



**City of Kingston
Report to Council
Report Number 21-174**

To: Mayor and Members of Council
From: Peter Huigenbos, Commissioner, Business, Environment & Projects
Resource Staff: Lacricia Turner, Director, Recreation & Leisure Services
Date of Meeting: July 13, 2021
Subject: Special Occasion Permit – Love Kingston Marketplace
Sundays Uncorked

Council Strategic Plan Alignment:

Theme: 5. Foster healthy citizens and vibrant spaces

Goal: See above

Executive Summary:

As part of the Love Kingston Marketplace initiative, the Recreation & Leisure Services Department and Tourism Kingston are partnering to create the licensed wine event “Sundays Uncorked”. This event will take place on August 1, September 5 and October 3, 2021 in Springer Market Square and will feature local wines and food pairings from the area. This aligns with Council’s strategic plan to “work with Tourism Kingston to help support the farm-to-table initiatives in the Culinary Strategy”. In November 2020, through [Report Number 20-246](#), Council approved additional measurables that include “support options that would encourage regional culinary tourism initiatives that support production and promotion of local food”. Sundays Uncorked supports this commitment from Council.

A Special Occasion Permit (SOP) will be required for these events from the Alcohol and Gaming Commission of Ontario (AGCO). A SOP allows for the sale and service of alcohol at private and public events. For an organization to receive a SOP issued by the AGCO, it must receive a declaration from Council that the event is of municipal significance.

July 13, 2021

Page 2 of 5

This report is time sensitive in order to meet the timelines to secure the necessary approvals in advance of the first event scheduled for August 1, 2021.

Recommendation:

That Council designate “Sundays Uncorked”, a public event being held as part of the Love Kingston Marketplace initiative on August 1, September 5 and October 3, 2021 in Springer Market Square, as an event of municipal significance, for which the Alcohol and Gaming Commission may issue a Special Occasion Permit authorizing the holder thereof to sell or serve liquor on a special occasion.

July 13, 2021

Page 3 of 5

Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Peter Huigenbos, Commissioner,
Business, Environment &
Projects**

ORIGINAL SIGNED BY CHIEF
ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Community Services	Not required
Brad Joyce, Commissioner, Corporate Services	Not required
Jim Keech, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required
Sheila Kidd, Commissioner, Transportation & Public Works	Not required

July 13, 2021

Page 4 of 5

Options/Discussion:

The AGCO is responsible for administering the *Liquor Licence Act* (LLA) and specific sections of the *Liquor Control Act* (LCA), which together with the regulations made under them, establish the licensing and regulatory regime for most aspects relating to the sale and service of alcohol in Ontario.

Among its responsibilities in the alcohol sector, the AGCO oversees the administration of the SOP program, which allows for the sale and service of alcohol on special occasions, such as cash bars at weddings or private receptions, as well as larger scale events that are open to the public, such as charity fundraisers.

A SOP is required any time alcohol is offered for sale or served anywhere other than in a licensed establishment (such as a bar or restaurant) or a private place (such as a private office or home).

There are three types of special occasions for which a permit may be issued:

- Private Event: For events where only invited guests will attend. These events cannot be advertised and there can be no intent to gain or profit from the sale of alcohol at the event;
- Public Events: For events that are open to the public. Public events can be advertised and allow for fundraising/profit from the sale of alcohol; and
- Industry Promotional Events: For events held to promote a manufacturer's product through sampling. There can be no intent to gain or profit from the sale of alcohol at the event.

In order for an organization to receive a SOP issued by the AGCO, they must receive declaration from Council that the event is of municipal significance. As part of the Love Kingston Marketplace initiative, the Recreation & Leisure Services Department and Tourism Kingston are partnering to host a licensed wine event "Sundays Uncorked" in Springer Market Square, which requires this declaration and SOP. This event will take place on August 1, September 5 and October 3, 2021 and feature local wines and food pairings from the area.

A SOP is required to serve wine at these public events.

Along with complying with all associated regulations related to the sale and service of alcohol through the AGCO's SOP, the event will also follow provincial re-opening guidelines and additional guidance from KFL&A Public Health regarding food, beverage and COVID-19 protocols.

Existing Policy/By-Law:

The City of Kingston Municipal Alcohol Policy

July 13, 2021

Page 5 of 5

Notice Provisions:

None

Accessibility Considerations:

None

Financial Considerations:

None

Contacts:

Lacricia Turner, Director, Recreation & Leisure Services 613-546-4291 extension 1815

Other City of Kingston Staff Consulted:

Andrew Reeson, Associate Legal Counsel, Legal Services Department

Jaclyn Grimmon, Manager, Recreation Programs, Recreation & Leisure Services

Jon Hayter, Supervisor, Special Events, Recreation & Leisure Services

Exhibits Attached:

None