

Municipal Accessibility Advisory Committee (MAAC) Project Team Request Form – Director’s Approval

As per the City of Kingston Accessibility Consultation Process Policy, this form must be completed by the project manager and signed by the appropriate Director. Upon the approval of the Director, the project manager will email the completed form with signatures to the Committee Clerk for MAAC and the Deputy City Clerk.

Project Manager: Laurie Paquin

Project Contact: Laurie Paquin

Project Name: Creekside Valley Parks (A and B)

Project Location: Creekside Valley Park A – on Remington Avenue adjacent to Westbrook Park

Creekside Valley Park B – on Creekside Valley Drive at Brookdayle Avenue (currently undeveloped)

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

This project includes the development of two new neighbourhood parks in the Creekside Valley subdivision in Westbrook. The new parks will include pathways, seating, playgrounds, play lawns, tree planting and landscaping.

Project Manager: original signed by project manager Date: February 24, 2023

Director’s Approval: original signed by director Date: February 24, 2023

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Project Manager: Derek Ochej

Project Contact: Derek Ochej

Project Name: Accessible Consultation Process Policy review

Project Location: Not applicable

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

The Accessible Consultation Process Policy sets out the procedures for City staff to consult with members of MAAC, and in general persons with disabilities, regarding projects specified in the Integrated Accessibility Standards Regulation. The policy also set procedures for accessible public engagement.

Two project team members are requested to provide a review of the policy, and to provide feedback on the project team process. It is recommended that one project team member have experience participating on project teams.

Work on this project will be virtually via email or Zoom. One to two meetings will be required. Project completion is August 2023.

Project Manager: original signed by project manager

Date: March 23, 2023

Director’s Approval: original signed by director

Date: March 23, 2023