$137,800 plus applicable taxes. This demonstrator unit would be provided with the same two year/2000 hour warranty provision as the new 2019 loader.

Staff recommends entering into a contract with Jade Equipment Company Ltd. for the purchase of the 2018 Willie Model 365 demonstrator unit for the total purchase price of \$137,800 plus applicable taxes.

This unit will be incorporated into the Public Works fleet to perform road and sidewalk maintenance throughout the municipality. This tractor's smaller size, power and agility will be utilized in the more confined areas where the larger equipment is less effective, especially during winter control season where this unit will be used to clear bicycle lanes and sidewalks.

The recommended Jade Equipment Company unit has a Tier 4 emissions rating, which means it complies with the latest emission standards available. There is no electric vehicle equivalent available for this unit.

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Policy/By-law:

By-Law Number 2000-134 "A By-law to Establish Purchasing Policies and Procedures for the City of Kingston", as amended

The recommended Jade Equipment Company unit has a Tier 4 emissions rating, which means it complies with the latest emission standards available.

Notice Provisions:

Not applicable.

Accessibility Considerations:

Not applicable.

Financial Considerations:

Sufficient funds are approved in the Public Works capital budget for this purchase.

Contacts:

Jeremy DaCosta, Director, Transit & Fleet Services, 613-546-4291, Extension 1310

Robert (Bud) Steele, Manager, Fleet, 613-546-4291, Extension 2216

Other City of Kingston Staff Consulted:

Bill Linnen, Director, Public Works

Exhibits Attached:

Not applicable.