



**City of Kingston  
Report to Council  
Report Number 21-218**

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**To:** Mayor and Members of Council  
**From:** Sheila Kidd, Commissioner, Transportation & Public Works  
**Resource Staff:** Luke Follwell, Director, Engineering Services  
**Date of Meeting:** August 10, 2021  
**Subject:** Award of Contract – Richardson Beach Improvements

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**Council Strategic Plan Alignment:**

Theme: 5. Foster healthy citizens and vibrant spaces

Goal: 5.1 Increase access to and continue to beautify the waterfront.

**Executive Summary:**

On Wednesday July 21, 2021, Engineering Services closed a tender as part of the City's continued efforts to increase access to and beautify the waterfront. One submission was received for Tender F18-EN-2021-13 Richardson Beach Improvements.

In accordance with Section 6.5, Clause iv of the Purchasing By-law, approval shall be sought by report to Council when fewer than three tenders have been received. The purpose of this report is to seek Council approval to award the contract for the Richardson Beach improvements to R.W. Tomlinson Limited.

This project is partially funded by the Federal Government through the disaster mitigation and adaptation fund (DMAF).

**Recommendation:**

**That** Council authorize the Mayor and Clerk to enter into a contract, in a form satisfactory to the Director of Legal Services, with R.W. Tomlinson Limited for Tender F18-EN-2021-13 Richardson Beach Improvements.

August 10, 2021

Page 2 of 4

**Authorizing Signatures:**

ORIGINAL SIGNED BY COMMISSIONER

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**Sheila Kidd, Commissioner,  
Transportation & Public Works**

ORIGINAL SIGNED BY CHIEF  
ADMINISTRATIVE OFFICER

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**Lanie Hurdle, Chief  
Administrative Officer**

**Consultation with the following Members of the Corporate Management Team:**

Paige Agnew, Commissioner, Community Services	Not required
Peter Huigenbos, Commissioner, Business, Environment & Projects	Not required
Brad Joyce, Commissioner, Corporate Services	Not required
Jim Keech, President & CEO, Utilities Kingston	
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required

August 10, 2021

Page 3 of 4

**Options/Discussion:**

Staff issued a tender to procure construction services for the Richardson Beach Improvements on June 29, 2021. Richardson Beach is a favourite destination along the waterfront and improvements to the beach area were identified as the top priority in the [Waterfront Master Plan](#), which was approved by Council on March 22, 2016. The proposed works include improved gathering spaces, access to the water, and shoreline improvements. Additional work along the shoreline will be completed to enhance the protection of Utilities Kingston underground infrastructure. This project is partially funded by the Federal Government through the disaster mitigation and adaptation fund (DMAF). The Richardson Beach Improvement Project is one of 18 projects associated with the City's DMAF shoreline grant. The projects are required to be complete by March 2028.

On Wednesday July 21, 2021, one tender submission was received from R. W. Tomlinson Limited for a total amount of \$3,734,301 plus HST for Tender F18-EN-2021-13 Richardson Beach Improvements.

This is a joint project between the City and Utilities Kingston and the budget includes grant funding through the Disaster Mitigation and Adaptation Fund. The project concept plan is attached as Exhibit A.

The bid received from R.W. Tomlinson is higher than the \$2.8M budgeted for this work. The project team completed a thorough review of the submitted bid and have concluded that there are two primary drivers that make up the variance between the estimated cost and the tender bid. The first is related to significant supply chain disruptions, either directly or indirectly related to COVID-19 pandemic. The second is related to the competitive nature of shoreline rehabilitation projects as there is a significant quantity of this type work on the market throughout Ontario, resulting in limited contractors and suppliers of materials. Given that the demand for this type of work is expected to increase in subsequent years as the quantity of climate change mitigation projects increase, staff feel confident recommending the award of the contract. There are adequate funds available in the approved Engineering Services capital budget for this award.

All aspects of the R.W. Tomlinson bid, as submitted, are compliant with the requirements of the tendering process and the overall procurement met trade treaty obligations. As only one bid was received, Council approval is required to execute the contract.

R.W. Tomlinson is a reputable contractor that has successfully completed contracts for the City in the past. Earlier this year, R.W. Tomlinson Limited was the successful contractor on a similar waterfront pathway project from Lake Ontario Park to Portsmouth Olympic Harbour. This work is currently under construction and is expected to be completed later this fall.

Up-to-date information on approved capital projects, including the scope of work and status, are available on the My Neighbourhood App which can be accessed through the City's website.

August 10, 2021

Page 4 of 4

A separate but related project is planned to begin construction this fall on the Richardson Bathhouse. This project and the Richardson Beach Improvements have been coordinated to occur concurrently as timing of their implementation affects the other.

**Existing Policy/By-law:**

By-law Number 2000-134, "A By-law to Establish Purchasing Policies and Procedures"

**Notice Provisions:**

None

**Accessibility Considerations:**

None

**Financial Considerations:**

There are sufficient funds available through efficiencies found in currently approved DMAF shoreline capital project budgets and other Engineering Services capital budgets to complete this work.

**Contacts:**

Luke Follwell, Director, Engineering Services 613-546-4291 extension 3139

**Other City of Kingston Staff Consulted:**

Anthony Simmons, Manager, Construction, Engineering Services

Neal Unsworth, Manager, Parks and Shoreline, Engineering Services

Chris Phippen, Manager, Utilities Engineering, UK

**Exhibits Attached:**

Exhibit A – Concept Plan

### Richardson Beach Improvements – Concept Plan

## RICHARDSON BEACH | DESIGN

improvements

