



**City of Kingston
Municipal Accessibility Advisory Committee
Meeting Number 05-2021
Minutes**

**Thursday, September 2, 2021 at 1:00 p.m.
In a virtual, electronic format**

Committee Members Present

Caitlin Bruce; Chair
Councillor Neill
Andrew Ashby
Dorothyanne Brown
Kate Deacon
Penny Leclair
Susan Mockler
Leah Riddell
Sheri Scott
David Williams

Regrets

Glenn Griffiths
Megan Kerrigan
William McMillan
Nick Streicher
Janice Wilby

Staff Members Present

Elizabeth Fawcett, Committee Clerk

Janet Jaynes, Deputy City Clerk
Derek Ochej, Committee Clerk

Meeting to Order

The Chair called the meeting to order at 1:02 p.m.

Approval of the Agenda

Moved by Ms. Riddell

Seconded by Councillor Neill

That the agenda be amended to include the addendum, and as amended, be approved.

Carried

Confirmation of Minutes

Moved by Ms. Brown

Seconded by Ms. Mockler

That the Minutes of the Municipal Accessibility Advisory Committee Meeting 04-2021 held Thursday, June 2, 2021 be approved.

Carried

Disclosure of Pecuniary Interest

There was none.

Delegations

- a) Donald Salah and Lisa Kelly, Ontario Chamber of Commerce, were present and spoke to the Committee regarding the *Discover Ability Network*

Mr. Salah conducted a PowerPoint presentation, a copy of which may be obtained by contacting the City Clerk's Department.

Ms. Brown sought further details regarding the success of the program. Ms. Kelly stated that the program has run for five years, adding that until recently the accounts of participants could not be accessed by administrative staff due to privacy rules. She elaborated that in the past six months over 30 hires have been completed through the

program. Ms. Kelly spoke to participating employers such as the CBC/Radio-Canada. She stated that success metrics will continue to be compiled moving forward.

Councillor Neill suggested that the delegates reach out to the Tourism Kingston and Downtown Kingston Business Improvement Area boards regarding their program. Ms. Kelly added that their organization has worked closely with the Greater Kingston Chamber of Commerce.

Ms. Bruce suggested that the delegates connect with the CNIB, adding that the CNIB has a program for connecting employers with potential employees. Ms. Kelly responded that they have been working with the CNIB and have placed 10 job candidates thus far.

Councillor Neill expressed his willingness to bring a motion to Council regarding the endorsement of the program.

Briefings

There were none.

Business

a) Accessibility Office Report – Q2 2021

Ms. Jaynes provided an overview of the Report and the Committee Work Plan.

There were no comments or questions from the Committee.

b) Working Group Reports

i. Built Environment Working Group

Mr. Williams provided the Committee with an overview of the Working Group Report.

There were no comments or questions from the Committee.

Moved by Ms. Scott

Seconded by Mr. Ashby

That the Built Environment Working Group report be received.

Carried

c) Project Team Appointments

Moved by Ms. Brown

Seconded by Ms. Riddell

That the representative from the Municipal Accessibility Advisory Committee be appointed to the following project team:

- i. Third Crossing – Caitlin Bruce;
- ii. City Hall Market Street Ramp Structural Repairs – William McMillan;
- iii. Celebrating Accessibility Awards 2021 – Dorothyanne Brown, Leah Riddell, Susan Mockler, David Williams;
- iv. City Hall Exterior Signage – Caitlin Bruce
- v. City Hall Main Staircase Railing – Caitlin Bruce, Susan Mockler;
- vi. Grand Theatre Renovations – Susan Mockler, Leah Riddell; and
- vii. Memorial Hall Renovations – Caitlin Bruce, Susan Mockler.

Carried

d) Committee Work Plan Update

Ms. Jaynes provided an update of the Committee Work Plan under Business Item 7 a).

Motions

There were none.

Notices of Motion

There were none.

Other Business

There was none.

Correspondence

There was none.

Date and time of Next Meeting

The next meeting of the Municipal Accessibility Advisory Committee is scheduled for Thursday, November 4, 2021 at 1:00 p.m.

Adjournment

Moved by Councillor Neill

Seconded by Ms. Scott

That the meeting of the Municipal Accessibility Advisory Committee adjourn at 1:36 p.m.

Carried