



**City of Kingston
Committee of Adjustment
Meeting Number 03-2022
Addendum**

**Monday, February 14, 2022 at 5:30 p.m.
In a virtual, electronic format**

12. Correspondence

- a) Correspondence received from Maryanne Parkinson, dated February 9, 2022, regarding Application for Minor Variance – 1317 Greenwood Park Drive.

Addendum Pages 1 – 4

- b) Correspondence received from Michael Sayer, dated February 14, 2022, regarding Application for Permission – 96 Yonge Street

Addendum Page 5

- c) Correspondence received from Ed Almeida, dated February 3, 2022, regarding Application for Minor Variance – 276 Helen Street.

Addendum Page 6

From: [REDACTED]
Sent: Friday, February 11, 2022 5:12 PM
To: Van Vugt,Niki <nvanvugt@cityofkingston.ca>
Subject: Re: Request for Information - D13-071-2021 - Minor Variance

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Thank you Niki,

Yes, I would like answers to my questions.

I don't have time to look at any more details today. I will review this weekend.

Thanks,
Maryanne

Sent from my iPhone

On Feb 11, 2022, at 2:56 PM, Van Vugt,Niki <nvanvugt@cityofkingston.ca> wrote:

Good afternoon Maryanne,

Thank you for taking my call earlier this morning.

As discussed, may you please respond to this email confirming that you would like your questions/comments submitted to the Committee/applicant and be a part of the public record.

In the interim, please see attached site plan and rendering of the proposed rear yard deck and steps located at 1317 Greenwood Park. The applicant is looking to remove the existing rear yard deck and steps and construct a larger deck with steps (at the same height as the existing structure) along the rear of the home.

I look forward to hearing from you and providing additional information following your confirmation!

Sincerely,

Niki Van Vugt

From: Van Vugt, Niki
Sent: Thursday, February 10, 2022 11:19 AM
To: 'MARYANNE Parkinson' [REDACTED]
Subject: RE: Request for Information - D13-071-2021 - Minor Variance

Good morning Maryanne,

My apologies for the delay and thank you for your patience as I got back to you.

As the below inquiries include a comment (#5), may you first please confirm if you want your questions/comments submitted to the Committee of Adjustment/applicant and be a part of the public record? For your own reference, you may follow the below link for a previous Committee of Adjustment meeting illustrating the redacted public comments/public record:

<https://www.cityofkingston.ca/documents/10180/39106572/Committee-of-Adjustment-Meeting-02-2022-Addendum-January-17-2022.pdf/f7c8e16d-e0a9-7946-c681-70e668692230?t=1642438969147>

Once I receive confirmation from you regarding the above, I will be able to respond accordingly!

Look forward to hearing from you and hope you are having a nice day so far.

Sincerely,

Niki Van Vugt

[<image006.png>](#)

Niki Van Vugt (she/her/hers)

Planner
Planning Services

[<image007.png>](#) [<image008.png>](#) [<image009.png>](#)

City of Kingston
Located at: 1211 John Counter Boulevard
216 Ontario Street Kingston, ON K7L 2Z3
613-546-4291 extension 3253
nvanvugt@cityofkingston.ca

The City of Kingston acknowledges that we are on the traditional homeland of the Anishinaabe, Haudenosaunee and the Huron-Wendat, and thanks these nations for their care and stewardship over this shared land.

From: MARYANNE Parkinson [REDACTED]
Sent: Wednesday, February 09, 2022 7:41 AM
To: Van Vugt,Niki <nvanvugt@cityofkingston.ca>
Subject: Re: Request for Information - D13-071-2021 - Minor Variance

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Thank you so much Niki,

- 1) It's still difficult to understand what will be built. Can you show us a building plan with the meeting on Monday? I would like to get a sense of just how big this deck will be.
- 2) I would also be concerned if one of the purposes of this project was to turn the home into a duplex.
- 3) Is this deck going to obstruct the view for neighbours?
- 4) Will this project require digging? If so, how will this be done? Is there risk for damage to neighbours homes and foundations?
- 4) Lastly, I would strongly recommend an enclosed fence with this project and property.

Thanks,

Maryanne Parkinson
Resident at 1312 Greenwood Pk Dr.

On Tue, 8 Feb 2022 at 12:42, Van Vugt,Niki <nvanvugt@cityofkingston.ca> wrote:

Good afternoon,

It was a pleasure connecting with you over the phone this morning.

As per our discussion, please note that information pertaining to the file D13-071-2021 may be found by following the below steps:

Open the below link in a web browser:

- a. <https://cityofkingston.maps.arcgis.com/apps/MapSeries/index.html?appid=343a968a042a4a3ba52cd398795c58e5>
2. Select the 'Active Development Activity' Map
 - a. <image010.png>
3. Entering the address of interest: 1317 Greenwood Park (or in the future any address you may be interested in)

- a. <image011.png>
4. Click the Blue Dot, Scroll Down to the 'DASH Record: View Details', and Select the View Details link
- a. <image012.png>
5. You will be brought to a new page, once loaded, click the 'Record Info' tab
- a. <image013.png>
6. From the drop down menu, select 'Supporting Information'
- a. <image014.png>
7. You can now download any PDF of interest pertaining to the application (e.g., Site Plan, Report, Public Notice, etc.)

Additionally, you may view previous Committee of Adjustment meetings by clicking the below link:

<https://www.youtube.com/watch?v=dJXiZ65W4Lk>

As per the public notice, the Monday February 14 2022 meeting will be held virtually. Details around how to view and participate in the meeting are available on the City's website at [City Calendar & Events - City of Kingston](#)

Residents can participate in committee meetings in three different ways:

Send your comments via email to the Committee Clerk (dochej@cityofkingston.ca)

1. Participate in the Zoom meeting. Register via Zoom and receive the meeting link.
2. Participate by phone - call 613-546-4291 extension 1170 and leave a message with your name, phone number and the agenda item(s) you wish to speak to; staff will respond to your voicemail within 24 hours to provide you with the call-in number for the meeting. Phone registration closes 2 hours before the start of a meeting.

If you have any issues accessing the documents/report, please do not hesitate to contact me!

I hope this was of assistance to you and that you have a lovely rest of your day!

Sincerely,

Niki Van Vugt

-----Original Message-----

From: Michael Sayer [REDACTED]
Sent: February 14, 2022 8:47 AM
To: Ochej, Derek <dochej@cityofkingston.ca>
Subject: 96 Yonge St File Number: D13-078-2021

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I wish to express my strong support for permission for a bakery use at 96 Yonge St. The business is an asset to Portsmouth, produces relatively minor vehicular traffic relevant to that to the Portsmouth Tavern, and is an effective replacement for a historic bakery use at 84 Yonge St. It serves a need to provide local services to a residential area.

Michael Sayer, 97 Yonge St, Kingston K7M 1E4 [REDACTED]

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This email has been checked for viruses by Avast antivirus software.
<https://www.avast.com/antivirus>

From: [REDACTED]
To: [Robidoux, Meghan](#)
Subject: 276 Helen street application
Date: February 3, 2022 12:27:43 PM

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Further to our conversation this morning my concern is a privacy fence at the back of the property and also the drainage flow. Thank you Ed

Sent from my iPad