



**City of Kingston
Municipal Accessibility Advisory Committee
Meeting Number 01-2022
Addendum**

**Thursday, January 20, 2022 at 1:00 p.m.
In a virtual electronic format**

8. Business

c) Working Group Reports

- ii. Built Environment Working Group

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BUILT ENVIRONMENT WORKING GROUP

MAAC Quarterly Report – January 2022

Members:

Andrew Ashby, Susan Mockler, David Williams, Caitlin Bruce, Nick Streicher, Janice Wilby, Glenn Griffiths. Kate Deacon

Staff:

Janet Jaynes, Deputy City Clerk

1. **Business:**

- We continued to meet monthly by video conferencing and work continued with a steady number of site plan and project reviews. As part of the ongoing training, the working group reviewed sections of the Design of Public Spaces document and made plans for the new year with new briefings and possibility of new members.
- **Briefings** – we had a few scheduling rearrangements in addition to Chris Wicke, Planning dept., meeting to discuss update and review of Accessibility Checklist. Much discussion about the workflow process within the planning department in coordination with other city departments and the impact on site plan applications etc. the objective of the review this month is regarding the changes within the website application in the wider planning documents and the need to ensure that the items on the checklist are sufficient and relevant. We are planning orientation for potential new members and briefing from CNIB in next quarter. We are continually exploring options of other briefings from city departments and community organizations, now looking to Spring meetings.
- **Ongoing Updates** – Some email review of progress in consultations with project managers with some video conferencing for some current and active projects on BEWG project list. We have managed to sign off on several projects and have some recent walk-throughs of projects! These updates and site plans have been relatively steady.

2. **Next Meeting:**

The next regularly scheduled meeting of BEWG is 10 AM on Thursday February 17, 2022 via video conference call.