



**City of Kingston
Report to Council
Report Number 21-151**

To: Mayor and Members of Council
From: Brad Joyce, Commissioner, Corporate Services
Resource Staff: None
Date of Meeting: May 18, 2021
Subject: Amendment to By-Law Number 2004-190, A By-Law To Regulate The Use Of City Streets

Council Strategic Plan Alignment:

Theme: Policies & by-laws

Goal: 5.1 Increase access to and continue to beautify the waterfront.

Executive Summary:

The purpose of this report is to update Appendix D of [By-Law Number 2004-190, "A By-Law To Regulate The Use Of City Streets"](#) and therein also provide authorization for removal of the public notice board in front of the Visitor Information Centre (VIC) at 205 Ontario Street.

Appendix D of By-Law Number 2004-190, "A By-Law To Regulate The Use Of City Streets" provides the locations of public notice boards in the City of Kingston. Staff conducted an inventory on April 30, 2021 and determined that there are only four notice boards currently in place, contrary to the list of seven as noted in Appendix D.

As such, the Appendix requires amending, and additionally, Tourism Kingston is requesting removal of the public notice board that is in front of the VIC. As the area in front of the VIC is also undergoing concrete resurfacing, this removal would be timely.

Recommendation:

That the by-law attached to Report Number 21-151 as Exhibit A (A By-Law to amend By-Law Number 2004-190, being "A By-Law to Regulate The Use of City Streets") by deleting Schedule

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D (Public Notice Board Locations) in its entirety and inserting in a new Schedule D wherein public notice boards will only be permitted at Princess and Wellington Streets (northwest corner), Portsmouth Olympic Harbour (two boards), and Princess and Tower Streets, be presented to Council for enactment.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Brad Joyce, Commissioner,
Corporate Services**

ORIGINAL SIGNED BY CHIEF
ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Community Services Not required

Peter Huigenbos, Commissioner, Business, Environment & Projects

Jim Keech, President & CEO, Utilities Kingston Not required

Desirée Kennedy, Chief Financial Officer & City Treasurer Not required

Sheila Kidd, Commissioner, Transportation & Public Work

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Options/Discussion:

As noted in the executive summary, staff have determined that although Appendix D of [By-Law Number 2004-190, "A By-Law To Regulate The Use Of City Streets"](#) lists seven public notice boards, only four of those are currently in place. Below is the list and status of those boards.

Princess and Wellington Streets (northwest corner)	Yes
Alfred and Union Streets	No
Market Street at the Kingston Public Market.....	No
Ontario Street outside the Tourist Information Office	Yes
Ontario Street outside the Confederation Basin Office	No
Portsmouth Olympic Harbour (two boards).....	Yes
Princess and Tower Streets	Yes

Tourism Kingston is also requesting removal of the public notice board that is in front of the Visitor Information Centre (VIC) at 205 Ontario Street. The VIC is owned by the City of Kingston and operated by Tourism Kingston as a multi-purpose facility that supports year-round residence and guest services, typically seeing over 200,000 guests annually.

Although people posting on the public notice board are to remove their postings within 48 hours after the event being advertised, most often this does not occur. This leaves much of the information being outdated and irrelevant. The public notice board can also become somewhat of an eyesore in what is a very high tourist traffic and highly photographed spot.

Tourism Kingston staff have noted that the public notice board has been steadily getting less utilization. This is not surprising as the majority of the public now rely on technology for information – whether that be their smart phones or other devices. This was part of the rationale for the installation of the new digital information kiosks inside the VIC as part of the interior renovations in 2020 that also maximized space for guest services.

Figure 1: Photo of Visitor Information Centre Information Kiosks



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As the main resource for event, attraction, and accommodation information, it is vital for the VIC to provide current and accurate information to all guests, and the most productive means to do so is paperless. It is also beneficial to continue efforts to enhance the attractiveness of this location.

With the concrete pad surrounding the Visitor Information Centre undergoing a resurfacing this year, staff would like to arrange the removal of this public notice board in concert with that work.

Existing Policy/By-Law:

[By-Law Number 2004-190," A By-Law To Regulate The Use Of City Streets"](#)

Notice Provisions:

None

Accessibility Considerations:

None

Financial Considerations:

Tourism Kingston will pay for the sign removal.

Contacts:

Brad Joyce, Commissioner, Corporate Services, 613-546-4291 extension 1328

Other City of Kingston Staff Consulted:

Speros Kanellos, Director, Facilities Management and Construction Services

Exhibits Attached:

Exhibit A – A By-Law to amend By-Law Number 2004-190, "A By-Law to Regulate The Use of City Streets", as amended

By-Law Number 2021-XX

A By-Law to Amend By-Law Number 2004-190, “A By-Law To Regulate The Use Of City Streets”, as amended

Passed:

Whereas Council at its meeting held on July 14, 2004 enacted and passed By-Law 2004-190, being A By-Law To Regulate The Use Of City Streets; and

Whereas Schedule D to By-Law 2004-190 provides the public notice board locations; and

Whereas Council at its meeting held on May 18, 2021 approved a recommendation to amend the current public notice board locations; and

Whereas Council deems it necessary to further amend By-Law 2004-190, as amended

Therefore Be It Resolved That the Council of The Corporation of the City of Kingston hereby enacts as follows:

1. That Schedule D to By-Law 2004-190, as amended be further amended by deleting Schedule D in its entirety and inserting the attached Schedule D in its place.
2. This By-Law shall come into force and take effect on the date of its passing.

Given First and Second Readings

Given Third Reading and Passed

John Bolognone
City Clerk

Bryan Paterson
Mayor

Schedule D:

Public Notice Boards

1. Princess and Wellington Streets (northwest corner);
2. Portsmouth Olympic Harbour (two boards);
3. Princess and Tower Streets.