



**City of Kingston  
Committee of Adjustment  
Meeting Number 2021-12  
Agenda**

**Monday, November 15, 2021 at 5:30 p.m.  
In a virtual, electronic format**

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Please provide regrets to Derek Ochej, Committee Clerk at 613-546-4291, extension 1252 or [dochej@cityofkingston.ca](mailto:dochej@cityofkingston.ca)

**Committee Composition**

Peter Skebo, Chair  
Paul Babin  
Vincent Cinanni  
Blaine Fudge  
Greg Lightfoot  
Somnath Sinha  
Jordan Tekenos-Levy

- 1. Meeting to Order**
- 2. Approval of the Agenda**
- 3. Confirmation of Minutes**
  - a) That the minutes of Committee of Adjustment Meeting Number 2021-11 held on Monday October 18, 2021 be approved.
- 4. Disclosure of Pecuniary Interest**
- 5. Delegations**
- 6. Request for Deferral**

**7. Returning Deferral Items**

**8. Business**

**a) Application for: Minor Variance and Consent**

**File Number: D13-057-2021 & D10-032-2021**

**Address: 1338 Princess Street**

**Owner: Kingston Co-operative Homes, City of Kingston**

**Applicant: Co-operative Housing Federation of Canada**

The Report of the Commissioner of Community Services (COA-21-077) is attached.

Schedule Pages 1 – 28

Recommendation:

**That** minor variance application, File Number D13-057-2021 for the property located at 1338 Princess Street to permit a maximum driveway width of 4.8 metres and a maximum lot occupancy of 63.4%, be approved subject to the conditions attached as Exhibit A (Recommended Conditions – Minor Variance) to Report Number COA-21-077; and

**That** consent application, File Number D10-032-2021, to sever a 4,096 square metre parcel, be provisionally approved subject to the conditions included in Exhibit B (Recommended Conditions – Consent) to Report Number COA-21-077.

**b) Application for: Minor Variance**

**File Number: D13-056-2021**

**Address: 4672 Highway 15**

**Owner: Richard Kramer and Debra Kramer**

**Applicant: Rod Stokes Consulting Inc.**

The Report of the Commissioner of Community Services (COA-21-078) is attached.

Schedule Pages 29 – 49

Recommendation:

**That** minor variance application, File Number D13-056-2021, for the property located at 4672 Highway 15 to reduce the interior side yard width to 1.2 metres to construct a detached accessory building, be approved; and

**That** approval of the application be subject to the conditions attached as Exhibit A (Recommended Conditions) to Report Number COA-21-078.

**c) Application for: Minor Variance**

**File Number: D13-059-2021**

**Address: 310 Sydenham Street**

**Owner: Helene Lavoie**

**Applicant: FOTENN Consultants Inc.**

The Report of the Commissioner of Community Services (COA-21-079) is attached.

Schedule Pages 50 – 74

Recommendation:

**That** minor variance application, File Number D13-059-2021, for the property located at 310 Sydenham Street to vary the required lot coverage and accessory building coverage to construct a detached second residential unit with no more than 3 bedrooms, be approved;

**That** approval of the application be subject to the conditions attached as Exhibit A (Recommended Conditions) to Report Number COA-21-079.

**9. Motions**

**10. Notices of Motion**

**11. Other Business**

**12. Correspondence**

**13. Date of Next Meeting**

The next meeting of the Committee of Adjustment is scheduled on Monday, December 13, 2021 at 5:30 p.m.

**14. Adjournment**