



**City of Kingston  
Report to Council  
Report Number 19-267**

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**To:** Mayor and Members of Council  
**From:** Sheila Kidd, Commissioner, Transportation & Public Works  
**Resource Staff:** Brent Fowler, Director, Corporate Asset Management & Fleet  
**Date of Meeting:** October 15 2019  
**Subject:** Award of Contract – 2020 Model Year, Tandem-Axle, Dual-Stream, Rear-Loading Refuse Packer

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**Executive Summary:**

Staff issued a Request for Proposals (RFP F29-TPW-TFS-2019-02) for the purchase of one 2020 model year tandem-axle, dual-stream, rear-loading refuse packer. This unit is an addition to the current Solid Waste fleet. Council approval is required because only one bid submission was received to the RFP and staff does not have delegated authority to proceed with the purchase.

**Recommendation:**

**That** Mayor and Clerk be authorized to enter into a contract with Francis Canada Truck Centre Inc., for the purchase of one 2020 model year tandem-axle, dual-stream, rear-loading, refuse packer (F29-TPW-TFS-2019-02), for the total purchase price of \$261,600 plus applicable taxes.

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**Authorizing Signatures:**

ORIGINAL SIGNED BY COMMISSIONER

Sheila Kidd, Commissioner,  
Transportation & Public Works

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

Lanie Hurdle, Interim Chief  
Administrative Officer

**Consultation with the following Members of the Corporate Management Team:**

Peter Huigenbos, Acting Commissioner, Community Services	Not required
Jim Keech, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	OK
Deanne Roberge, Acting Commissioner, Corporate Services	Not required

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**Options/Discussion:**

Staff issued a Request for Proposals (RFP) on behalf of the Solid Waste Services Department for the purchase of one 2020 model year tandem-axle, dual-stream, rear-loading refuse packer. This unit is an addition to the Solid Waste fleet. The submission was evaluated using the following criteria:

- Pricing and Related Costs - 40%
- Specification Compliant - 35%
- Warranty - 10%
- Delivery - 10%
- Accessibility Standards for Customer Service, Ontario Regulation 429/7 - 5%

Only one proposal was received for this RFP and it is compliant with the specifications requested. A rear-loading refuse packer is a very specialized piece of equipment that is widely used by municipalities that operate split-stream collection systems. This type of unit is not produced by many manufacturers in Canada so a limited response to the RFP is not unusual. Solid Waste Services is currently operating nine vehicles of this unit style within their refuse fleet for the co-collection of garbage and organics. The truck is expected to be in service for the start of 2021, or potentially late in the fourth quarter of 2020 upon arrival.

This vehicle is required for 2021 to service an additional route that has to be established to account for the growth of residential stops, units, and tonnage of waste generated across the city. The department has been able to absorb new residential units/stops/tonnage on existing routes for over a decade without adding new vehicles. Existing routes will be reorganized to account for the addition of this route.

In 2013, significant efforts to harmonize the waste collection schedules were undertaken to make sure that every residential unit had all wastes collected on the same collection day. Prior to this, some households placed out recycling on one day and garbage and green bin on another. There will be no impact to the harmonization of all waste streams; garbage, green bin, and recycling will continue to be collected on the same collection day. However, some households may realize a change to their scheduled waste collection day. For example: a household's scheduled waste collection day may change from a Tuesday to a Friday, but all wastes can be set out at the curb for collection on Friday.

**Policy/By-law:**

By-law Number 2000-134, "A By-law to Establish Purchasing Policies and Procedures for the City of Kingston", as amended.

**Notice Provisions:**

Not Applicable

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**Accessibility Considerations:**

Not Applicable

**Financial Considerations:**

This unit will be funded from the approved Solid Waste capital budget, plus an additional amount of \$25,600 plus applicable taxes from the Solid Waste Fleet Replacement budget.

**Contacts:**

Brent Fowler, Director, Corporate Asset Management & Fleet 613-546-4291 extension 3109

Gordon Warner, Manager of Fleet 613-546-4291 extension 2216

**Other City of Kingston Staff Consulted:**

Lana Foulds, Director, Financial Services

Heather Roberts, Director, Solid Waste Services

Carl Smith, Supervisor, Solid Waste and Recycling

**Exhibits Attached:**

Not Applicable