



**City of Kingston
Report to Council
Report Number 19-292**

To: Mayor and Members of Council
From: Lanie Hurdle, Interim Chief Administrative Officer
Resource Staff: Paige Agnew, Director, Planning, Building & Licensing Services
Date of Meeting: November 19, 2019
Subject: Proposed Renaming of a Municipal Road Known as Nickle Avenue to Curtis Crescent

Executive Summary:

The City has recently approved a Site Plan Control application to add five stacked townhouse units to an existing townhouse complex located at 1 Curtis Crescent, in Kingston Central. The subject property has access from Portsmouth Avenue, Curtis Crescent and Nickle Avenue. The townhouse complex is owned and operated by the Kingston and Frontenac Housing Corporation (KFHC).

Under the City's Civic Addressing and Road Naming By-Law (By-Law Number 2005-98), civic addresses are required for each townhouse unit. Civic addresses must comply with the provisions of this by-law as well as emergency service requirements. It has been identified that a portion of the existing civic addresses of the townhouse complex, specifically on Nickle Avenue do not follow a uniform numbering sequence, which could cause delays in identifying a townhouse unit in the event of an emergency. For example, it was noted that there are odd and even civic numbering on the same side of the street, which is a contravention to the by-law. This discrepancy is problematic as it impacts the assignment of new addresses for the new townhouse units, which are required to comply with the by-law.

It has been identified that Nickle Avenue and Curtis Avenue are two roads that are connected to one another (Exhibit A – Key Map). Both roads have access from Portsmouth Avenue. The by-law states that a street running continually should have the same name throughout its entire length and continuity shall be exercised whenever possible. In order to improve the delivery of emergency services to the townhouse complex, emergency service providers have confirmed that one road name should apply to this road.

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The purpose of this report is to rename Nickle Avenue to Curtis Crescent. The proposed road renaming will result in civic address changes for the existing townhouse units along Nickle Avenue but will resolve the existing civic numbering discrepancies within the townhouse complex. Further, the proposed road renaming will provide for the appropriate addressing for the new townhouse units. The name Curtis Crescent will apply to the entire length of the road, which will reduce confusion and allow for the townhouse units along the road to be properly identified.

The proposed road naming is appropriate and complies with the road naming provisions of the Civic Addressing and Road Naming By-Law. Emergency service providers have confirmed that the renaming of Nickle Avenue to Curtis Crescent is consistent with emergency service requirements.

Recommendation:

That Council approve the by-law attached as Exhibit B (Draft By-Law to Rename a Road (Accessed from Portsmouth Avenue) from Nickle Avenue to Curtis Crescent), to Report Number 19-292; and

That the City Clerk be directed to advertise a Notice of Intention to pass the by-law prior to presenting the by-law to Council for its third reading.

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Authorizing Signatures:

**Lanie Hurdle, Interim Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Peter Huigenbos, Acting Commissioner, Community Services	Not required
Brad Joyce, Acting Commissioner, Corporate Services	Not required
Jim Keech, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required
Sheila Kidd, Commissioner, Transportation & Public Works	Not required

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Options/Discussion:**Background**

The City has recently approved a Site Plan Control application to add five stacked townhouse units to an existing townhouse complex located at 1 Curtis Crescent, in Kingston Central. The subject property has access from Portsmouth Avenue, Curtis Crescent and Nickle Avenue. The townhouse complex is owned and operated by KFHC.

Under the City's Civic Addressing and Road Naming By-Law (By-Law Number 2005-98), civic addresses are required for each townhouse unit. Civic addresses must comply with the provisions of this by-law as well as emergency service requirements. It has been identified that a portion of the existing civic addresses of the townhouse complex, specifically on Nickle Avenue do not follow a uniform numbering sequence, which could cause delays in identifying a townhouse unit in the event of an emergency. For example, it was noted that there are odd and even civic numbering on the same side of the street, which is a contravention to the by-law. This discrepancy is problematic as it impacts on the assignment of new addresses for the new townhouse units, which are required to comply with the by-law.

It has been identified that Nickle Avenue and Curtis Avenue are two roads that are connected to one another (Exhibit A). Both roads have access from Portsmouth Avenue. The by-law states that a street running continually should have the same name throughout its entire length. In order to improve the delivery of emergency services to the townhouse complex, emergency service providers have confirmed that one road name should apply to this road.

The purpose of this report is to rename Nickle Avenue to Curtis Crescent. The proposed road renaming will result in civic address changes for the existing townhouse units along Nickle Avenue but will resolve the existing civic numbering discrepancies within the townhouse complex. Further, the proposed road renaming will provide for the appropriate addressing for the new townhouse units. The name Curtis Crescent will apply to the entire length of the road, which will reduce confusion and allow for properties along the road to be properly identified.

Civic Addressing and Road Naming By-Law Number 2005-98

The City of Kingston Civic Addressing and Road Naming By-Law Number 2005-98 governs road naming within the City. The by-law states, among other things, that proposed road names must not duplicate existing road names in the City, in neighbouring municipalities or in the entire 911 service area, and must be pleasant sounding, easily recognizable and capable of clear pronunciation by the average individual. The by-law further states that a continuous street should have the same name throughout its entire length.

Emergency service providers have confirmed that the proposed road renaming will not negatively impact emergency service delivery. Fire and Rescue dispatchers have also verified that the proposed renaming will improve response times in the event of an emergency. The proposed road naming/renaming is appropriate and is consistent with the road naming provisions of By-Law Number 2005-98.

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Road Name Impacts

It is recognized that the proposed renaming will cause an inconvenience and hardship to the existing affected tenants of the townhouse complex. However, it is important to note that the proposed renaming will improve the delivery of emergency service delivery and will mitigate safety concerns with respect to existing and future tenants.

There are approximately thirty-six existing townhouse units along Nickle Avenue that will require a civic address change as a result of the road name change. Written notice has been provided to each of the impacted tenants to inform them of the road name change. Staff had the opportunity to engage with the affected tenants to discuss any concerns or issues associated with the road name change. As of the date of this report, no concerns from the impacted tenants have been raised regarding the proposed road renaming.

If the road name change is approved, the City will also be notifying the applicable City departments (i.e. Engineering, Building, Public Works) and external agencies (i.e. Bell Canada, Telus, emergency service providers) to update their records. Canada Post will be providing free of charge mail forwarding for one year to accommodate for the civic address changes.

The City's Parks Development Department has indicated that the proposed road name change will impact an existing park that is adjacent to the existing townhouse complex which is known as Nickle Avenue Park. Parks Development staff will be conducting a review to select a new name for this park.

Signage

If the road renaming is approved, a new road sign which will indicate "Curtis Crescent" will replace the existing "Nickle Avenue" road sign which is currently located at one of the entrances into the site along Portsmouth Avenue. Way finding signage is required to be installed in consultation with KFHC to ensure that each townhouse unit can be properly identified.

Notice

The City's Public Notice Policy sets out the minimum notice requirements for road naming/renaming within the City. Notice must be published in the newspaper and on the City of Kingston website two weeks prior to the Committee or Council meeting at which time the matter is being considered. A Notice of Intention to Pass a By-Law for the road naming/renaming was published in The Kingston Whig-Standard newspaper and on the City of Kingston website on November 5, 2019. As of the date of this report, no public concerns have been raised with respect to the proposed road name.

Conclusion

The proposed road name complies with By-Law Number 2005-98 (Civic Addressing and Road Naming) and emergency service requirements. Therefore, staff recommends that Council approve the attached draft by-law (Exhibit B - "Draft By-Law to Rename a Road (Accessed from Portsmouth Avenue) from Nickle Avenue to Curtis Crescent").

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Existing Policy/By-Law:

By-Law Number 2005-98 A By-Law to Direct the Orderly Addressing of Buildings and Properties and Appropriate Naming of Roads Within the City of Kingston (road naming)

Naming of Corporate Assets Policy

Notice Provisions:

Notice of Intention to Pass a By-Law to name/rename a road must be provided in accordance with the City of Kingston Public Notice Policy.

Accessibility Considerations:

Not applicable

Financial Considerations:

The City will be responsible for the cost of the new road signage installation, way finding signage and new civic number signs for the units that are subject to a civic address change.

Contacts:

Andrea Gummo, Acting Manager, Policy Planning 613-546-4291 extension 3256

Annemarie Eusebio, Intermediate Planner 613-546-4291 extension 3183

Other City of Kingston Staff Consulted:

This report was circulated internally for review and all comments have been incorporated.

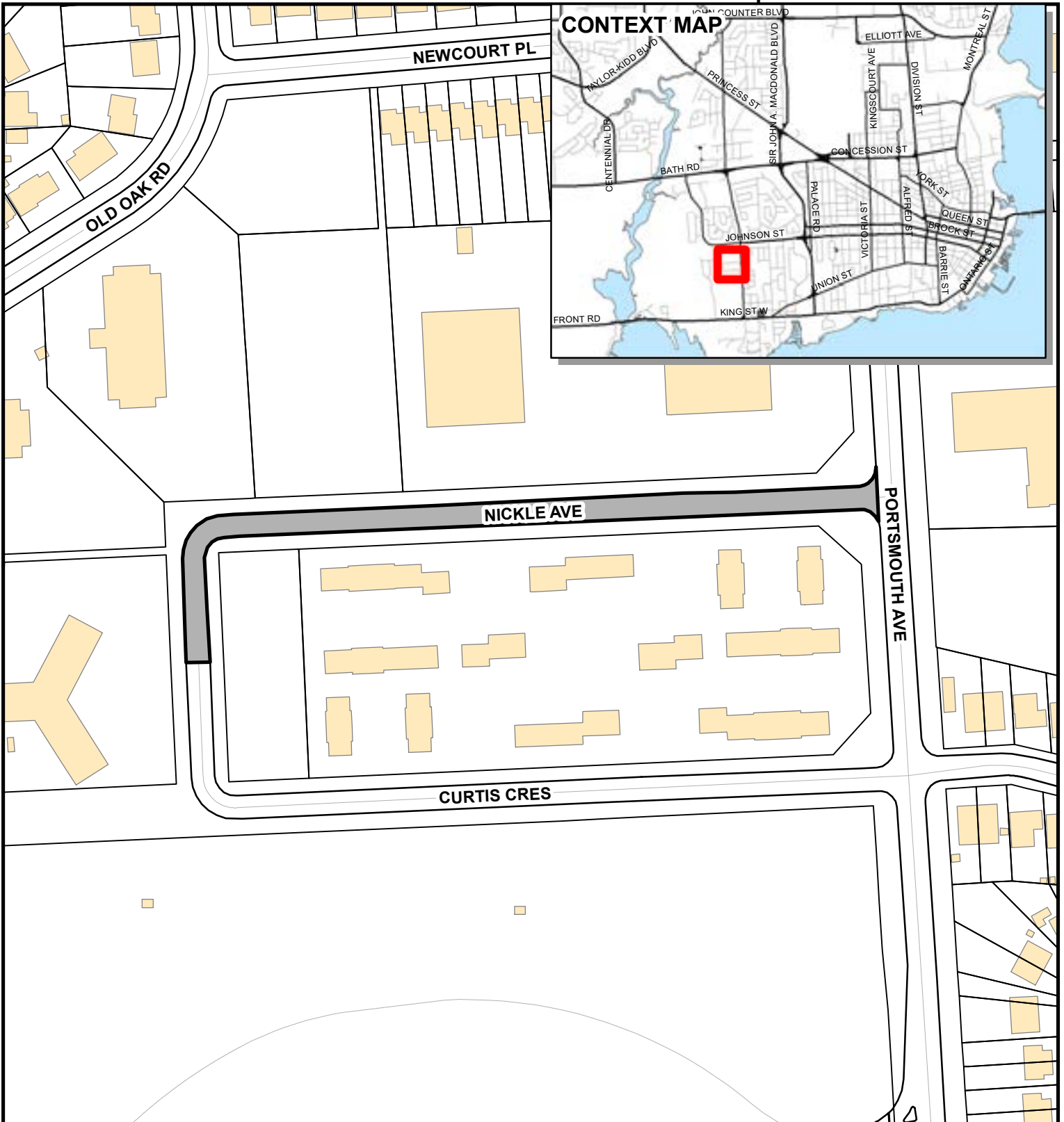
Other External Individuals Consulted:

Scott Vandershoor, Technical Services Manager, Kingston Frontenac Housing Corporation

Exhibits Attached:

Exhibit A Key Map

Exhibit B Draft By-Law to Name Rename Nickle Avenue (Accessed from Portsmouth Avenue) to Curtis Crescent

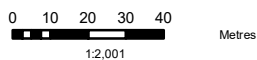


Planning, Building
& Licensing Services
a department of
Community
Services



COUNCIL

Key Map

File Number: D20-026-2019



Legend

-  Nickle Avenue to be changed to Curtis Crescent
-  Property Boundaries



By-Law Number 2019-__

**A By-Law to Approve the Renaming of a Portion of an Existing Municipal Road
from Nickle Avenue to Curtis Crescent, City of Kingston, County of Frontenac**

Passed: [Meeting Date]

Whereas the *Municipal Act*, 2001, S.O. 2001, c. 27, as amended (the “Act”) provides that municipalities may pass by-laws respecting highways, which also include all road allowances, streets and lanes shown on a registered plan of subdivision; and

Whereas the City of Kingston has passed and enacted By-Law Number 2005-98, the City of Kingston Civic Addressing and Street Naming By-law in accordance with the terms of the *Municipal Act*, 2001, S.O. 2001, c. 27, as amended; and

Whereas public notice of Council’s intention to pass this by-law has been published in the newspaper as prescribed in the City of Kingston Public Notice Policy 2015;

Now Therefore the Council of The Corporation of the City of Kingston enacts as follows:

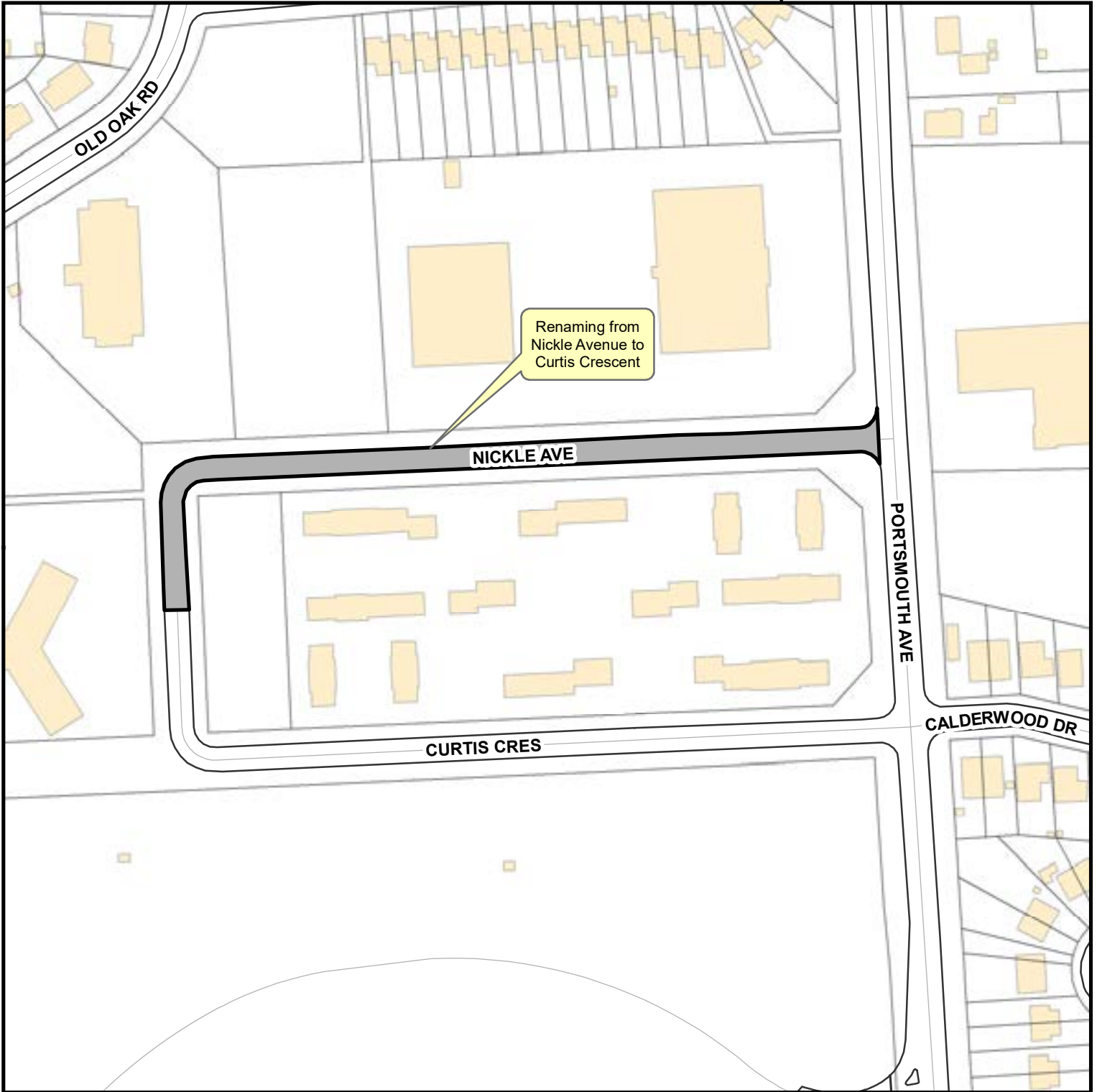
1. That the portion of a municipal road known as Nickle Avenue located west of Portsmouth Avenue be renamed to Curtis Crescent,
2. Schedule ‘A’ attached hereto shall form part of this by-law; and
3. This by-law shall come into force and take effect on the date of its passing.

Given First and Second Readings

Given Third Reading and Passed

John Bolognone
City Clerk

Bryan Paterson
Mayor



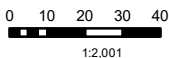
SCHEDULE 'A' ROAD RENAMING

File Number: D20-026-2019
Addresses: Nickle Avenue



Planning, Building
& Licensing Services
a department of

Community
Services




PREPARED BY: rochefort
DATE: 2019-10-11

1:2,001



LEGEND

 Nickle Avenue to be
changed to Curtis Crescent

Certificate of Authentication

This is Schedule 'A' to By-Law Number _____,
passed this _____ day of _____ 2019.

Mayor

Clerk