



**City of Kingston
Administrative Policies Committee
Meeting Number 04-2024
Agenda**

**Thursday, April 11, 2024 at 6:00 p.m.
Hosted at City Hall in Council Chamber**

Please provide regrets to Christine O'Connor, Committee Clerk at 613-546-4291, extension 1219 or cloconnor@cityofkingston.ca

Committee Composition

Councillor Ridge, Chair
Councillor Amos
Councillor Chaves
Councillor Glenn
Councillor Hassan
Councillor McLaren

1. Public Meeting

The Administrative Policies Committee will host a public meeting at 6:00 p.m. on Thursday, April 11, 2024 to consider Tax Write Offs Pursuant to Sections 357 and 358 of the *Municipal Act, 2001*.

2. Meeting to Order

3. Approval of the Agenda

4. Confirmation of Minutes

- a) **That** the minutes of Special Administrative Policies Committee Meeting Number 02-2024, held on Thursday, January 24, 2024, and the minutes of Administrative Policies Committee Meeting Number 03-2024, held on Thursday, February 8, 2024, be approved.

5. Disclosure of Pecuniary Interest

6. Delegations

7. Briefings

8. Business

a) Rideaucrest Home Board of Management

That the Administrative Policies Committee resolve itself into the Board of Management for Rideaucrest Home.

- i. Rideaucrest Home Report for January 2024 – March 2024

The Report of the Commissioner of Community Services (AP-24-014) is attached.

Schedule Pages 1 – 7

Recommendation:

This report is for information only.

That the Administrative Policies Committee rise form the Boards of Management for Rideaucrest Home.

b) Tax Write Offs Pursuant to the Municipal Act, 2001 (2024-1)

The Report of the Chief Financial Officer & City Treasurer (AP-24-006) is attached.

Schedule Pages 8 – 13

Recommendation:

That the Administrative Policies Committee recommend to Council:

That Council approve the cancellation, reduction, or refund of taxes pursuant to applications made under Sections 357 and 358 of the *Municipal Act, 2001* totaling \$185,623.55 of which \$138,121.88 is the City's portion and the amount charged back to the school boards and Downtown Kingston! Business Improvement Area are \$47,461.08 and \$40.59 respectively, as listed in Exhibit A attached to Report Number AP-24-006.

9. Motions

10. Notices of Motion

11. Other Business

12. Correspondence

13. Date of Next Meeting

The next meeting of the Administrative Policies Committee is scheduled for Thursday, June 13, 2024 at 6:00 p.m.

14. Adjournment