

# City of Kingston Report to Committee of Adjustment Report Number COA-21-072

To: Chair and Members of the Committee of Adjustment

From: Jason Partridge, Planner

Date of Meeting: October 18, 2021

Application for: Minor Variance

File Number: D13-050-2021

Address: 2649 6th Concession Road

Owner: Tom and Ashlee Poffley

Applicant: Tom Poffley

#### **Council Strategic Plan Alignment:**

Theme: Policies & by-laws

Goal: See above

#### **Executive Summary:**

This report provides a recommendation to the Committee of Adjustment regarding an application for minor variances for the property located at 2649 6th Concession Road. The applicant is requesting relief from the requirements regarding the interior yard width and the rear yard depth setback to build an approximately 52 square metre accessory building within the rear yard of the property. The resulting new rear yard accessory building complies with all minimum front yard depth, height and landscaped open space requirements.

The requested minor variance is consistent with the general intent and purpose of both the City of Kingston Official Plan and Zoning By-Law Number 32-74. The requested minor variances are desirable for the appropriate development or use of the land, building or structure and are minor in nature. As such, the proposed application meets all four tests under Subsection 45(1) of the *Planning Act* and is recommended for approval.

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#### **Variance Number 1: Interior Side Yard Width**

By-Law Number 32-74: Section 8 (2) (e)
Requirement: 4.5 Metres
Proposed: 1.83 Metres
Variance Requested: 2.67 Metres

#### Variance Number 2: Rear Yard Depth

By-Law Number 32-74: Section 8 (2) (f)
Requirement: 7.5 Metres
Proposed: 1.83 Metres
Variance Requested: 5.67 Metres

#### **Recommendation:**

**That** minor variance application, File Number D13-050-2021, for the property located at 2649 6th Concession Road seeking relief from the interior yard width and rear yard depth setback, in order to permit the construction of 52.03 square metres rear yard accessory building, be approved; and

**That** approval of the application be subject to the conditions attached as Exhibit A (Recommended Conditions) to Report Number COA-21-072.

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Auth	orizino	ı Sian	atures:

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Jason Partridge, Planner	

In Consultation with the following Management of the Community Services Group:

Tim Park, Director, Planning Services James Bar, Manager, Development Approvals

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#### **Options/Discussion:**

On August 13, 2021, a minor variance application was submitted by Tom Poffley, on behalf of the owner, Tom and Ashlee Poffley, with respect to the property located at 2649 6th Concession Road.

The purpose of the application is to permit the construction of accessory building within the rear yard near the interior and rear lot lines of the property. The total area of the proposed accessory building is approximately 52 square metres.

In support of the application, the applicant has submitted the following:

- Site Plan (Exhibit G)
- Elevations (Exhibit H)

All submission materials are available online through the Development and Services Hub (DASH) at the following link, <u>DASH</u>, using "Look-up a Specific Address". If there are multiple addresses, search one address at a time, or submission materials may also be found by searching the file number.

#### **Site Characteristics**

The subject property is located on the south side of 6<sup>th</sup> Concession Road and is situated within an established rural residential area known as Joyceville/Brewers Mills (Exhibit B – Key Map and Exhibit F – Neighbourhood Context). The site is currently developed with a single-family dwelling on a private well and septic services. The surrounding area includes single family dwellings, municipal owned roads, and agricultural uses.

The subject property is designated Prime Agricultural Area on Schedule 3-C – Land Use, in the Official Plan, and zoned the Rural Residential 'RR-4' in Zoning By-Law Number 32-74.

#### **Application**

The review of an application for minor variance(s) is not a simple mathematical calculation, but rather a detailed assessment of whether the variance(s) requested, both separately and together, meet the four tests of a minor variance outlined in Subsection 45(1) of the *Planning Act*. The following provides this review:

#### **Provincial Policy Statement**

In addition to the four tests of a minor variance detailed above, Subsection 3(5) of the *Planning Act* requires that a decision in respect of the exercise of any authority that affects a planning matter shall be consistent with the Provincial Policy Statement (the PPS). The PPS provides policy direction on matters of provincial interest related to land use planning and development which are complemented by local policies addressing local interests. The application being

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considered is site specific to accommodate a specific proposal and does not involve any major policy considerations and as such, the proposal conforms to and is consistent with the PPS.

#### 1) The general intent and purpose of the Official Plan are maintained

The subject property is designated Prime Agricultural Area in the City of Kingston Official Plan.

In considering whether this proposed variance is desirable, the Committee of Adjustment will have regard to the nine requirements included in Section 9.5.19 of the Official Plan. The following provides these nine requirements and an assessment of how the proposal is consistent with each.

- 1. The proposed development meets the intent of Section 2 Strategic Policy Direction, and all other applicable policies of this Plan;
  - The existing residential use and zoning are consistent with the Prime Agricultural Area designation. The proposed accessory building is a minor accessory use to the permitted use and the minor variance requested only affects how close to a side and rear lot lines. The proposal is compatible with the surrounding residential uses and will not result in significant impacts or changes to the surrounding area. The accessory building represents a reinvestment to the property that will result in a minor development on the subject property. No additional dwelling units are proposed. There is no increase in density or intensity of uses. The proposed rear yard accessory building is consistent with the intent of this policy.
- 2. The proposed development will be compatible with surrounding uses, buildings or structures and development standards associated with adjacent properties, and if necessary, incorporate means of alleviating adverse effects on abutting land uses as recommended in Section 2.7 of this Plan;
  - The proposed accessory building will result in a development that is consistent with the built form of existing rear yard accessory buildings found on nearby residential properties located north, south, west and east of the subject property along 6th Concession Road. The overall design and scale of the proposal is not anticipated to cause any adverse impacts on the adjacent residential properties.
- 3. The ability of the site to function in an appropriate manner in terms of access, parking for vehicles and bicycles or any other matter and means of improving such function including considerations for universal accessibility;
  - The proposal involves the construction of an accessory building within the rear yard of the subject property. There will be no concerns with respect to the parking of vehicles and bicycles or issues relating to accessibility. One parking spot is required and provided

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- 4. The conformity of the proposal to any applicable urban design policies endorsed by Council, particularly if the site includes or could impact a built heritage resource or is within a Heritage District;
  - The size and location of the proposed accessory building has no impact on urban design; and, there are no matters of built heritage on this property.
- 5. If the site is designated under the *Ontario Heritage Act*, the application shall be reviewed by Heritage Kingston for approval. If the property is adjacent to a designated property under the *Ontario Heritage Act* or shown as a Heritage Area feature, or is affected by the protected views shown on Schedule 9 of this Plan, then a Heritage Impact Statement may be required to assist staff to determine if the resulting development is desirable;
  - The subject property is not on the City's Heritage Register and as such a Heritage Impact Statement is not required.
- 6. The resulting development has adequate municipal water and sewage services within the Urban Boundary, or is capable of providing individual on-site water and sewage services outside the Urban Boundary;
  - The site is located outside of the Urban Boundary and is developed with sufficient private services. The proposed accessory building will not require any private services for its intended storage use related to the single family dwelling.
- 7. Whether the application and the cumulative impact of the proposed variances would be more appropriately addressed by a zoning amendment to the applicable zoning by-law;
  - The proposed variance is considered minor and the development is consistent with the existing built form along 6th Concession Road. Therefore, a zoning by-law amendment is not required.
- 8. The Committee of Adjustment may attach such conditions as it deems appropriate to the approval of the application for a minor variance including any reasonable requirements, recommendations of City departments, or the submission of studies as listed in Section 9.12 of this Plan that may be required to properly evaluate the application;
  - As part of the recommendation, suggested conditions have been listed. The conditions may be added, altered or removed at the Committee's discretion.
- 9. The degree to which such approval may set an undesirable precedent for the immediate area.
  - The surrounding residential uses include single family dwellings and agricultural uses. The approval of the requested variance is considered minor and will not set a precedent for the immediate area.

The proposal meets the intent of the Official Plan, as the proposed will not result in any negative impacts to adjacent properties or to the neighbourhood.

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#### 2) The general intent and purpose of the zoning by-law are maintained

The subject property is split zoned 'RR-4' City of Kingston Zoning By-Law Number 32-74, entitled "Township of Pittsburgh Zoning By-Law", as amended. The 'RR-4' zone permits a detached single family dwelling house, a church, a home occupation and a public use. The proposed rear yard accessory building is a permitted use within the 'RR-4' Zone (Exhibit E)

The proposal requires a variance to Section 32-74: Section 8 (2) (e) and Section (2) (f)

#### **Variance Number 1: Interior Side Yard Width**

By-Law Number 32-74: Section 8 (2) (e)
Requirement: 4.5 Metres
Proposed: 1.83 Metres
Variance Requested: 2.67 Metres

#### Variance Number 2: Rear Yard Depth

By-Law Number 32-74: Section 8 (2) (f)
Requirement: 7.5 Metres
Proposed: 1.83 Metres
Variance Requested: 5.67 Metres

A variance is required from Section 8 (2) (e) of Zoning By-Law Number 32-74 to seek relief for the accessory building from the minimum setback from the interior lot line Section 8 (2) (e). Within Section 8 (2) (e) the minimum setback from the interior lot line is 4.5 metres. The proposed rear yard accessory building is proposed to be set back 1.83 metres, which does not comply with the minimum interior yard width setback of Section 8 (2) (e). As such, the applicant is seeking a variance of 2.67 metres to construct the rear yard accessory building.

A second variance is required from Section 8 (2) (f) of Zoning By-Law Number 32-74 to seek relief for the accessory building from the minimum setback from the rear lot line Section 8 (2) (f). Within Section 8 (2) (f) the minimum setback from the rear lot line is 7.5 metres. The proposed rear yard accessory building is proposed to be set back 1.83 metres, which does not comply with the minimum rear yard depth setback of Section 8 (2) (f). As such, the applicant is seeking a variance of 5.83 metres to construct the rear yard accessory building.

The intent of the minimum interior yard width and the rear yard depth setback within an 'RR-4' zone is to protect the surrounding properties from adverse impacts from Agricultural operations. The existing and permitted use is a single-family dwelling on the property. A reduced interior side/rear yard setback would still maintain the intent of the by-law by preventing intrusive overlook into people's yards and overdevelopment of a rear yard space with excessive sized accessory buildings. The reduced setbacks would also continue to protect the accessory use from any adverse impacts from neighbouring agricultural uses. The decreased interior side/rear yard setbacks maintains the general intent and the purpose of the by-law.

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#### 3) The variance is minor in nature

The proposed rear yard accessory building will result in a development that is consistent with the existing built form of residential development along 6<sup>th</sup> Concession Road. The proposed accessory building will be located within the rear yard and will not result in intrusive overlook with respect to adjacent residential properties. The variances will not alter the character of the neighbourhood or the existing streetscape. The total area of the proposed accessory building is approximately 52 square metres.

The variances are considered minor as there will be no negative impacts on abutting properties or residential and/or uses or structures.

### 4) The variance is desirable for the appropriate development or use of the land, building or structure

The proposed development will provide the functional needs for the existing residential use. The resulting built form satisfies all applicable provisions of the zoning by-law, except for the interior side yard width and rear yard depth.

The proposal is appropriate and compatible with the surrounding residential/agricultural uses and will not result in significant impacts or changes to the surrounding area.

The variance is desirable and appropriate use of the land

#### **Technical Review: Circulated Departments and Agencies**

$\boxtimes$	Building Services		
	Finance	□ Utilities Kingston	☐ Real Estate & Environmental Initiatives
$\boxtimes$	Fire & Rescue	☐ Kingston Hydro	□ City's Environment Division
	Solid Waste	□ Parks Development	□ Canadian National Railways
	Housing		☐ Ministry of Transportation
	KEDCO	☐ Municipal Drainage	☐ Parks of the St. Lawrence
$\boxtimes$	CRCA	☐ KFL&A Health Unit	□ Trans Northern Pipelines
	Parks Canada	☐ Eastern Ontario Power	☐ CFB Kingston
$\boxtimes$	Hydro One	☐ Enbridge Pipelines	☐ TransCanada Pipelines
	Kingston Airport		

#### **Technical Comments**

This application was circulated to external agencies and internal departments for their review and comment and there were no comments or concerns raised that would preclude this application from moving forward. Any technical comments that are received after the publishing of this report will be included as an addendum to the Committee of Adjustment Agenda.

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#### **Public Comments**

At the time this report was finalized, no public comments received after the publishing of this report will be included as an addendum to the Committee of Adjustment Agenda.

#### **Previous or Concurrent Applications**

There are no concurrent or relevant historic planning applications on the subject property.

#### Conclusion

The requested variance(s) maintain(s) the general intent and purpose of both the City of Kingston Official Plan and Zoning By-Law Number 32-74. The proposal is desirable for the appropriate development or use of the land, building or structure and the requested variances are minor in nature. As such, the proposed application meets all four tests under Subsection 45(1) of the *Planning Act* and the application is being recommended for approval, subject to the proposed conditions.

Approval of this application will permit the construction of a 52.03 square metres accessory building in the rear yard of the subject property. The proposed rear yard accessory building will improve the function of the existing residential use on the site and represents good land use planning.

#### **Existing Policy/By-Law:**

The proposed application was reviewed against the policies of the Province of Ontario and City of Kingston to ensure that the changes would be consistent with the Province's and the City's vision of development. The following documents were assessed:

#### **Provincial**

Provincial Policy Statement, 2020

#### Municipal

City of Kingston Official Plan

Zoning By-Law Number 32-74

#### **Notice Provisions:**

A Committee of Adjustment Meeting is going to be held respecting this application on October 18, 2021. Pursuant to the requirements of the *Planning Act*, a notice of Statutory Public Meeting was provided by advertisement in the form of signs posted on the subject site 10 days in advance of the meeting. In addition, notices were sent by mail to a total number of 5 property owners (according to the latest Assessment Roll) within 60 metres of the subject property and a courtesy notice was placed in The Kingston Whig-Standard.

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Once a decision has been rendered by the Committee of Adjustment, a Notice of Decision will be circulated in accordance with the provisions of the *Planning Act*.

#### **Accessibility Considerations:**

None

#### **Financial Considerations:**

None

#### **Contacts:**

James Bar, Manager, Development Approvals, 613-546-4291 extension 3213

Jason Partridge, Planner, 613-546-4291 extension 3216

#### Other City of Kingston Staff Consulted:

None

#### **Exhibits Attached:**

Exhibit A Recommended Conditions

Exhibit B Key Map

Exhibit C Public Notification Map

Exhibit D Official Plan Map

Exhibit E Zoning By-Law Map Number 32-74, Map 2

Exhibit F Neighbourhood Context (2021)

Exhibit G Site Plan

Exhibit H Elevations

#### **Recommended Conditions**

#### Application for minor variance, File Number D13-050-2021

Approval of the foregoing application shall be subject to the following recommended conditions:

#### 1. Limitation

That the approved minor variance applies only to the property located at 2649 6<sup>th</sup> Concession Road for a proposed rear yard accessory building as shown on the approved drawings attached to the notice of decision.

#### 2. No Adverse Impacts

The owner/applicant shall demonstrate to the satisfaction of the City that there are no adverse impacts on neighbouring properties as a result of any modifications to on-site grading or drainage.

#### 3. Building Permit Application Requirements

The owner/applicant shall provide to the Building Services a copy of the decision of the Committee of Adjustment, together with a copy of the approved drawings, when they make application for a Building Permit.

The drawings submitted with the Building Permit application must, in the opinion of the City, conform to the general intent and description of the approved drawing(s), including any amendments and conditions approved by the Committee of Adjustment, as stated in the decision. It must be noted that additional planning approvals may be required should further zoning deficiencies be identified through the Building Permit application process.

#### 4. Archaeological Condition

The Master Plan indicates that the subject property has composite archaeological potential on the Archaeological Master Plan. Archaeological clearance of the proposed accessory building is required. If the accessory building is constructed with a foundation that is considered to be slab on grade through the Building Permit process, then Archaeological clearance will not be required and the Standard Archaeological Condition below will be required.

In the event that deeply buried or previously undiscovered archaeological deposits are discovered in the course of development or site alteration, all work must immediately cease and the site must be secured. The Cultural Program Branch of the Ministry of Tourism, Culture and Sport (416-314-7132) and the City of Kingston's Planning Services (613-546-4291, extension 3180) must be immediately contacted.

## Exhibit A Report Number COA-21-072

In the event that human remains are encountered, all work must immediately cease and the site must be secured. The Kingston Police (613-549-4660), the Registrar of Cemeteries Regulation Section of the Ontario Ministry of Consumer Business Services (416-326-8404), the Cultural Program Branch of the Ministry of Tourism, Culture and Sport (416-314-7132), and the City of Kingston's Planning Services (613-546-4291, extension 3180) must be immediately contacted.

Exhibit B

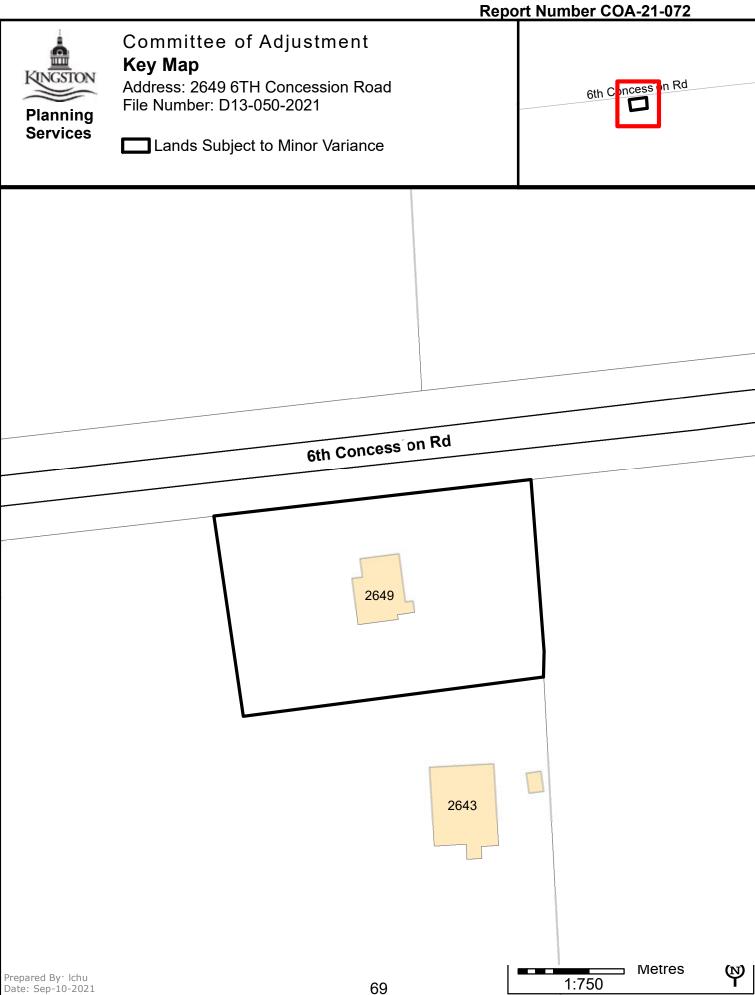


Exhibit C Report Number COA-21-072

KINGSTON
Planning
Services

Committee of Adjustment **Public Notice Notification Map** 

Address: 2649 6TH Concession Road

File Number: D13-050-2021

60m Public Notification Boundary

Subject Lands

Property Boundaries

☐ 5 Properties in Receipt of Notice (MPAC)

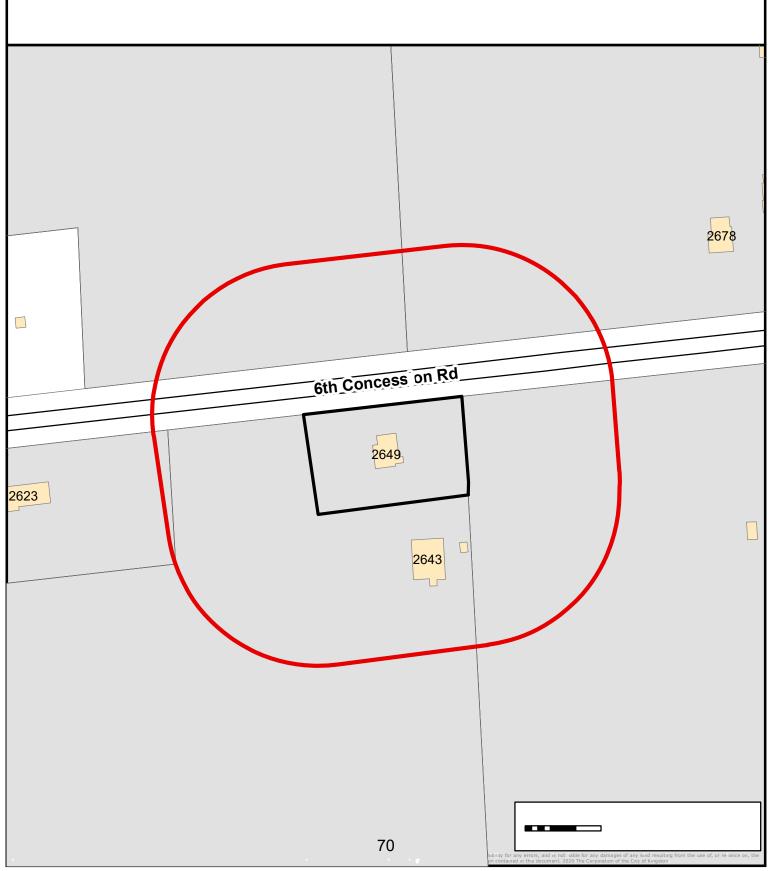


Exhibit D Report Number COA-21-072



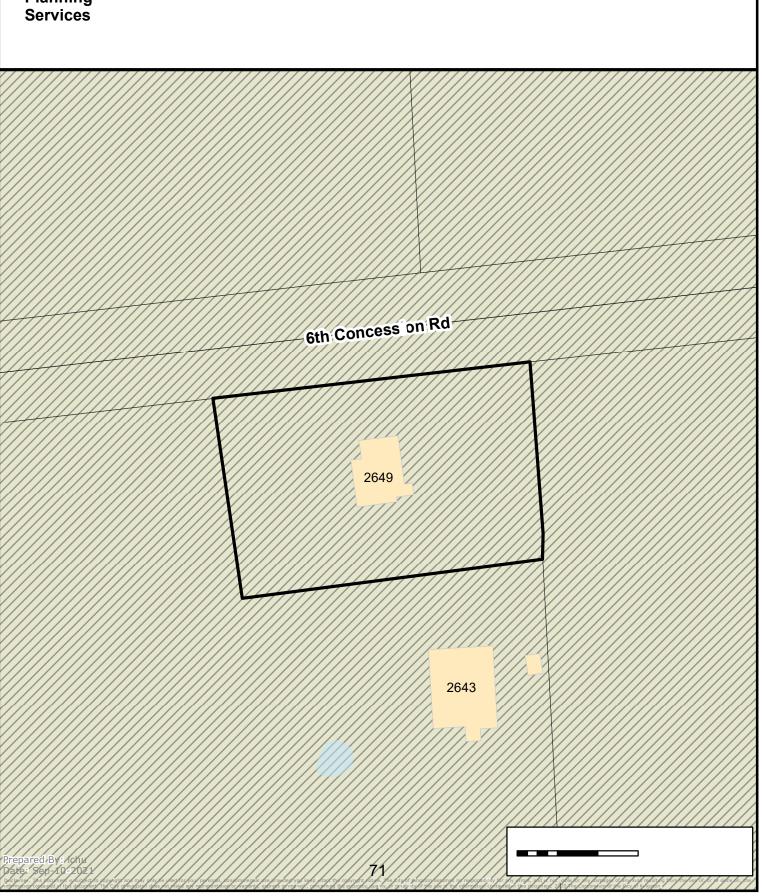
# Committee of Adjustment Official Plan, Existing Land Use

Address: 2649 6TH Concession Road

File Number: D13-050-2021

Subject Lands

PRIME AGRICULTURAL



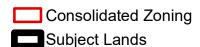


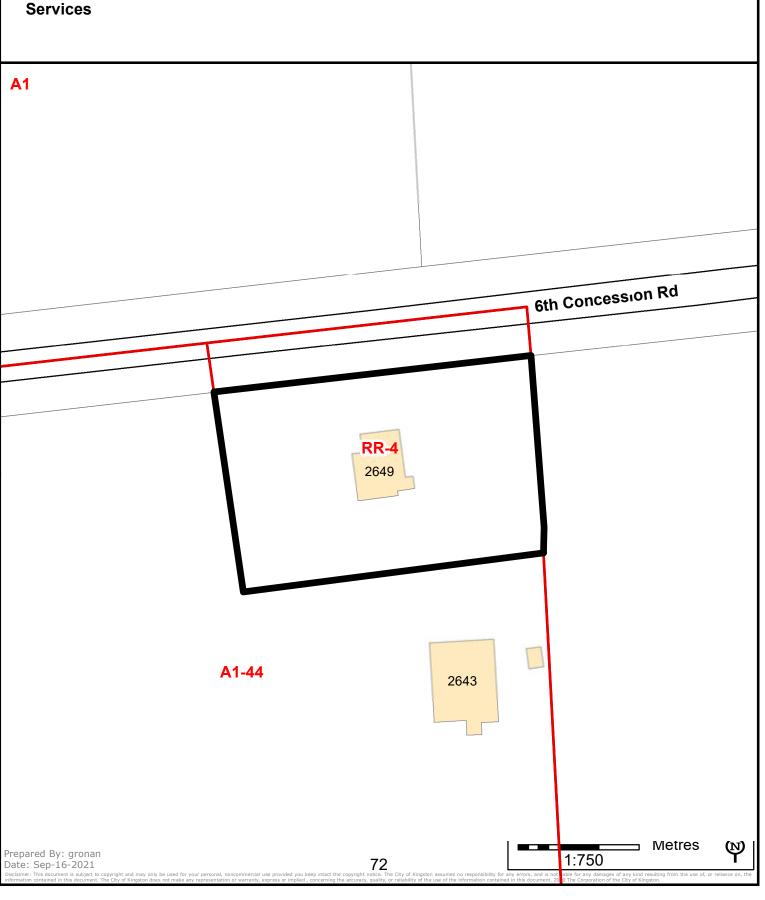
### Committee of Adjustment

### Existing Zoning - By-law 32-74, Map 2

Address: 2649 6TH Concession Road

File Number: D13-050-2021





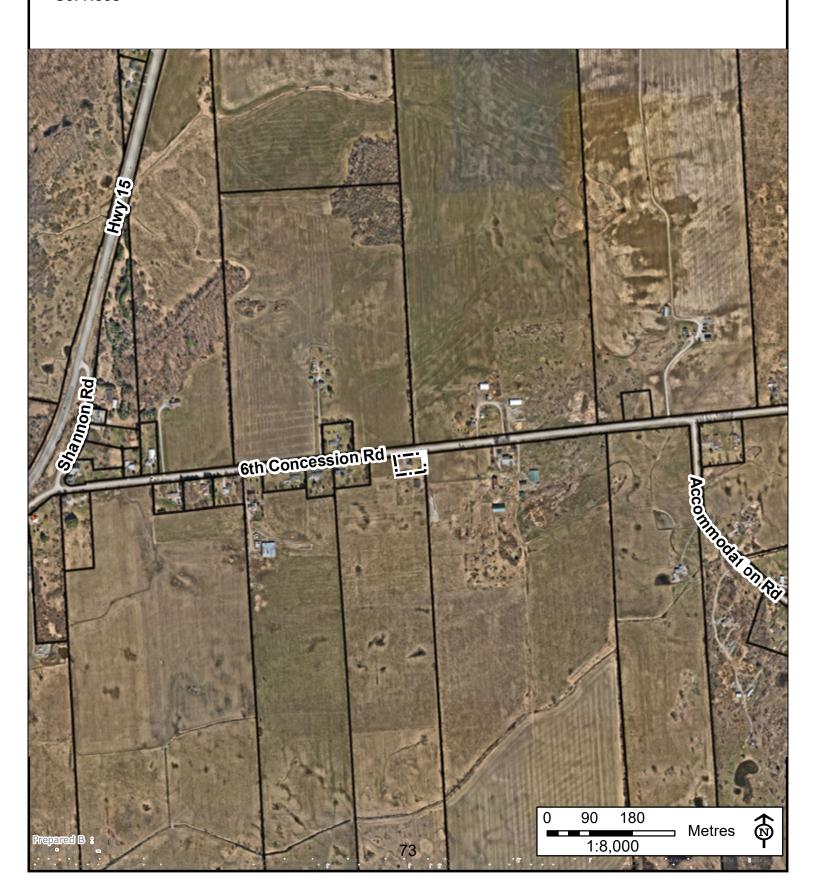


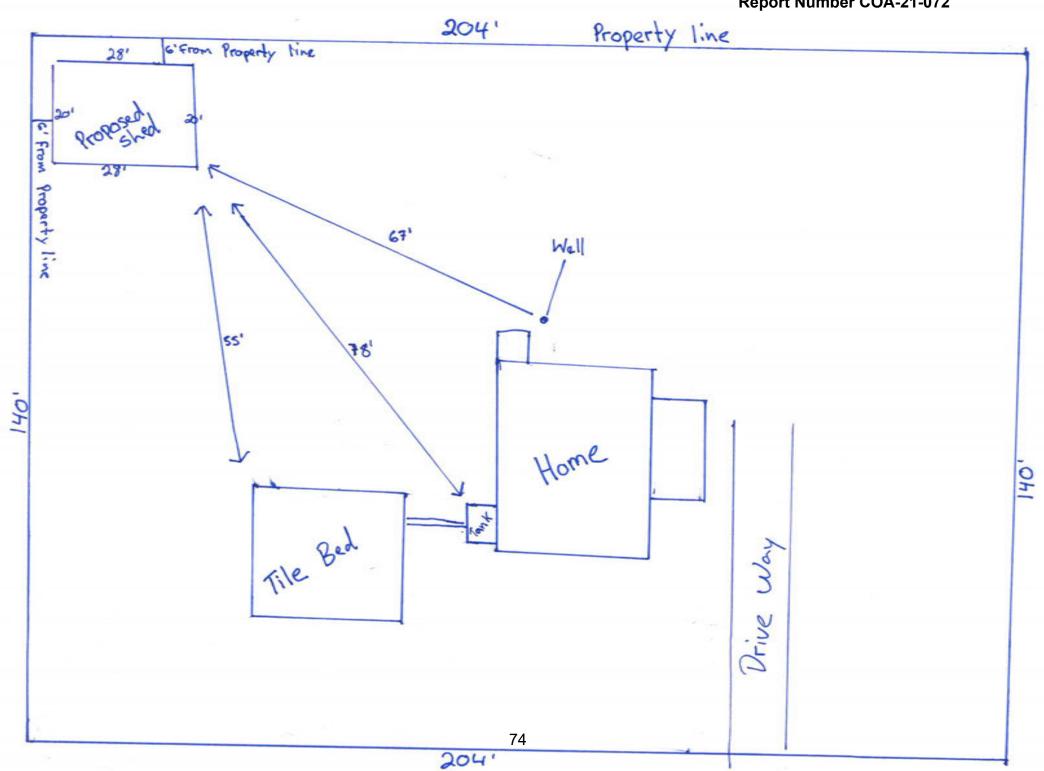
## Committee of Adjustment Neighbourhood Context (2021)

Address: 2649 6TH Concession Road

File Number: D13-050-2021

Subject Lands
Property Boundaries
Proposed Parcels





## Exhibit H Report Number COA-21-072

