

Agenda

2022 City of Kingston Operating and Capital Budgets

**Tuesday, November 23, Wednesday, November 24, 2021
6:00 pm**

Thursday, November 25, 2021

**(if required)
6:00 pm**

In a virtual electronic format, hosted at City Hall

- 1. Roll Call**
- 2. Disclosure of Pecuniary Interest**
- 3. Confirmation of Minutes**

That the Minutes of Committee of the Whole Meeting Number 01-2021, held Tuesday, January 26, 2021, Wednesday, January 27, 2021 and Thursday, January 28, 2021 be confirmed.

(Distributed to all Members of Council on November 17, 2021)

- 4. Delegations**
- 5. 2022 Budget Introduction**

Lanie Hurdle, Chief Administrative Officer

- 6. Utilities Kingston Presentation**

Jim Miller, Chief Operating Officer

Kevin McCauley, Chief Customer & Technology Officer

Randy Murphy, Chief Financial Officer & Corporate Secretary

7. Deliberations and Approval of the Additional Capital Budget for the Municipal Utilities

The Report of the President and CEO of Utilities Kingston (Report Number 21-290) is attached to the agenda as schedule pages 1-5, wherein the following is recommended:

That Council approve the 2022 Capital Budget Additions as follows:

Natural Gas utility	\$3,600,000
Appliance Rental business	\$500,000
Total	\$4,100,000

and;

That Council approve funding for the 2022 Capital Budget Additions as follows:

Natural gas reserve fund	\$3,600,000
Appliance rental reserve fund	\$500,000
Total	\$4,100,000

and;

That the City's budget By-Laws include the municipal utility capital budget additions as approved.

8. Presentations by the External Agencies

1. Kingston Economic Development Corporation (KEDCO)

- Donna Gillespie, Chief Executive Officer
- Gillian Watters, Board Chair
- Anne Vivian-Scott, Board Treasurer

2. Tourism Kingston

- Megan Knott, Executive Director

Committee of the Whole
Meeting Number 02-2021
November 23, 24 and 25, 2021

3. Cataraqui Region Conservation Authority (CRCA)
 - Katrina Furlanetto, General Manager
4. Kingston, Frontenac, Lennox & Addington Public Health (KFL&A)
 - Dr. Piotr Oglaza, Medical Officer of Health
 - Denis Doyle, Board Chair
5. Kingston Access Services
 - Trevor Fray, Executive Director
6. Kingston Frontenac Public Library
 - Laura Carter, Chief Librarian & CEO
 - Monica Stewart, Chair
 - Christina Ridgley, HR/Budget Analyst
7. Kingston Police Services Board
 - Chief Antje McNeely
 - Deputy Chief Scott Fraser
 - John Howes, Finance Director
 - Jarrod Stearns, Board Chair
8. Downtown Kingston! BIA
 - Marijo Cuerrier, Executive Director
 - Nick Waterfield, Board of Management Treasurer

9. Communication

02-05 Correspondence received from Kingston Economic Development Corporation with respect to Sales & Operating Plan 2022

(Distributed to all members of Council on November 16, 2021)

(Attached to the agenda as schedule pages 6-38)

02-06 Correspondence received from Megan Knott, Executive Director, Tourism Kingston with respect to 2022 Proposed Budget Request, dated October 23, 2021.

(Distributed to all members of Council on November 16, 2021)

(Attached to the agenda as schedule pages 39-73)

02-07 Correspondence received from Cataraqui Region Conservation Authority with respect to Proposed 2022 Budget & Business Workplan.

(Distributed to all members of Council on November 16, 2021)

(Attached to the agenda as schedule pages 74-94)

10. Recess

November 24, 2021

- 1. Reconvening Roll Call**
- 2. Disclosure of Pecuniary Interest**
- 3. Delegations**
- 4. Municipal Operating and Capital Budget (Excluding Utilities) Overview**

Desiree Kennedy, Chief Financial Officer & City Treasurer

- 5. Departmental Presentations (City)**

- a) Financial Services – Desiree Kennedy, Chief Financial Officer & City Treasurer
- b) Transportation & Public Works Services – Brad Joyce, Commissioner, Transportation & Public Works
- c) Corporate Services – Craig Desjardins, Acting Commissioner, Corporate Services
- d) Community Services – Paige Agnew, Commissioner, Community Services
- e) Business, Environment & Projects – Peter Huigenbos, Commissioner, Business, Environment & Projects
- f) Housing & Social Services & Chief Administrative Office – Lanie Hurdle, Chief Administrative Officer

- 6. 2022 Operating and Capital Budgets (excluding Municipally Owned Utilities)**

The Report of the Chief Financial Officer & City Treasurer (Report Number 21-291) is attached to the agenda as schedule pages 95-140, wherein the following is recommended:

That the Committee of the Whole recommend as follows:

That Council approve the 2022 General Municipal (tax-supported) Operating Budget in the amount of \$408,872,633; and

That any variance between final assessment growth and the growth estimates included in the 2022 general municipal operating budget be transferred to/funded from the Working Fund Reserve, to offset unanticipated variances in assessment growth in future years as a stabilization measure; and

Committee of the Whole
Meeting Number 02-2021
November 23, 24 and 25, 2021

That Council approve the 2022 Municipal Capital Budget, as follows:

Proposed capital expenditures	<u>\$70,877,320</u>
Financing:	
General Municipal Reserve Funds (PAYG)	\$59,534,320
Working Fund Reserve	175,000
Government grants	10,432,640
Contributions from others	<u>735,360</u>
Total financing	<u>\$70,877,320</u>

and

That Council receive the following provided as part of the budget documentation:

- a) 15-year capital expenditure forecast
- b) Capital Works in Progress listing as at September 30, 2021
- c) Municipal Reserve Fund Schedules of Continuity

and

That the City Treasurer be authorized to include the approved budget estimates for 2022 in accordance with Public Sector Accounting Board (PSAB) reporting requirements as an attachment to the by-law; and

That the necessary by-laws be established to formally adopt these estimates; and be given all three readings at the December 21, 2021 meeting of Council.

7. Communication

8. Recess/Adjournment

November 25, 2021 (if required)

- 1. Reconvening Roll Call**
- 2. Disclosure of Pecuniary Interest**
- 3. Delegations**
- 4. Deliberations**
- 5. Communications**
- 6. Recess/Adjournment**