



City of Kingston
Report to Municipal Accessibility Advisory Committee
Report Number MAAC-24-002

To:	Chair and Members of the Municipal Accessibility Advisory Committee
From:	Jenna Morley, Director, Legal Services & City Solicitor
Resource Staff:	Janet Jaynes, City Clerk
Date of Meeting:	January 25, 2024
Subject:	2024 Municipal Accessibility Advisory Committee Work Plan

Council Strategic Plan Alignment:

Theme: Corporate business

Goal: See above

Executive Summary:

The purpose of this report is to provide an overview of the work plan for the Municipal Accessibility Advisory Committee (MAAC) for 2024. The City of Kingston is required to establish an accessibility advisory committee, of whom the majority of members should be persons with disabilities. The purpose of MAAC is to provide advice to Council on a variety of areas of accessibility with respect to municipal services. City staff are also required to consult with MAAC on a variety of areas. Further details on this consultation can be found within the report and work plan.

Recommendation:

That the Municipal Accessibility Advisory Committee recommend to Council:

That Council approve the 2024 Municipal Accessibility Advisory Committee Work Plan, attached as Exhibit A to Report Number MAAC-24-002.

Authorizing Signatures:

ORIGINAL SIGNED BY DIRECTOR OF LEGAL SERVICES

**Jenna Morley, Director, Legal
Services & City Solicitor**

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Growth & Development Services	Not required
Jennifer Campbell, Commissioner, Community Services	<input checked="" type="checkbox"/>
Neil Carbone, Commissioner, Corporate Services	<input checked="" type="checkbox"/>
David Fell, President & CEO, Utilities Kingston	Not required
Peter Huigenbos, Commissioner, Major Projects & Strategic Initiatives	Not required
Brad Joyce, Commissioner, Infrastructure, Transportation & Emergency Services	<input checked="" type="checkbox"/>
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required

Options/Discussion:

Background

The Municipal Accessibility Advisory Committee (MAAC) is established under the provisions of the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA). MAAC is legislated, among other duties, to provide advice to Council on a variety of topics, including the preparation, implementation, and effectiveness of the City of Kingston 2023 – 2025 Multi-Year Accessibility Plan. City staff are also required to consult with MAAC on a variety of topics detailed in the AODA and Ontario Regulation 191/11, Integrated Accessibility Standards Regulations (IASR).

Analysis

To assist MAAC in its work, staff prepare a work plan at the start of each year outlining activities that MAAC will undertake. The work plan is developed in consultation with City staff in advance of presentation to MAAC. The following items are proposed by staff for inclusion in the work plan:

- Annual updates from select City departments. Many of these departments have obligations to consult with MAAC annually under the AODA & IASR. Consultation with MAAC by the Kingston Area Taxi Commission on the use of and required number of accessibility taxi cabs is also required by the AODA.
- Quarterly reports from the City of Kingston Accessibility Office. These reports provide statistics and analysis regarding accessibility-related inquiries to the City and updates on the activities of Accessibility Office staff, led by the Deputy City Clerk.
- Creation of a public education campaign for AccessAbility Awareness Week, which takes place May 26 to June 1, 2024. Staff will work with members of the awareness and education project team to develop the campaign.
- Organization of the 2024 Celebrating Accessibility Awards. The Accessibility Awards recognize Kingston residents, businesses and community organizations that go above and beyond legislated requirements to make Kingston a more accessible community. Staff will work with the awareness and education project team to select award recipients and organize an awards ceremony, held in late November/early December to coincide with the International Day of Persons with Disabilities (December 3).
- The City is required by the IASR to develop, implement and maintain policies governing how the City achieves or will achieve the accessibility requirements of the IASR. Staff and a MAAC project team worked throughout 2023 to draft an updated Accessible Consultation Process Policy, which will be presented to MAAC in January 2024.
- Similar to the preceding point, staff will work with MAAC to review and update the City of Kingston [Accessibility Standards Policy](#) throughout 2024.

MAAC typically meets on the first Thursday of every second month at 1 p.m., with no meetings held in July or August. Proposed meeting dates for MAAC are January 25, March 7, May 2, June 6, September 5 and November 7. The January meeting date has been moved to later in the month to accommodate winter holidays and provide additional time for orientation for new Committee members.

Indigenization, Inclusion, Diversity, Equity & Accessibility (IIDEA) Considerations

The City demonstrates its commitment to accessibility and inclusion through the creation of a work plan for MAAC. The work plan ensures that all legislated requirements for consultation are met, and that appropriate notice is provided to MAAC members so that they may participate fully in their duties as committee members. Beyond legislated requirements, staff work to identify opportunities for feedback and advice regarding City services, programs and facilities to work towards a higher level of inclusion, to the benefit of all Kingston residents and visitors.

Existing Policy/By-Law

[*Accessibility for Ontarians with Disabilities Act, 2005*](#)

[Ontario Regulation 191/11, Integrated Accessibility Standards Regulations](#)

[City of Kingston 2023 – 2025 Multi-Year Accessibility Plan](#)

Notice Provisions

Not applicable

Financial Considerations

Not applicable

Contacts:

Derek Ochej, Deputy City Clerk, 613-546-4291 extension 1252

Other City of Kingston Staff Consulted:

Luke Follwell, Director, Engineering Services

Speros Kanellos, Director, Facilities Management & Construction Services

Vanessa Mensah, Acting Equity, Diversity and Inclusion Manager

Ruth Noordegraaf, Director, Community Development & Wellbeing

Ian Semple, Director, Transportation & Transit Services

Exhibits Attached:

Exhibit A – 2024 Municipal Accessibility Advisory Committee Work Plan

Municipal Accessibility Advisory Committee (MAAC) Work Plan 2024

January 2024

- Accessible Consultation Process Policy Office of the City Clerk
- Committee Orientation Report Office of the City Clerk
- 2024 MAAC Work Plan Office of the City Clerk

March 2024

- Accessibility Office Report – Q4 2022 Office of the City Clerk
- Equity, Diversity & Inclusion Office Update
- Multi-Year Accessibility Plan – 2023 Update Office of the City Clerk

May 2024

- Accessibility Office Report – Q1 2024 Office of the City Clerk
- Recreation & Leisure Services / Special Events Update

May 26 - June 1, 2024

- National AccessAbility Week Campaign Office of the City Clerk

June 2024

- Facilities Management and Construction Services Update
- Accessible Taxi Consultation

Kingston Area Taxi Commission

September 2024

- Accessible Standards Policy
- Accessibility Office Report – Q2 2024

Office of the City Clerk

Office of the City Clerk

October 2024

- Disabilities Mentoring Day

Office of the City Clerk

November 2024

- Engineering Services Update
- Transit & Transportation Services Update
- Accessibility Office Report – Q3 2024
- Age-Friendly City Update

Office of the City Clerk

Community Development & Wellbeing

December 2024

- Celebrating Accessibility Awards

Office of the City Clerk