



**City of Kingston
Kingston Heritage Properties Committee
Meeting Number 02-2024
Agenda**

**Wednesday, January 24, 2024 at 9:30 a.m.
Hosted at City Hall in Council Chamber**

Please provide regrets to Iain Sullivan, Committee Clerk at 613-546-4291, extension 1864 or isullivan@cityofkingston.ca

Committee Composition

Councillor Glenn, Chair
Councillor Oosterhof
Jennifer Demitor
Peter Gower
Gunnar Heissler
Alex Legnini
Jane McFarlane
Daniel Rose
Ann Stevens

- 1. Meeting to Order**
- 2. Approval of the Agenda**
- 3. Confirmation of Minutes**
 - a) That** the minutes of Kingston Heritage Properties Committee Meeting Number 01-2024, held Wednesday, December 20, 2023, be approved.
- 4. Disclosure of Pecuniary Interest**
- 5. Delegations**

6. Briefings

7. Business

a) Pre-consultation

b) Policy Development and Implementation

c) Stream Two Permits – Approval through Delegated Authority

i. Subject: Application for Heritage Permit

Address: 4156 Highway 2

File Number: P18-097-2023

The Report of the Commissioner of Community Services (HP-24-005) is attached.

Schedule Pages 1 – 45

Recommendation:

That alterations to the property at 4156 Highway 2, be referred to the Director of Heritage Services for the issuance of final approval, in accordance with the details described in the application (File Number: P18-097-2023), which was deemed completed on December 6, 2023 with said alterations to include:

- the replacement of an existing enclosed porch with a new covered porch that includes an associated handrail and columns;
- the replacement of the rear shed with a new taller shed on the same footprint with a steel roof and solar panels;
- the replacement of the basement access structure with a similar structure on the same footprint with a new roof configuration;
- a new addition on the eastern elevation with an approximate 0.1 metre reveal in the same design as the new shed; and
- a new deck along the eastern elevation attached to the proposed northern and eastern additions that faces north.

That the approval of the alterations be subject to the following conditions:

1. That the finalized design of the proposed columns, windows, doors and porch railings be provided to heritage planning staff for review and approval prior to installation;
2. That the newly installed columns be subtly dated (away from public view) with the year of completion for legibility purposes;

3. All masonry works shall be completed in accordance with the City's Policy on Masonry Restoration in Heritage Buildings;
4. Any replacement masonry units shall be sourced to match, as close as possible, in colour, size and profile with the existing;
5. A Building Permit shall be obtained, as necessary;
6. Heritage Services staff shall be circulated the drawings and design specifications tied to the Building Permit application for review and approval to ensure consistency with the scope of the Heritage Permit sought by this application; and
7. Any minor deviations from the submitted plans, which meet the intent of this approval and do not further impact the heritage attributes of the property, shall be delegated to the Director of Heritage Services for review and approval.

d) Stream Three Permits – Approval through Council Authority

i. Subject: Application for Ontario Heritage Act Approval

Address: 53 William Street

File Number: P18-075--2023

The Report of the Commissioner of Community Services (HP-24-008) is attached.

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Recommendation:

That the Kingston Heritage Properties Committee supports Council's approval of the following:

That the alterations on the property at 53 William Street, be approved in accordance with the details described in the applications (File Number P18-075-2023), which was deemed complete on December 14, 2023, with said alterations to include:

1. The partial demolition of the entryway vestibule; and
2. The rebuild of the entryway vestibule, to include:
 - a. An enlargement of 0.88m²;
 - b. Like-for-like detailing, design and proportions;
 - c. The retention and reinstallation of the existing door and transom;
 - d. The use of any reusable materials; and

That the approval of the alterations be subject to the following conditions:

1. Details, including colour(s), materials and dimensions of the new entryway vestibule shall be submitted to Heritage Planning staff, prior to construction, for final review and approval;
2. The conditions of the current entryway vestibule shall be documented and provided to Heritage Planning staff for record purposes;
3. An Encroachment Permit and/or Temporary Access Permit shall be obtained, where necessary;
4. A Building Permit shall be obtained, where necessary;
5. Heritage Planning staff shall be circulated the drawings and design specifications tied to the Building Permit application for review and approval to ensure consistency with the scope of the Heritage Permit sought by this application;
6. Any alterations to the drainage are to be done entirely on the subject property and in such a way that adjacent properties are not adversely affected;
7. Ensure compliancy with applicable gas regulations; and
8. Any minor deviations from the submitted plans, which meet the intent of this approval and does not further impact the heritage attributes of the property, shall be delegated to the Director of Heritage Services for review and approval.

e) Amendment to Designation under the Ontario Heritage Act

i. Address: 662 King Street West, 13, 15 & 17 Grange Street

File Number: R01-026-2023

The Report of the Commissioner of Community Services (HP-24-003) is attached.

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Recommendation:

That Kingston Heritage Properties Committee recommends to Council:

That Council direct staff to serve a Notice of Proposed Amendment for the properties located at 662 King Street West, and 13, 15 and 17 Grange Street, pursuant to Section 30.1 of the *Ontario Heritage Act*, attached as Exhibit C to Report Number HP-24-003; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Proposed Amendment, the Designation By-Law for 662 King Street West, attached as Exhibit D to Report Number HP-24-003, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 30.1 of the *Ontario Heritage Act*.

f) Notice of Intention to Designate under the Ontario Heritage Act

- i. Addresses: 1070 Old Mills Road, 156 Princess Street, 197-205 Wellington Street, 2432 4th Concession Road, 2555 Highway 38, 490 Bagot Street, 711 King Street West, 991 Sydenham Road, 9995 Sydenham Road and 512 Frontenac Street.**

The Report of the Commissioner of Community Services (HP-24-007) is attached.

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Recommendation:

That Kingston Heritage Properties Committee recommends to Council:

That Council direct staff to serve a Notice of Intention to Designate the property located at 1070 Old Mill Road, known as the Riley House, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-007; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 1070 Old Mill Road, attached as Exhibit B to Report Number HP-24-007, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 156 Princess Street, known as the Tolbert Building, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-007; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 156 Princess

Street, attached as Exhibit C to Report Number HP-24-007, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 197-205 Wellington Street as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-007; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 197-205 Wellington Street, attached as Exhibit D to Report Number HP-24-007, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 2432 4th Concession Road, known as the Hysop House, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-007; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 2432 4th Concession Road, attached as Exhibit E to Report Number HP-24-007, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 2555 Highway 38, known as the Davidson House, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-007; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 2555 Highway 38, attached as Exhibit F to Report Number HP-24-007, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 490 Bagot Street, known as the Millers Lane House, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-007; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 490 Bagot Street, attached as Exhibit G to Report Number HP-24-007, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 711 King Street West, known as the Schroeder House, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-007; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 711 King Street West, attached as Exhibit H to Report Number HP-24-007, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 991 Sydenham Road, known as the McGarvey House, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-007; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 991 Sydenham Road, attached as Exhibit I to Report Number HP-24-007, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 995 Sydenham Road, known as the Harrigan House, as a property of cultural heritage value or interest pursuant to Section 29 of the

Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-007;
and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 995 Sydenham Road, attached as Exhibit J to Report Number HP-24-007, be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act; and

That Council direct staff to serve a Notice of Intention to Designate the property located at 512 Frontenac Street, known as La Paroisse St. Francios d'Assise, as a property of cultural heritage value or interest pursuant to Section 29 of the Ontario Heritage Act, attached as Exhibit A to Report Number HP-24-007; and

That should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, the Designation By-Law for 512 Frontenac Street, attached as Exhibit K to Report Number HP-24-007 be presented to Council for all three readings, and that staff be directed to carry out the requirements as prescribed under Section 29(8) of the Act.

g) Window Policy and Guidelines

The Report of the Commissioner of Community Services (HP-24-006) is attached.

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Recommendation:

This is report is for information only.

h) Working Groups

i) Permit Approvals / Status Updates

i. Permit Reporting to Committee

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8. Motions

9. Notices of Motion

10. Other Business

11. Correspondence

12. Date of Next Meeting

The next meeting of the Kingston Heritage Properties Committee is scheduled for
Wednesday, February 21, 2024 at 9:30 a.m.

13. Adjournment