



**City Of Kingston
Municipal Accessibility Advisory Committee
Meeting Number 01-2021
Minutes
Thursday, February 4, 2021 at 1:00 p.m.
In a virtual, electronic format**

Committee Members Present

Councillor Neill
Andrew Ashby
Dorothyanne Brown
Caitlin Bruce
Kate Deacon
Chloée Godin-Jacques
Glenn Griffiths
Penny Leclair
Susan Mockler
Matt Porter
Leah Riddell
Sheri Scott
Nicholas Streicher
Janice Wilby
David Williams

Regrets

Megan Kerrigan

Staff Members Present

Elizabeth Fawcett, Committee Clerk
Janet Jaynes, Deputy City Clerk
Julia McCaugherty-Jansman, Committee Clerk

Election of Officers

Ms. Fawcett called for nominations for the position of Chair.

Moved by Councillor Neill
Seconded by Ms. Godin-Jacques

That Caitlin Bruce be elected to the position of Chair of the Municipal Accessibility Advisory Committee.

Carried

Ms. Fawcett called for nominations for the position of Vice Chair.

Moved by Ms. Riddell
Seconded by Ms. Mockler

That Andrew Ashby be elected to the position of Vice Chair of the Municipal Accessibility Advisory Committee.

Carried

Meeting to Order

The Chair called the meeting to order at 1:03 p.m.

Approval of the Agenda

Moved by Mr. Porter
Seconded by Councillor Neill

That the agenda be approved.

Carried

Confirmation of Minutes

Moved by Mr. Williams
Seconded by Mr. Ashby

That the minutes of Municipal Accessibility Advisory Committee Meeting Number 06-2020 held November 5, 2020 be approved.

Carried

Disclosure of Pecuniary Interest

There were none.

Delegations

There were none.

Briefings

There were none.

Business

a) Accessibility Office Report – Q3 2020

Ms. Jaynes provided the Committee with an introduction to the report.

Ms. Leclair asked for a list of what is included in the Rick Hanson audit. Ms. Jaynes responded that the information can be found on the Rick Hanson foundation website and that she can provide the Committee with a link to that information.

Ms. Leclair asked for clarification about the customer service phone line. Ms. Jaynes explained how Customer Service can be reached and what information can be addressed including complaints, feedback, concerns or general requests for information.

Ms. Brown requested more information about the Rick Hanson Foundation and what funds would be received and how those funds would be used. Ms. Jaynes clarified that there is no cost for the City to conduct the accessibility audits and that any recommendations that arose out of an audit would need to be further considered by the City.

Mr. Williams commented that the two projects noted for auditing do have Committee representatives on the project team and they are already reviewing the facilities.

Mr. Streicher asked if there was a priority in place for snow removal on sidewalks and whether accessibility concerns factor into determining that priority. Ms. Jaynes noted that she is aware that priority is given to more frequently travelled streets, but she was unclear on the priority for sidewalk clearing. She continued that Public Works does provide an annual update to the Committee.

Councillor Neill provided additional information concerning the priority of snow removal commented that he understands the City has implemented a grid system in high-foot traffic areas such as Queen's University, the hospital and on bus routes.

The Chair afforded members of the public an opportunity to speak. There were no members of the public present to speak.

Moved by Ms. Scott
Seconded by Ms. Riddell

That the Municipal Accessibility Advisory Committee recommends to Council:

That the Mayor and Clerk be authorized to execute any necessary agreements or documentation required for participation in the Rick Hansen Foundation Accessibility Certification program, for complementary accessibility audits, in a form satisfactory to the Director of Legal Services.

Carried

b) Appointments to Working Groups

Ms. Jaynes provided information regarding the meeting schedule for the Awareness & Education Working Group.

Mr. Williams provided information regarding the meeting schedule for the Built Environment Working Group.

Moved by Ms. Wilby
Seconded by Mr. Porter

That Dorothyanne Brown, Penny Leclair, Susan Mockler, Leah Riddell, and Sheri Scott be appointed to the Awareness & Education Working Group for a term ending November 30, 2021; and

That Andrew Ashby, Kate Deacon, Glenn Griffiths, Susan Mockler, Matt Porter, Nick Streicher, Janice Wilby and David Williams be appointed to the Built Environment Working Group for a term ending November 30, 2021.

Carried

c) Appointment to Project Teams

Moved by Councillor Neill
Seconded by Mr. Porter

That representatives from the Municipal Accessibility Advisory Committee be appointed to the following project teams:

- i. City Hall Market Place Wing: Caitlin Bruce and Andrew Ashby
- ii. Love Kingston Marketplace: Leah Riddell and Sheri Scott
- iii. Transit Stations: Dorothyanne Brown

Carried

d) Committee Work Plan Update

Ms. Jaynes informed the Committee that the Work Plan for 2021 will be available for the Committee's review and approval at the next meeting which is anticipated to be March 4, 2021. She added that the Work Plan will provide the Committee with a schedule of Committee meetings for this year.

Motions

There was none.

Notices of Motion

There was none.

Other Business

There was none.

Correspondence

There was none.

Date and time of Next Meeting

The next meeting of the Municipal Accessibility Advisory Committee is to be determined.

Adjournment

Moved by Ms. Scott
Seconded by Councillor Neill

That the meeting of Municipal Accessibility Advisory Committee adjourn at 2:00 p.m.

Carried