

Agenda

2021 City of Kingston Operating and Capital Budgets

**Tuesday, January 26, Wednesday, January 27, 2021
6:00 pm**

Thursday, January 28, 2021

**(if required)
6:00 pm**

In a virtual electronic format, hosted at City Hall

- 1. Roll Call**
- 2. Disclosure of Pecuniary Interest**
- 3. Confirmation of Minutes**

That the Minutes of Committee of the Whole Meeting Number 2019-03, held Monday, November 25, 2019 and Tuesday, November 26, 2019 be confirmed.

(Distributed to all Members of Council on January 22, 2020)

- 4. Delegations**
- 5. 2021 Budget Introduction**

Lanie Hurdle, Chief Administrative Officer

- 6. Utilities Kingston Presentation**

Jim Keech, President and CEO, Utilities Kingston

- 7. Deliberations and Approval of the Operating & Capital Budgets for the Municipal Utilities**

A. Approval of the 2021-2022 Operating Budgets and the 2021 Capital Budget Additions for the Municipal Utilities

The Report of the President & CEO of Utilities Kingston Officer and City Treasurer (Report Number 21-052) is attached to the Agenda as Schedule Pages 1-31, wherein the following is recommended:

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1. **That** Council approve the 2021 and 2022 Municipal Utility Operating Budgets in the amounts noted below; and

WASTEWATER	2021	2022
Operating Budget	\$ 17,890,000	\$ 18,265,000
Debt Costs	\$ 5,082,000	\$ 5,952,000
Transfer to Facility Repair Fund – Debt 85 Lappan’s Lane	\$ 476,000	\$ 476,000
Transfer to Capital Reserve Fund	\$ 12,751,000	\$ 12,683,000
Total Revenue	\$ 36,200,000	\$ 37,376,000
WATER	2021	2022
Operating Budget	\$ 13,998,000	\$ 14,328,000
Debt Costs	\$ 2,087,000	\$ 2,079,000
Transfer to Facility Repair Fund – Debt 85 Lappan’s Lane	\$ 476,000	\$ 476,000
Transfer to Capital Reserve Fund	\$ 14,551,000	\$ 15,243,000
Total Revenue	\$ 31,112,000	\$ 32,127,000

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GAS	2021	2022
Operating Budget	\$ 4,869,000	\$ 4,886,000
Commodity Purchase, Transportation & Storage	\$ 25,000,000	\$ 25,000,000
Transfer to Facility Repair Fund – Debt 85 Lappan’s Lane	\$ 173,000	\$ 173,000
Transfer to Gas Capital Reserve Fund	\$ 3,533,000	\$ 4,287,000
Transfer to City Municipal Capital Reserve Fund	\$ 1,350,000	\$ 2,000,000
Total Revenue	\$ 34,925,000	\$ 36,347,000
APPLIANCE RENTAL BUSINESS	2021	2022
Operating Budget	\$ 706,000	\$ 733,000
Transfer to Capital Reserve Fund	\$ 859,000	\$ 866,000
Transfer to Municipal Capital Reserve Fund	\$ 969,000	\$ 985,000
Transfer to City Environmental Reserve Fund	\$ 546,000	\$ 557,000
Total Revenue	\$ 3,080,000	\$ 3,141,000

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That Council approve the 2021 Capital Budget Additions as follows:

WASTEWATER	\$9,908,000
WATER	\$4,721,650
TOTAL	\$14,629,650

and further,

That Council approve funding for the 2021 Capital Budget Additions as follows:

Wastewater Reserve Fund	\$2,708,000
DC Reserve Fund – Wastewater	\$7,200,000
Water Reserve Fund	\$800,000
DC Reserve Fund – Water	\$3,921,650
TOTAL	\$14,629,650

and further,

- 2. That** the City’s budget By-Laws include the municipal utility operating and capital budgets additions as approved.

B. Approval of the Local Distribution Rate Change for Natural Gas

The Report of the President & CEO of Utilities Kingston Officer and City Treasurer (Report Number 21-054) is attached to the Agenda as Schedule Pages 32-40 and was distributed with the Budget Packages, wherein the following is recommended:

That Council approve:

- 1.** The proposed gas local distribution rate change effective March 1, 2021 and January 1, 2022 as detailed in this report; and
- 2.** By-Law Number 2021-XX A By-Law to Amend By-Law Number 2010-17 “A By-Law to Impose Gas Rates, as amended by By-Laws 2013-18, 2015-28, 2017-21, 2018-17, and 2019-26. (Exhibit A).

C. Approval of 2021 and 2022 Rate Changes for Miscellaneous Charges and Appliance Rental Business

The Report of the President & CEO of Utilities Kingston Officer and City Treasurer (Report Number 21-055) is attached to the Agenda as Schedule Pages 41-59 and was distributed with the Budget Packages, wherein the following is recommended:

That Council approve:

1. The proposed Miscellaneous Charges and Appliance Rental rates adjustments as detailed in this report, effective March 1, 2021, with a subsequent increase to the Appliance rental rates effective January 1, 2021.
2. By-Law Number 2021-XX being a By-Law to Amend By-Law Number 2012-22 “A By-Law to Impose Miscellaneous Charges and Appliance Rental Rates (Utilities Kingston)” to reflect the approved rates (Exhibit A), be presented for all three readings.

8. Presentations by the External Agencies

1. Kingston Economic Development Corporation (KEDCO)
 - Donna Gillespie, Chief Executive Officer
 - Gillian Watters, Chair of the Board of Directors
2. Tourism Kingston
 - Megan Knott, Executive Director
3. Cataraqui Region Conservation Authority (CRCA)
 - Katrina Furlanetto, General Manager
4. Kingston, Frontenac, Lennox & Addington Public Health (KFL&A)
 - Dr. Kieran Moore, Medical Officer of Health
 - Linda Murray, Director, Corporate Services

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5. Kingston Access Services

- Trevor Fray, Executive Director

6. Kingston Frontenac Public Library

- Laura Carter, Chief Librarian & CEO
- Christina Ridgley, Budget/HR Analyst
- Monica Stewart, Board Chair

7. Kingston Police Services Board

- Antje McNeely, Chief of Police
- Jarrod Stearns, Board Chair
- Chris Scott, Deputy Chief
- John Howes, Director of Finance

8. Downtown Kingston! BIA

- Michele Langlois, Interim Executive Director
- Nick Waterfield, Treasurer

9. Communication

Correspondence received from Megan Knott, Executive Director, Tourism Kingston with respect to Tourism Kingston 2021 Annual Plan, attached to the agenda as schedule pages 60-91.

(Distributed to all members of Council on January 14, 2021)

10. Recess

January 27, 2021

- 1. Reconvening Roll Call**
- 2. Disclosure of Pecuniary Interest**
- 3. Delegations**
- 4. Municipal Operating and Capital Budget (Excluding Utilities) Overview**

Desirée Kennedy, Chief Financial Officer and City Treasurer, will provide an overview of the 2021 operating and capital budgets.

5. Departmental Presentations (City)

- a) Transportation & Public Works Services – Sheila Kidd, Commissioner, Transportation & Public Works
- b) Community Services – Paige Agnew, Commissioner, Community Services
- c) Business, Environment & Projects – Peter Huigenbos, Commissioner, Business, Environment & Projects
- d) Corporate Services – Brad Joyce, Commissioner, Corporate Services
- e) Finance and Administration – Lanie Hurdle, Chief Administrative Officer and Desirée Kennedy, Chief Financial Officer and City Treasurer

5. 2021 Operating and Capital Budgets (excluding Municipally Owned Utilities)

The Report of the Chief Financial Officer and City Treasurer (Report Number 21-049) is attached to the Agenda as Schedule Pages 92-199, wherein the following is recommended:

That the Committee of the Whole recommends as follows:

That Council approve the 2021 General Municipal (tax-supported) Operating Budget in the amount of \$393,787,962; and

That any variance between final assessment growth and the growth estimates included in the 2021 general municipal operating budget be transferred to/funded from the Working Fund Reserve, to offset unanticipated variances in assessment growth in future years as a stabilization measure; and

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That Council approve the 2021 Municipal Capital Budget, as follows:

Proposed capital expenditures	<u>\$62,170,555</u>
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Financing:

General Municipal Reserve Funds (PAYG)	\$37,652,104
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Working Fund Reserve	300,000
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Government grants	20,868,692
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Contributions from others	<u>3,349,759</u>
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Total financing	<u>\$62,170,555</u>
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and

That Council receive the following provided as part of the budget documentation:

- a) 15 year capital expenditure forecast
- b) Capital Works in Progress listing as at November 30, 2020
- c) Municipal Reserve Fund Schedules of Continuity; and

That the City Treasurer be authorized to include the approved budget estimates for 2021 in accordance with Public Sector Accounting Board (PSAB) reporting requirements as an attachment to the By-Law; and

That the necessary By-Laws be established to formally adopt these estimates; and be given all three readings at the February 16, 2021 meeting of Council.

6. Communication

7. Recess/Adjournment

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January 28, 2021 (if required)

- 1. Reconvening Roll Call**
- 2. Disclosure of Pecuniary Interest**
- 3. Delegations**
- 4. Deliberations**
- 5. Communications**
- 6. Recess/Adjournment**