



**City of Kingston**  
**Report to Municipal Accessibility Advisory Committee**  
**Report Number MAAC-23-001**

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**To:** Chair and Members of the Municipal Accessibility Advisory Committee

**From:** Neil Carbone, Commissioner, Corporate Services

**Resource Staff:** John Bolognone, City Clerk

**Date of Meeting:** February 2, 2023

**Subject:** 2023 Committee Work Plan

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**Council Strategic Plan Alignment:**

Theme: Corporate business

Goal: See above

**Executive Summary:**

This report provides a summary of the 2023 committee work plan for the Municipal Accessibility Advisory Committee. The work plan is attached to this report as Exhibit A.

**Recommendation:**

**That** the Municipal Accessibility Advisory Committee recommends to Council:

**That** Council approve the 2023 Municipal Accessibility Advisory Committee Work Plan, attached as Exhibit A to Report Number MAAC-23-001.

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**Authorizing Signatures:**

ORIGINAL SIGNED BY COMMISSIONER

Neil Carbone, Commissioner,  
Corporate Services

**p.p.**

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

Lanie Hurdle, Chief  
Administrative Officer

**Consultation with the following Members of the Corporate Management Team:**

Paige Agnew, Commissioner, Community Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Peter Huigenbos, Commissioner, Business, Environment & Projects	<input checked="" type="checkbox"/>
Brad Joyce, Commissioner, Transportation & Public Works	<input checked="" type="checkbox"/>
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required

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**Options/Discussion:**

The Municipal Accessibility Advisory Committee (MAAC) is established under the provisions of the Accessibility for Ontarians with Disabilities Act. The Committee is legislated to provide advice to Council on a variety of topics, including the preparation, implementation, and effectiveness of the City of Kingston [Multi-Year Accessibility Plan](#).

To assist the Committee in its work, staff prepare a work plan at the start of each year outlining activities that the Committee will undertake. The work plan is developed in consultation with City staff and the Chair of the Committee in advance of presentation to the Committee at large.

The following are proposed by staff for inclusion in the work plan:

- Update reports and briefings provided by a variety of City departments and groups. These reports provide the Committee with an update on accessibility activities undertaken in the previous year and those planned for future years. A list of proposed briefings can be found in Exhibit A – 2023 Municipal Accessibility Advisory Committee Work Plan.
- Quarterly information reports from the City of Kingston Accessibility Office. These reports provide an update on customer service statistics related to accessibility and other staff work done to further corporate accessibility
- The annual awareness and education campaign for National AccessAbility Week, May 28, 2023 - June 3, 2023. Staff work with the Awareness & Education Working Group to plan and execute a public education campaign related to accessibility.
- City of Kingston participation in Disabilities Mentoring Day, which takes place annually in late October. For this event City staff volunteer to be matched with persons with disabilities who are seeking access to workplace contacts, environments, skills, and human resource processes.
- Planning the annual Celebrating Accessibility Awards, which recognize persons, businesses and community organizations that have made or are making a significant contribution beyond legislated requirements, towards improving access for persons with disabilities in Kingston. Activities including selecting award recipients and hosting the annual awards presentation.

This report also proposes the following meeting dates for 2023: February 2, March 2, May 4, June 8, September 7, and November 2. All proposed dates are first Thursday of the month except for the June 8, which has been pushed back one week to put a bit more time between May and June meetings.

**Existing Policy/By-Law:**

*Accessibility for Ontarians with Disabilities Act, 2005*

City of Kingston Multi-Year Accessibility Plan

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**Notice Provisions:**

None

**Accessibility Considerations:**

None

**Financial Considerations:**

None

**Contacts:**

Janet Jaynes, Deputy City Clerk, 613-546-4291 extension 1262

**Other City of Kingston Staff Consulted:**

Derek Ochej, Committee Clerk

Muhammad Ahsan, Equity, Diversity & Inclusion Manager

Craig Desjardins, Director, Strategy, Innovation & Partnerships

Luke Follwell, Director, Engineering Services

Speros Kanellos, Director, Facilities Management & Construction Services

Lacricia Turner, Director, Recreation & Leisure Services

Colin Wiginton, Director, Arts & Culture

**Exhibits Attached:**

Exhibit A – 2023 Municipal Accessibility Advisory Committee Work Plan

## Municipal Accessibility Advisory Committee Work Plan 2023

### February 2023

- Accessibility Office Report – Q4 2022 Office of the City Clerk
- 2023 MAAC Work Plan Office of the City Clerk

### March 2023

- Transportation & Public Works Update
- Recreation & Leisure Services & Special Events Update
- Multi-Year Accessibility Plan – 2022 Update Office of the City Clerk

### May 2023

- Accessibility Office Report – Q1 2023 Office of the City Clerk
- Working Group Report – Q4 2022 and Q1 2023 Awareness & Education & Built Environment Working Groups

### May 28 - June 3, 2023

- National AccessAbility Week Campaign Office of the City Clerk

**June 2023**

- Facilities Management and Construction Services Update
- Accessible Taxi Consultation Kingston & Area Taxi Commission

**September 2023**

- Arts & Culture Services
- Workplace Inclusion Charter Update Office of Strategy, Innovation & Partnerships
- Accessibility Office Report – Q2 2023 Office of the City Clerk
- Working Group Reports – Q2 2023 Awareness & Education & Built Environment Working Groups

**October 2023**

- Disabilities Mentoring Day Office of the City Clerk

**November 2023**

- Accessible Consultation Process Policy Office of the City Clerk
- Accessibility Office Report – Q3 2023 Office of the City Clerk
- Working Group Report – Q3 2023 Awareness & Education & Built Environment Working Groups
- Equity, Diversity & Inclusion Office Update

**December 2023**

- Celebrating Accessibility Awards Office of the City Clerk