



**City of Kingston  
Report to Council  
Report Number 19-227**

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**To:** Mayor and Members of Council  
**From:** Sheila Kidd, Commissioner, Transportation & Public Works  
**Resource Staff:** Adam Hardy, Supervising Engineer, Engineering  
**Date of Meeting:** September 3, 2019  
**Subject:** Professional Engineering Services for Stormwater System Improvements on King Street East (Place D'Armes to Anglin Bay)

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**Executive Summary:**

The City of Kingston recently completed an evaluation of proposals received in response to Request for Proposal (RFP) F31-EN-2019-10 for Professional Engineering Services for Stormwater System Improvements on King Street East (Place D'Armes to Anglin Bay). Two proposals were received by the City of Kingston and, in accordance with the City's Purchasing Policy, the approval of Council is required in order to execute the contract. The evaluation of the proposals was conducted by staff from the Engineering Services Department, in accordance with the evaluation criteria and scoring system provided in the RFP document. The proposal provided by J.L. Richards & Associates Limited met all requirements, received the highest score, and provided costs which were found to be reasonable and within budget; therefore, staff recommend that the contract for Professional Engineering Services for Stormwater System Improvements on King Street East (Place D'Armes to Anglin Bay) be awarded to J.L. Richards & Associates Limited.

**Recommendation:**

**That** Council authorize the Mayor and Clerk to enter into a contract, in a form satisfactory to the Director of Legal Services, with J.L. Richards & Associates Limited for Professional Engineering Services for Stormwater System Improvements on King Street East (Place D'Armes to Anglin Bay).

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**Authorizing Signatures:**

ORIGINAL SIGNED BY COMMISSIONER

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**Sheila Kidd, Commissioner,  
Transportation & Public Works**

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

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**Lanie Hurdle, Interim Chief  
Administrative Officer**

**Consultation with the following Members of the Corporate Management Team:**

Peter Huigenbos, Acting Commissioner, Community Services	Not required
Jim Keech, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required
Deanne Roberge, Acting Commissioner, Corporate Services	Not required

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**Options/Discussion:**

The objective of this project is to improve drainage at the downstream end of the King Street East storm sewer system (currently undersized) and the overland stormwater flow path from Place D'Armes to Anglin Bay. This area experiences seasonal flooding that has increased in frequency and intensity over the years, particularly at the Frontenac Village Condo (1 Place D'Armes), which has a parking garage entrance at the low point of the road. Challenges with this project include: engineered shoring system required for pipe installation due to weak soils and narrow corridor, treatment/disposal for soil and groundwater impacted by past industrial use, excavation and active dewatering directly adjacent to Anglin Bay seawall, archaeological potential, modification to the sheet pile seawall for new stormwater outfall, possible provincial/federal regulatory approvals.

On Wednesday, July 31, 2019, two bids were received in response to Request for Proposal F31-EN-2019-10 as follows:

- |                                      |              |
|--------------------------------------|--------------|
| • J.L. Richards & Associates Limited | \$ 89,327.25 |
| • The Greer Galloway Group Inc.      | \$175,470.00 |

Prices do not include applicable taxes.

J.L. Richards & Associates Limited is a reputable engineering consultant that has completed contracts for the City in the past. The bid received from J.L. Richards & Associates Limited is within the amount budgeted by the City for the completion of this work. In accordance with the City's Purchasing Policy, the approval of Council is required when fewer than three bids are received in order to execute the contact.

**Existing Policy/By-law:**

By-Law No. 2000-134 – A By-law to Establish Purchasing Policies and Procedures

**Notice Provisions:**

Not Applicable

**Accessibility Considerations:**

Not Applicable

**Financial Considerations:**

The price submitted by J.L. Richards & Associates Limited for Professional Engineering Services for Stormwater System Improvements on King Street East (Place D'Armes to Anglin Bay) in relation to RFP F31-EN-2019-10 was \$89,327.25 + HST. There are sufficient funds allocated in the Engineering Services Department's 2019 capital budget to complete this project.

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**Contacts:**

Tyler Lasko, Manager of Design & Development, Engineering 613-546-4291 extension 2307

**Other City of Kingston Staff Consulted:**

Not Applicable

**Exhibits Attached:**

Not Applicable