



**City of Kingston
Municipal Accessibility Advisory Committee
Meeting Number 01-2023
Minutes**

**Thursday, February 2, 2023 at 1:00 p.m.
In a virtual, electronic format**

Committee Members Present

Councillor Tozzo
Kim Atwood
Emily Bennett
Caitlin Bruce
Aimee Burtch
Andrea Fitzgerald
Ibrahim Kettaneh
Darcy King McKay
Susan Mockler
Lucie Moussu
Aldo Ramirez
Nikolas Tolgyesi
Janice Wilby

Regrets

Penny Bennett
Chantaille Buczynski
Dinah Cotter

Staff Members Present

Muhammad Ahsan, Manager, Equity, Diversity and Inclusion

Janet Jaynes, Deputy City Clerk

Derek Ochej, Committee City

Iain Sullivan, Committee Clerk

Others Present

Members of the Public were present.

Election of Officers

Mr. Ochej called for nominations for the position of Chair.

Moved by Ms. Mockler

Seconded by Councillor Tozzo

That Aimee Burtch be elected the Chair of the Municipal Accessibility Advisory Committee.

Carried

Mr. Ochej called for nominations for the position of Vice-Chair

Moved by Councillor Tozzo

Seconded by Ms. Mocker

That Janice Wilby be elected the Vice-Chair of the Municipal Accessibility Advisory Committee.

Carried

Ms. Burtch assumed the role of Chair.

Meeting to Order

The Chair called the meeting to order at 1:02 p.m.

Approval of the Agenda

Moved by Ms. Bruce

Seconded by Ms. Wilby

That the agenda be amended to include the addendum, and as amended, be approved.

Carried

Confirmation of Minutes

Moved by Ms. Mockler

Seconded by Ms. Wilby

That the Minutes of the Municipal Accessibility Advisory Committee Meeting Number 04-2022 held November 3, 2022 be approved.

Carried

Disclosure of Pecuniary Interest

There was none.

Delegations

There were none.

Briefings

There were none.

Business

a) 2023 Committee Work Plan

Ms. Jaynes provided a brief introduction to the report.

There were no comments or questions from the Committee.

Moved by Councillor Tozzo

Seconded by Mr. Tolgyesi

That the Municipal Advisory Committee recommend to Council:

That Council approve the 2023 Municipal Accessibility Advisory Committee Work Plan, attached as Exhibit A to Report Number MAAC-23-001.

Carried

b) Accessibility Office Update Q4 2022

Ms. Jaynes provided an overview of the report.

Mr. Ramirez inquired if there were any key performance indicators (KPI) tied to the accessibility office statistics. Ms. Jaynes responded that there were no KPIs for the accessibility office. She provided further details regarding the nature of the inquiries, stating that some inquiries are complimentary towards staff, for which an increase is desired, and other, such as complaints about illegal parking in accessible spaces, for which a decrease is desired.

Councillor Tozzo sought further details regarding the provision of services category. Ms. Jaynes spoke to the different categories of service inquiries. She explained that the provision of services categories covers the majority of inquiries that are detailed at the individual department level.

c) Appointment to Working Group

i) Awareness & Education Working Group

Mr. Ochej and Ms. Burtch provided an overview of the working group.

Moved by Councillor Tozzo

Seconded by Ms. Mockler

That Aimee Burtch, Andrea Fitzgerald and Darcy King McKay be appointed to the Awareness & Education Working Group for a term expiring on November 30, 2023.

Carried

ii) Built Environment Working Group

Ms. Burtch and Ms. Mockler provided an overview of the working group.

Moved by Councillor Tozzo

Seconded by Ms. Mockler

That Lucie Moussu, Caitlin Bruce, Kim Atwood, Susan Mockler and Janice Wilby be appointed to the Built Environment Working Group for a term expiring on November 30, 2023.

Carried

d) Appointments to Project Teams

Moved by Ms. Mockler

Seconded by Ms. Wilby

That the following members of MAAC be appointed to the respective project teams:

- 100 Foot Park and Point Crescent Open Space Improvements: Aldo Ramirez and Aimee Burtch;
- City Hall Fire Alarm and Fire Sprinkler System: Janice Wilby and Kim Atwood;
- Accessible Parking: Lucie Moussu and Nikolas Tolgyesi;
- Active Transportation Projects: Susan Mockler and Kim Atwood;
- Transit Stations: Andrea Fitzgerald;
- Improved Pathway Connection Behind Providence Continuing Care: Darcy King McKay; and
- Kirkpatrick Fountain Improvements: Aimee Burtch and Emily Bennett.

Carried

e) Appointment to North King's Town Secondary Plan Community Working Group

Moved by Ms. Fitzgerald

Seconded by Councillor Tozzo

That Susan Mockler be appointed as the MAAC representative to the North King's Town Secondary Plan Community Working Group for a term ending December 31, 2023.

Carried

Motions

There were none.

Notices of Motion

There were none.

Other Business

There was none.

Correspondence

There was none.

Date and time of Next Meeting

The next meeting of the Municipal Accessibility Advisory Committee is Thursday March 2, 2023 at 1 p.m.

Adjournment

Moved by Ms. E. Bennett

Seconded by Mr. King McKay

That the meeting of the Municipal Accessibility Advisory Committee adjourn at 1:54 p.m.

Carried