



**City of Kingston  
Report to Council  
Report Number 21-147**

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**To:** Mayor and Members of Council  
**From:** Sheila Kidd, Commissioner, Transportation & Public Works  
**Resource Staff:** Luke Follwell, Director, Engineering Services  
**Date of Meeting:** May 18, 2021  
**Subject:** Award of Contract – Resurfacing Gardiners Road

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**Council Strategic Plan Alignment:**

Theme: 3. Improve walkability, roads and transportation

Goal: 3.1 Repair roads and enhance the usability of sidewalks, walkways and paths to increase connections across the city through supporting our active transportation master plan.

**Executive Summary:**

On Wednesday May 5, 2021, Engineering Services closed a tender as part of the City's continued efforts to rehabilitate roads through capital preventative maintenance. Two submissions were received for Tender ENG-2021-04 Resurfacing Gardiners from Princess Street to Fortune Crescent.

In accordance with Section 6.5, Clause iv of the Purchasing By-law, approval shall be sought by report to Council when fewer than three tenders have been received. The purpose of this report is to seek Council approval to award the contract for the Resurfacing of Gardiners Road to Coco Paving Inc.

**Recommendation:**

**That** Council authorize the Mayor and Clerk to enter into a contract, in a form satisfactory to the Director of Legal Services, with Coco Paving Inc. for Tender ENG-2021-04 Resurfacing Gardiners Road in the City of Kingston.

May 18, 2021

Page 2 of 4

**Authorizing Signatures:**

ORIGINAL SIGNED BY COMMISSIONER

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**Sheila Kidd, Commissioner,  
Transportation & Public Works**

ORIGINAL SIGNED BY CHIEF  
ADMINISTRATIVE OFFICER

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**Lanie Hurdle, Chief  
Administrative Officer**

**Consultation with the following Members of the Corporate Management Team:**

Paige Agnew, Commissioner, Community Services	Not required
Peter Huigenbos, Commissioner, Business, Environment & Projects	Not required
Brad Joyce, Commissioner, Corporate Services	
Jim Keech, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required

May 18, 2021

Page 3 of 4

**Options/Discussion:**

Staff issued a tender to procure construction services for the Resurfacing of Gardiners Road on April 16, 2021. The City's work included in this tender was identified in Council Report Number [20-195](#), Road Condition and Maintenance Update.

On Wednesday May 5, 2021, two tender submissions were received for ENG-2021-04 Resurfacing Gardiners Road in the City of Kingston from Princess Street to Fortune Crescent.

- Coco Paving Inc - \$1,178,000.00 plus HST
- R.W. Tomlinson - \$1,520,152.00 plus HST

Coco Paving Inc. is a reputable contractor that has successfully completed contracts for the City in the past. The bid received from Coco Paving Inc. is within the amount budgeted for the completion of this work. All aspects of their bid as submitted was compliant with the requirements of the tendering process and the overall procurement met trade treaty obligations. As only two bids were received, Council approval is required to execute the contact.

In 2020, Coco Paving Inc. was the successful contractor on a similar resurfacing project on Gardiners Road from Bath Road to Princess Street.

Up-to-date information on approved capital projects, including the scope of work and status, are available on the My Neighbourhood App which can be accessed through the City's website.

**Existing Policy/By-law:**

By-law Number 2000-134, "A By-law to Establish Purchasing Policies and Procedures"

**Notice Provisions:**

None

**Accessibility Considerations:**

None

**Financial Considerations:**

There are sufficient funds within the approved capital budgets to complete this work.

**Contacts:**

Luke Follwell, Director, Engineering Services 613-546-4291 extension 3139

**Other City of Kingston Staff Consulted:**

Anthony Simmons, Manager, Construction, Engineering Services

May 18, 2021

Page 4 of 4

Alan McLeod, Acting Director, Legal Services & City Solicitor

**Exhibits Attached:**

None