



**City of Kingston
Information Report to Council
Report Number 21-060**

To: Mayor and Members of Council

From: Peter Huigenbos, Commissioner, Business, Environment & Projects

Resource Staff: Brandon Forrest, Director, Business, Real Estate & Environment

Date of Meeting: February 16, 2021

Subject: Report on Real Estate Transactions Completed from July 1, 2020 to December 31, 2020 Under By-Law Number 2016-189

Council Strategic Plan Alignment:

Theme: Corporate business

Goal: See above

Executive Summary:

This information report provides Council with a list of real estate transactions completed under delegated authority from July 1 – December 31, 2020.

In August 2014, Council approved By-Law Number 2014-141 to delegate authority for the approval of low value and short-term real estate transactions to the Commissioner having responsibility for real estate services. This by-law was subsequently included in By-Law Number 2016-189 'A By-Law to Consolidate the Delegation of Powers and Duties'.

Recommendation:

This report is for information purposes only.

February 16, 2021

Page 2 of 4

Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Peter Huigenbos, Commissioner,
Business, Environment &
Projects**

ORIGINAL SIGNED BY CHIEF
ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Community Services	Not required
Brad Joyce, Commissioner, Corporate Services	Not required
Jim Keech, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required
Sheila Kidd, Commissioner, Transportation & Public Works	Not required

February 16, 2021

Page 3 of 4

Options/Discussion:

In 2014, Council approved By-Law Number 2014-141 to delegate authority for approval of low value real estate transactions and short-term low value leasing and licencing agreements to the Commissioner having responsibility for real estate services. To further improve efficiencies in corporate accountability and transparency, Council approved By-Law Number 2016-189 'A By-Law to Consolidate the Delegation of Powers and Duties' which included approval for real estate transactions previously delegated under By-Law Number 2014-141.

The by-law requires the Commissioner with authority for real estate transactions to report to Council no less than twice per year on the exercise of the delegation of authority.

Exhibit A lists the 14 land transactions completed from July 1 – December 31, 2020 by delegated authority. Transactions summarized by category include:

- Revenue Leases and Licenses (City as Landlord) - 9
- Disposition of Property Interests - 1
- Acquisition Leases and Licenses (City as Tenant) - 2
- Acquisition of Property Interests - 2

Existing Policy/By-Law:

By-Law Number 2016-189 'A By-Law to Consolidate the Delegation of Powers and Duties'

Notice Provisions:

None

Accessibility Considerations:

None

Financial Considerations:

None

Contacts:

Kathy Gray, Property Specialist, Real Estate 613-546-4291 extension 2429

Steve Biro, Property Specialist, Real Estate 613-546-4291 extension 3169

Other City of Kingston Staff Consulted:

None

February 16, 2021

Page 4 of 4

Exhibits Attached:

Exhibit A Real Estate Transactions Completed Under Delegated Authority By-Law Number
2016-189 for the Period July 1 – December 31, 2020

Real Estate Transactions Completed Under Delegated Authority By-Law Number 2016-189

July 1, 2020 to December 31, 2020

Type of Real Estate Transaction	Property Affected	Individual/Organization	Amount	Reason for the Agreement
Revenue license less than \$150,000 and 10 years	Hangar #4 (Airport)	2 Individuals	\$350.00/month	Hangar license agreements with 2 individual airplane owners
Revenue license less than \$150,000 and 10 years	Anglin Bay Seawall	FVDA - Frontenac Village Docking Association	\$3,770.00/year for 2020	License of docking space on Anglin Bay seawall
Revenue license less than \$150,000 and 10 years	Memorial Centre	Loving Spoonful	\$1.00	Community license for storage space for community garden equipment
Revenue license less than \$150,000 and 10 years	795 Division Street	Amey's Taxi	\$115.00/month	Temporary license to use a portion of pathway lands immediately adjacent to 795 Division Street
Revenue license less than \$150,000 and 10 years	INVISTA Centre	RELM Sports	\$850.00/month	License of dressing room "B" at the INVISTA Centre. No fees were charged to the tenant during the closure of the facility during the pandemic.
Revenue lease less than \$150,000 and 10 years	52 Church Street	Domino Theatre Incorporated	\$1,249.62/month	Exercise of Renewal option for another 5 years
Disposition of Easement less than \$100,000	847 Development Drive	847 Development Drive Inc.	\$1.00	Easement required across City property to connect to sanitary trunk sewer for residential development.
Acquisition license less than \$150,000 and 10 years	Lakewatch Lane	ABNA Investments Ltd.	\$50,000.00	Construction and access agreement required for shoreline improvement project under Infrastructure Canada's

Exhibit A
Information Report Number 21-060

Type of Real Estate Transaction	Property Affected	Individual/Organization	Amount	Reason for the Agreement
				Disaster and Mitigation and Adaptation Fund (DMAF)
Acquisition license less than \$150,000 and 10 years	51-55 Ontario Street	Friends of the Marine Museum	\$451.00/year with an annual 2% increase	License for a portion of land at 51-55 Ontario Street for continuation of waterfront trail pathway
Acquisition of property less than \$100,000	5025 Leo Lake Road	Residential Owner	\$1.00	Acquisition of a road widening omitted in a previous Notice of Decision for a severance
Acquisition of property less than \$100,000	John Grass Creek Park	Ministry of Government Services and Consumer Services	\$1.00	Acquisition of land forfeited to the Crown
Revenue license less than \$150,000 and 10 years	261-265 Ontario Street	Jay Patry Enterprises LLC	\$706.48/month	License of property for pedestrian access and parking area adjacent to the rear of the building located at 261-265 Ontario Street
Revenue license less than \$150,000 and 10 years	27 Place D'armes	2314033 Ontario Limited	\$1,081.21/month	License of property comprising of 13 parking spots at the property 27 Place D'armes