



**City of Kingston
Municipal Accessibility Advisory Committee
Meeting Number 05-2021
Addendum**

**Thursday, September 2, 2021 at 1:00 p.m.
In a virtual electronic format**

Business

c) Project Team Appointments

- | | | |
|------|--------------------------------------------------------|-----------------|
| iv. | City Hall Exterior Signage – Two representatives | Addendum Page 1 |
| v. | City Hall Main Staircase Railing – Two representatives | Addendum Page 2 |
| vi. | Grand Theatre Renovations – Two representatives | Addendum Page 3 |
| vii. | Memorial Hall Renovation – Two representatives | Addendum Page 4 |

MAAC Project Team Request – Director’s Approval

Project Manager: Andrea Labey

Project Contact: 613-546-4291 extension 1393

Project Name: City Hall Exterior Signage

Project Location: City Hall – 216 Ontario Street

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

Enhanced wayfinding signage surrounding City Hall to indicate washroom locations, entrances, and accessible entrances. Signage will include braille and raised lettering where appropriate, highly contrasting lettering, and pictograms and tactile maps.

Install is anticipated to be completed by the end of Q2 2022.

Project Manager: original signed by project manager

Date: August 19, 2021

Director’s Approval: original signed by director

Date: August 25, 2021

Upon the approval of the Director, the project manager will email the completed form with signatures to the Committee Clerk for MAAC and the Deputy City Clerk.

MAAC Project Team Request – Director’s Approval

Project Manager: Andrea Labey

Project Contact: 613-546-4291 extension 1393

Project Name: City Hall Main Staircase Railings

Project Location: City Hall – 216 Ontario Street

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

An additional railing is required on the interior side of each of the main staircases in City Hall. The final design will be subject to Heritage Kingston approval.

Install is anticipated to be completed by the end of Q1 2022.

Project Manager: original signed by project manager

Date: August 19, 2021

Director’s Approval: original signed by director

Date: August 25, 2021

Upon the approval of the Director, the project manager will email the completed form with signatures to the Committee Clerk for MAAC and the Deputy City Clerk.

MAAC Project Team Request – Director’s Approval

Project Manager: Andrea Labey

Project Contact: 613-546-4291 extension 1393

Project Name: Grand Theatre Renovations

Project Location: Kingston Grand Theatre – 218 Princess Street

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

Minor interior renovations are required to brighten the space, upgrade worn materials and follow new branding guidelines. The project scope includes:

- Flooring replacement;
- Painting throughout with updated colour scheme; and
- Enhanced lightning.

Install is anticipated to be completed by the end of Q4 2021.

Project Manager: original signed by project manager

Date: August 19, 2021

Director’s Approval: original signed by director

Date: August 25, 2021

Upon the approval of the Director, the project manager will email the completed form with signatures to the Committee Clerk for MAAC and the Deputy City Clerk.

MAAC Project Team Request – Director’s Approval

Project Manager: Andrea Labey

Project Contact: 613-546-4291 extension 1393

Project Name: Memorial Hall Renovation

Project Location: City Hall – 216 Ontario Street

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

Minor interior renovations are required to upgrade the colour palette and replace worn materials. The project scope includes:

- Flooring replacement; and
- Painting throughout with updated colour scheme.

Install is anticipated to be completed by the end of Q1 2022.

Project Manager: original signed by project manager

Date: August 19, 2021

Director’s Approval: original signed by director

Date: August 25, 2021

Upon the approval of the Director, the project manager will email the completed form with signatures to the Committee Clerk for MAAC and the Deputy City Clerk.