



**City of Kingston
Report to Council
Report Number 21-045**

To: Mayor and Members of Council
From: Peter Huigenbos, Commissioner, Business, Environment & Projects
Resource Staff: Lacricia Turner, Director, Recreation & Leisure Services
Date of Meeting: January 19, 2021
Subject: Sports Fields Rates Update

Council Strategic Plan Alignment:

Theme: Corporate business

Goal: See above

Executive Summary:

This report provides a background to the 2021 sports field rates to be incorporated under By-Law Number 2005-10 "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston".

In December 2020, Council approved By-Law Number 2005-10, "A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston", as amended, with the exception of the increase of fees with respect to sports fields, in order to establish fees and charges for the 2021 fiscal year. Council directed the consideration of fees for sports fields be deferred to January 19, 2021 for staff to provide information with respect to the increase.

This report recommends applying a 3% increase for sports fields rates in 2021. This increase aligns with average fee increases across the corporation and addresses the limited capacity for user groups to operate in 2020 under the ongoing pandemic situation with similar restrictions anticipated for 2021. Further, staff are recommending providing a report to Council in Q2 of 2021 to provide a comprehensive review of fees for both ice and sports fields for Council's consideration. We are requesting that this by-law amendment receive all 3 readings in order complete the 2021 Fees and Charges for the Recreation & Leisure Services Department.

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Recommendation:

That Council approves the 2021 Sports Field Rates & Fees, attached as Exhibit A to Report Number 21-045, to be incorporated in the 2021 Fees and Charges By-Law; and

That the By-Law, attached as Exhibit B to Report Number 21-045, be presented to Council for all three readings to amend By-law Number 2005-10 "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston", as amended; and

That staff report back to Council in Q2 of 2021 with a comprehensive review of ice and sports field rates.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Peter Huigenbos, Commissioner,
Business, Environment &
Projects**

ORIGINAL SIGNED BY CHIEF
ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Community Services	Not required
Brad Joyce, Commissioner, Corporate Services	Not required
Jim Keech, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	
Sheila Kidd, Commissioner, Transportation & Public Works	Not required

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Options/Discussion:

On December 15, 2020, Council approved By-Law Number 2005-10, "A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston", as amended, with the exception of the increase of fees with respect to sports fields. Council directed the consideration of fees for sports fields be deferred to January 19, 2021 for staff to provide information with respect to the increase.

Prior to 2021, fees for sports fields were being implemented as part of the Phased-In Rate Increase Program that was approved by committee and Council as part of a 2009 report to the Arts, Recreation and Community Policies Committee. The Phased-In Rate Increase Program was developed to assist in closing the gap between operational maintenance costs and annual revenues generated through user fees and provide additional resources for field maintenance program improvements. The additional revenues generated from the increase to user fees were also intended to flow directly into increases in standards related to field maintenance. The program calls for a 20% annual increases to baseball and softball diamond rates and a 30% annual increase to soccer field rates. While the Phased-In Rate Increase Program continues to be implemented to reach the completion rates, staff are recommending that the rate increase for 2021 follow the corporate average of 3% for consistency with other fee increases across Recreation & Leisure Services. User groups experienced limited capacity in 2020 to operate under the pandemic, with similar restrictions anticipated for 2021. Further, staff are recommending returning to Council in Q2 of 2021 to provide a comprehensive review of fees for both ice and sports fields for Council's consideration. This will provide an update as to how the City's sports field and ice rental rates currently compare to neighbouring and similar sized municipalities and the impact of associated annual revenues on expenses.

Existing Policy/By-Law:

By-Law Number 2005-10 "A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City of Kingston"

Sports Field Allocation Policy and Guideline

Notice Provisions:

None

Accessibility Considerations:

None

Financial Considerations:

None

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Contacts:

Lacricia Turner, Director, Recreation & Leisure Services 613-546-4291 extension 1815

Other City of Kingston Staff Consulted:

Jaclyn Grimmon, Manager, Recreation Programs, Recreation & Leisure Services

Lynn Grivich, Assistant Supervisor, Recreation Services

Exhibits Attached:

Exhibit A 2021 Sports Field Rates & Fees

Exhibit B By-Law to Amend By-Law Number 2005-10 "A By-Law to Establish Fees and Charges Collected by the Corporation of the City of Kingston", an Amended

	2021 Fees Hourly	HST
Sports Fields		
Baseball & Softball Diamonds (Youth)		
Major	\$7.78	Yes
Major - lighted	\$23.59	Yes
Minor	\$4.94	Yes
Tournament - half day	\$84.31	Yes
Tournament - full day	\$129.57	Yes
Baseball & Softball Diamonds (Adult)		
Major	\$18.54	Yes
Major - lighted	\$51.65	Yes
Minor	\$11.48	Yes
Tournament - half day	\$188.90	Yes
Tournament - full day	\$290.31	Yes
Soccer Fields (Cricket / Frisbee / Lacrosse) (Youth)		
Major	\$31.36	Yes
Major - lighted	\$82.19	Yes
Minor	\$20.55	Yes
Soccer Fields (Cricket / Frisbee / Lacrosse) (Adult)		
Major	\$78.74	Yes
Major - lighted	\$161.25	Yes
BMX Track (Youth)		
Rental	\$9.87	Yes
All - Security Deposit (Seasonal Users Partner Groups)	\$2,009.12	Yes
BMX Track (Adult)		
Rental	\$23.79	Yes
All - Security Deposit (Seasonal Users Partner Groups)	\$2,009.12	Yes

By-Law Number 2021-XX

A By-Law to Amend By-law Number 2005-10 “A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston, as amended.

Passed:

Therefore Be It Resolved That the Council of the Corporation of the City of Kingston hereby enacts as follows:

1. By-law Number 2005-10 of the Corporation of the City of Kingston entitled “A By-Law to Establish Fees and Charges to be collected by the Corporation of the City of Kingston”, as amended, is hereby further amended as follows:
 - 1.1. Delete Schedule A – Sports Fields in its entirety and insert the following there to:

	2021 Fees Hourly	HST
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Minor	\$4.94	Yes
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BMX Track (Adult)		
Rental	\$23.79	Yes
All - Security Deposit (Seasonal Users Partner Groups)	\$2,009.12	Yes

2. This By-Law shall come into force and take effect on the date of its passing.

Given all Three Readings and Passed: Meeting date, 2021

John Bolognone
City Clerk

Bryan Paterson
Mayor