

MAAC Project Team Request – Director’s Approval

Project Manager: Andrea Labey

Project Contact: 613-546-4291 extension 1393

Project Name: Market Wing – City Hall Renovation

Project Location: 216 Ontario Street (Kingston City Hall)

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

Minor interior renovations are required to improve space utilization and unify Culture and Rec & Leisure staff on the first floor of City Hall. The project scope includes:

- Wall removal
- Widening doors
- Electrical/data
- New flooring and paint

Construction is anticipated to be completed by Q4 2020.

Project Manager: original signed by project manager

Date: June 4, 2020

Director’s Approval: original signed by director

Date: June 4, 2020

Upon the approval of the Director, the project manager will email the completed form with signatures to the Committee Clerk for MAAC and the Deputy City Clerk.

MAAC Project Team Request – Director’s Approval

Project Manager: Kate Lillicrap

Project Contact: Kate Lillicrap, klillicrap@cityofkingston.ca

Project Name: Love Kingston Marketplace

Project Location: Downtown Kingston

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

Purpose:

Together, the City of Kingston, Tourism Kingston and the Downtown BIA are reimagining parts of downtown Kingston to help respond to the impacts of COVID-19 on residents, businesses, culture, tourism and the local economy.

Goals:

- 1) Provide additional space for businesses to expand operations
- 2) Create unique programs that local businesses can participate in as a means of diversifying the channels used to sell products/services
- 3) While respecting health directives, support tourism, hospitality and culture by activating, animating and programming primarily downtown
- 4) Provide additional spaces for residents to dine, shop, move, play and engage outdoors while supporting physical distancing.

Project Manager: Kate Lillicrap

Date: January 27, 2021

Director’s Approval:

Date:

Upon the approval of the Director, the project manager will email the completed form with signatures to the Committee Clerk for MAAC and the Deputy City Clerk.

MAAC Project Team Request – Director’s Approval

Project Manager: Luke MacDonald

Project Contact: Jeremy DaCosta

Project Name: Transit Stations

Project Location: Multiple locations on varying bus routes

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

- Plan is to upgrade selected transit shelter locations from the standard glass box bus shelters to larger transit stations.
- The stations will have design features and amenities that would not be present at typical bus stops. This could include things like bike racks, trash cans, digital screens, etc. What design features and amenities are to be included will be determined via a public education campaign.
- The project is currently in an engagement and feedback phase. The project is contingent on funding from the federal and provincial governments; funding has been promised to the City but the project is yet to be approved. Once this funding is secured staff would then proceed to design, procurement and construction phases.
- Initial meeting is set for spring 2020, with the project completion goal of the end of 2023.

Project Manager: original signed by Luke MacDonald

Date: February 26, 2020

Director’s Approval: original signed by director

Date: February 26, 2020

Upon the approval of the Director, the project manager will email the completed form with signatures to the Committee Clerk for MAAC and the Deputy City Clerk.