

**MAAC Project Team Request – Director’s Approval**

Project Manager: Dan McDougall

Project Contact: Dan McDougall, dmcdougall@cityofkingston.ca

Project Name: Isabel Turner Library - Branch Renovation

Project Location: 935 Gardiners Road, Kingston, ON., K7M 9A9

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

The scope of work involves mechanical system replacement and interior renovations to the building including entrance and ramp, washrooms, universal washrooms, study rooms and meeting rooms at Isabel Turner Library. The library will be closed for the renovations.

As the project scope is somewhat large, we are requesting two MAAC representatives if possible, to review design documents between February and July 2024 and then review the completed construction. Complete construction date to be determined.

Project Manager:

Date:



Manager’s Approval:

Date:



Director’s Approval:

Date:



Upon the approval of the Director, the project manager will email the completed form with signatures to the Committee Clerk for MAAC and the Deputy City Clerk.