



City of Kingston
Report to Municipal Accessibility Advisory Committee
Report Number MAAC-21-002

To: Chair and Members of the Choose committee
From: Brad Joyce, Commissioner, Corporate Services
Resource Staff: John Bolognone, City Clerk
Date of Meeting: March 4, 2021
Subject: Municipal Accessibility Advisory Committee – 2021 Work Plan

Council Strategic Plan Alignment:

Theme: Corporate business

Goal: See above

Executive Summary:

This report summarizes the Municipal Accessibility Advisory Committee Work Plan for 2021 which is attached as Exhibit A.

Recommendation:

That the Municipal Accessibility Advisory Committee recommend to Council:

That the Municipal Accessibility Advisory Committee 2021 Work Plan, attached as Exhibit A to Report Number MAAC-21-002, be approved.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Brad Joyce, Commissioner,
Corporate Services**

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Community Services	Not required
Peter Huigenbos, Commissioner, Business, Environment & Projects	<input checked="" type="checkbox"/>
Jim Keech, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required
Sheila Kidd, Commissioner, Transportation & Public Works	<input checked="" type="checkbox"/>

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Options/Discussion:

The Municipal Accessibility Advisory Committee (MAAC) is established under the provisions of the Accessibility for Ontarians with Disabilities Act. The Committee is legislated to provide advice to Council on a variety of topics, including the preparation, implementation and effectiveness of the City of Kingston Accessibility Plan.

In order to assist the Committee in the execution of its duties, including its role with respect to the Accessibility Plan, staff prepare a work plan at the beginning of each year. This work plan provides both the Committee and staff with an outline for work to be accomplished in the year.

As part of the 2021 MAAC work plan, staff is proposing the following items:

- Information reports and/or briefings from a variety of City departments regarding accessibility activities undertaken in 2020 and upcoming activities for 2021 related to City of Kingston Accessibility Plan initiatives and outcomes (specific details can be found in Exhibit A to this report);
- Quarterly reports from the Accessibility Office providing information on customer service inquiries related to accessibility and other activities undertaken by the Office;
- Quarterly reports from MAAC's two working groups: Awareness & Education Working Group and Built Environment Working Group;
- An update on the City of Kingston Accessibility Plan for the year 2020 and
- Planning of the annual Celebrating Accessibility Awards (December 2021) and the National Accessibility Week (Monday, May 31 – Friday, June 4) Communication Campaign.

As part of the March meeting, staff will consult with MAAC members to make additions or changes to the work plan. Staff is also proposing the following meeting schedule for 2021:

- Thursday May 6
- Thursday June 3
- Thursday September 2
- Thursday November 4

Existing Policy/By-Law:

Accessibility for Ontarians with Disabilities Act, 2005

City of Kingston Accessibility Plan

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Notice Provisions:

None

Accessibility Considerations:

None

Financial Considerations:

None

Contacts:

John Bolognone, City Clerk, 613 546-4291 extension 1247

Janet Jaynes, Deputy City Clerk, 613-546-4291 extension 1262

Other City of Kingston Staff Consulted:

All Directors have approved the 2018-2022 Accessibility Plan. All departments/staff involved are aware of their action items and attendance at the MAAC meetings in 2021.

Exhibits Attached:

Exhibit A - 2021 Municipal Accessibility Advisory Committee Work Plan

Priority/Initiative	Lead Department	Timeline	Comments
Accessibility Office Report - Q4 2020	Office of the City Clerk	February 2021	
2021 MAAC Work Plan	Office of the City Clerk	March 2021	
Public engagement update	Communications & Customer Experience	May 2021	
National AccessAbility Week communication campaign	Office of the City Clerk	May 31 - June 4	
Customer experience update	Communications & Customer Experience	May 2021	
Accessibility Office Report - Q1 2021	Office of the City Clerk	May 2021	
Working Group Reports - Q1 2021	Built Environment Working Group and Awareness & Education Working Group	May 2021	
Realty Construction projects overview and update on Facility Management Program	Facility Management & Construction Services	June 2021	
Update on Accessibility Initiatives for Cultural Services	Office of the City Clerk	June 2021	
Accessibility Office Report - Q2 2021	Office of the City Clerk	September 2021	
Multi-Year Accessibility Plan – 2020 Year End Report	Office of the City Clerk	September 2021	
Working Group Reports - Q2 2020	Built Environment Working Group and Awareness & Education Working Group	September 2021	
Disabilities Mentoring Day	Office of the City Clerk	October 2021	
Programming and Special Events update	Recreation Programs & Special Events	November 2021	
Update on 2021 initiatives for the Transportation and Public Works Group (Transportation, Engineering, Transit, Solid Waste, Public Works)	Transportation and Public Works	November 2021	
Accessibility Office Report - Q3 2020	Office of the City Clerk	November 2021	
Working Group Reports - Q3 2020	Built Environment Working Group and Awareness & Education Working Group	November 2021	
Celebrating Accessibility Awards	Office of the City Clerk	December 2021	